



TEXAS TECH UNIVERSITY  
Office of the Provost

## Office of Planning & Assessment

### Institutional Effectiveness Weekly Report April 7, 2017

*The Office of Planning and Assessment reports its weekly activities and contributions toward Texas Tech University's institutional effectiveness efforts and departmental objectives.*

#### **OUTCOME 1: Texas Tech will be found in compliance with all external accrediting agencies and State of Texas mandates**

- ✦ Institutional Effectiveness Award- On Thursday, April 6 the IE Award Committee met to review award submissions. OPA created a rubric to evaluate the submissions, and the top three submissions were identified. These submissions were provided to Provost Galyean, who will make a final determination regarding the award winner. Special thanks go to the committee members who served on the selection committee: Sheila Scott (Human Sciences), Wendy Humphrey (Law), Craig Morton (OPA), Darryl James (Office of the Provost), and Jennifer Hughes (OPA).
- ✦ SLO Mapping and Marketable Skills- After conferring as an office, OPA staff will work on drafting a marketable skills report for Prof. Genevieve Durham-DeCesaro. This newly developed document will eventually be a significant THECB compliance report.
- ✦ Further adjustments have been completed to the Physics graduate-level student learning outcomes. These adjustments were requested by Dr. Tom Maccarrone, Program Coordinator. TracDat screenshots were sent to Dr. Maccarrone on Tuesday, April 4.
- ✦ Faculty Credentialing Activity
  - OPA staff met to discuss entering Student Learning Outcomes (SLOs) in DigitalMeasures (DM). Although SLOs are reported in TracDat, DM has the capability of storing more detailed information. OPA will continue this dialogue.
  - A meeting is set for April 12 regarding the disappearing of syllabi. OPA staff, IT, IR, and the registrar's office will hopefully be able to come up with a solution.
  - March Transcript Report

March	In Progress	Completed	Ordered
	29	58	1

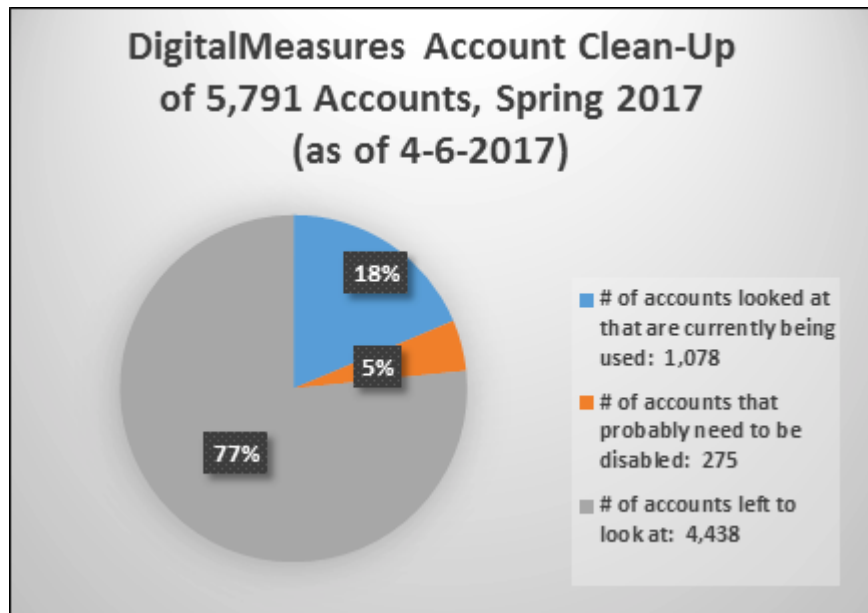
- Open Work Requests

Request #	Date Opened	Title	Status
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44	3/22/2017	ABET Professional Leadership report	4-5-17: OPA staff consulted with Dr. David Doerfert about this report since it can potentially be used for all graduate program reviews. Several adjustments need to be made and OPA staff will work with Dr. Doerfert next week. 3-31-17: DM returned the completed report.
46	3/22/2017	New Report: "Curriculum Vitae 2 (includes pending grants)"	4-5-17: OPA consulted with Dr. Ernest Smith. We decided the new grant section needs to show distinction between grants that are awarded, pending, and in development. The report has been returned to DM for correction. Completion of the update is expected by 4-10. 3-31-17: DM completed the new report.

- DigitalMeasures Usage Statistics

(Number of Logins)	1 Week	1 Month	6 Months	1 Year
Activities Database - University (124,877)	411	3,065	58,227	75,075



**OUTCOME 2: The Office of Planning and Assessment will contribute to the Office of the Provost’s institutional planning processes**

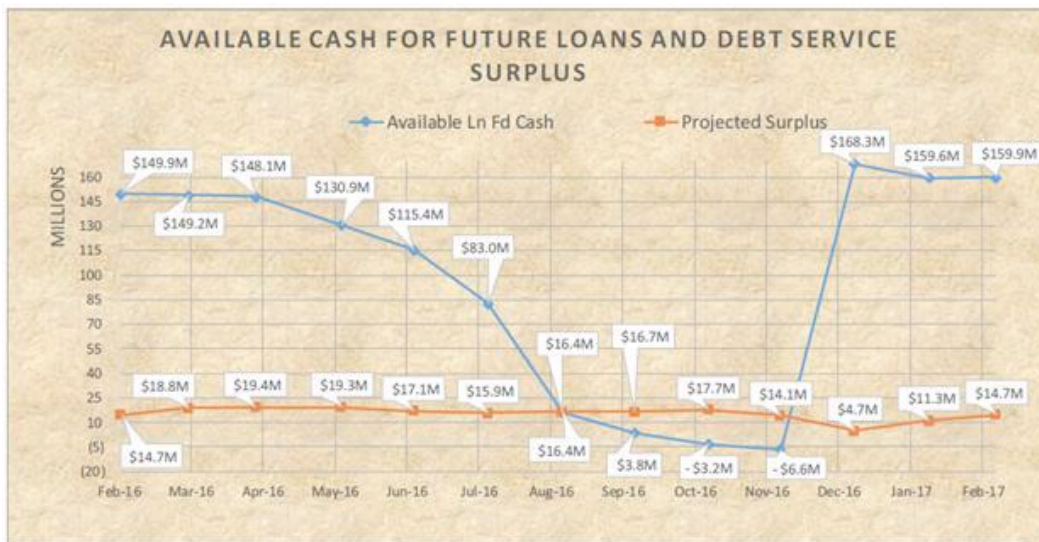
- ✦ CAAP testing will conclude tomorrow, April 7. As of today, we have had 83 senior students participate in testing. A drawing for incentives will be held on Monday and students will be

notified if they have won a prize. A full CAAP report including freshman and senior data will be available this summer.

- ✦ Using a Qualtrics survey link, the Online Senior Assessment opened on Tuesday April 4 to all seniors with 90 or more credit hours. Currently, we have had 134 completed responses to the survey. Reminder emails will be distributed every Monday in April, with a final reminder scheduled for Friday April 28. Two students will be randomly selected to receive a \$500 scholarship from the Office of Planning and Assessment. This drawing will be held the first week of May. An OSA report will be available this summer.

**OUTCOME 3: The Office of Planning and Assessment will continually monitor the university’s compliance with laws, policy statements, and policies deriving from the State of Texas, THECB, and SACSCOC**

- ✦ THECB
  - A Monthly Financial Report was posted outlining student loan review for the period ending Feb. 28, 2017 as follows:



Loan Fund/Cash Flow		Debt Service Cash Flow	
Loan Fund Cash Balance (SLA/TOP)	\$ 204,423,290	Debt Service Fund Balance	\$ 141,177,978
Less: Indirect Admin Draws Remaining	\$ (9,816,549)	Add: FY17 Proj Loan Repayments	\$ 70,745,209
Less: Loan Fund Reserve	\$ (30,000,000)	Less: FY17 Pending Debt Payments	\$ (86,270,904)
Less: * Scheduled Loan Disbursements	\$ (4,658,120)	<b>Fund Excess/(Deficit)</b>	<b>\$ 125,652,283</b>
<b>Available Cash for Future Loans</b>	<b>\$ 159,948,620</b>	Less: FY18 Debt Service Payments	\$ (110,942,450)
*Net unposted disbursements and certified Loans		<b>Over/(Under) Reserve Y/E 2018</b>	<b>\$ 14,709,833</b>

**OUTCOME 4: Texas Tech University faculty and staff will be well-prepared to meet OPA’s faculty credentialing, assessment, and strategic plan expectations**

- ✦ OPA is working with the College of Education to develop a plan to streamline assessment within the College. OPA met with Dr. Hovey to review their college level expectations along

with institutional level expectations. We will attend a COE meeting next week to learn more about the technology that COE uses to house their assessment data.

- ✦ OPA compiled the College Level Reports of Actions for Improvement. This report identifies each College, Department, and Program within each College. The purpose of this report is to state Actions for Improvement that each degree program identified in 2015-2016. This report has been sent to the Dean of the College of Arts and Sciences CASNR. All Department Chairs in Arts and Sciences have been given the report for their specific department, which include: Biological Sciences, Chemistry and Biochemistry, Classical and Modern Languages and Literatures, Economics, English, Environmental Toxicology, Geosciences, History, Interdisciplinary and General Studies, Kinesiology and Sport Management, Mathematics and Statistics, Philosophy, Physics and Astronomy, Political Science, Psychological Sciences, and Sociology, Anthropology & Social Work. Each Department Chair for CASNR has received the report for the respective departments, which include: Agriculture and Applied Economics, Agriculture Education and Communication, Animal and Food Sciences, Landscape Architecture, Natural Resources Management, and Plant and Soil Science. All A&S Program Coordinators have also been given their specific degree program's report. Currently, OPA is in the process of emailing reports to program coordinators in CASNR. All attachments are complete and will be emailed to the remaining Colleges by Friday, April 7th.
- ✦ OPA is scheduling TracDat training with a TTU ISD student worker to take place in the next week to train the student on entering information regarding accreditation documentation.
- ✦ OPA is revisiting assessment reports from programs that were of concern during the SACSCOC review process. We will continue to research the issue and ensure that each program is currently in compliance.