



TEXAS TECH UNIVERSITY  
Office of the Provost

## Office of Planning & Assessment

### Institutional Effectiveness Weekly Report

April 14, 2017

*The Office of Planning and Assessment reports its weekly activities and contributions toward Texas Tech University's institutional effectiveness efforts and departmental objectives.*

#### **OUTCOME 1: Texas Tech will be found in compliance with all external accrediting agencies and State of Texas mandates**

- ✦ SACSCOC requires notifications be sent to SACSCOC regarding intentions to offer combined or accelerated Bachelor's to Master's programs. The notification letter states:

*Combined/accelerated programs provide an opportunity for highly-qualified TTU students to earn both degrees in a cost-effective and timely manner to accelerate the transition of highly-skilled graduates into the workforce. The programs are designed to ensure that students in these programs earn a quality TTU master's degree in pursuit of their educational and/or professional goals and to accelerate the transition of highly-skilled graduates into the workforce. The following guidelines set the minimum expectations for the combined/accelerated bachelor's to master's programs. Programs may set more stringent standards.*

*In pursuing a combined/accelerated program, students are permitted to double count up to nine hours of graduate coursework. The double-counted coursework will be used to satisfy both undergraduate and graduate requirements. The graduate-level courses that are used to satisfy the undergraduate degree requirements are at an advanced level compared to the undergraduate courses being replaced, and therefore enhance the baccalaureate program. This system also assures that the rigorous requirements for the graduate degree are maintained, as the graduate component of the combined/accelerated program consists entirely of graduate level course work as normally prescribed for the master's degree in each program.*

A part of this process is to report the Student Learning Outcomes for applicable programs. OPA assisted with this process through resourcing TracDat reports for each program. In total, 28 notification letters have been prepared.

✦ Faculty Credentialing Activity

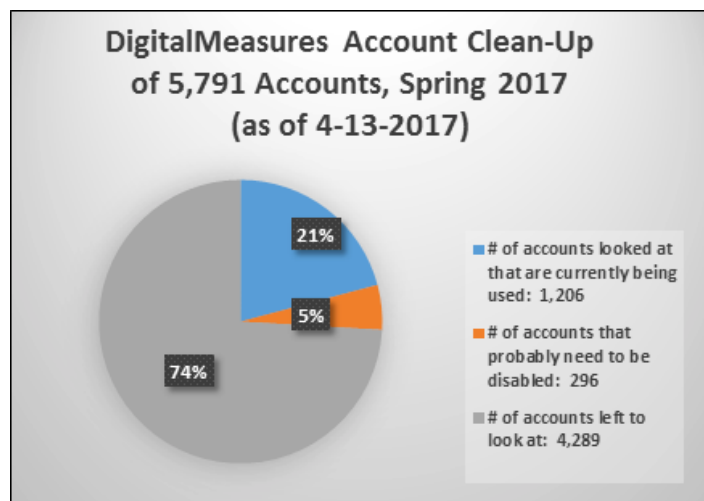
- A meeting was held regarding disappearing syllabi from DigitalMeasures at the beginning of each semester. Although the problem isn't widespread, it does affect several faculty members and cause frustration. Heather Eaton with the Registrar's Office, Mike Simmons and Daniel East with IT, Pradip Sahu with Institutional Research, and OPA staff members discussed what could be causing this issue. We believe it likely happens when additional instructors are assigned to a course after the semester begins. Then, when the regular course upload occurs between Banner and DM, it seems to be sending an over-write to instructor's DM accounts that were already assigned to the course which, in effect, causes the delete. We agreed that each office will run usage reports and share them to help pinpoint the problem. We hope an adjustment in the coding will be identified that can fix the problem. A follow-up meeting is scheduled for June 2.

✦ Open Work Requests

Request #	Date Opened	Title	Status
44	3/22/2017	ABET Professional Leadership report	4-13-17: OPA awaits Dr. David Doerfert's input to move this report forward.
46	3/22/2017	New Report: "Curriculum Vitae 2 (includes pending grants)"	4-7-17: The adjustments to the report were completed, the report works as intended, and this work request is closed.

▪ DigitalMeasures Usage Statistics

(Number of Logins)	1 Week	1 Month	6 Months	1 Year
Activities Database - University (124,877)	279	2,116	58,163	74,931



## **OUTCOME 2: The Office of Planning and Assessment will contribute to the Office of the Provost's institutional planning processes**

- ✦ The Department of Human Development and Family Studies asked OPA to provide feedback on their department strategic plan. OPA provided written feedback to Dr. Ann Mastergeorge on Tuesday, April 11.
- ✦ CAAP testing concluded on Friday April 7<sup>th</sup> with a total of 100 senior participants. Two students were randomly selected to win a \$250 scholarship from OPA and ten others were randomly selected to receive a gift certificate for a free cap and gown package. Materials have been sent back to ACT for scoring and results are expected to be received sometime in May.
- ✦ The Online Senior Assessment is in its second week and OPA has received a total number of 214 submissions. This is on par with where the response count was last year. OPA is also actively working on a revised OSA that will be a pre- and post-test for freshman and senior students. OPA is identifying questions to be included in the revised OSA that will align with the new core curriculum.
- ✦ Data from the Raiders Engaged administration is being analyzed for the spring report. An institutional summary has already been created highlighting an overview of important data, and college level reports will be in development once data is finalized. OPA staff Libby Spradlin and Dr. Birgit Green with the Office of Academic Engagement are preparing a presentation of Raiders Engaged for the May OPA Learning Series.

## **OUTCOME 3: The Office of Planning and Assessment will continually monitor the university's compliance with laws, policy statements, and policies deriving from the State of Texas, THECB, and SACSCOC**

- ✦ THECB
  - The THECB is seeking to award grants to eligible autism research centers at Texas institutions of higher education to improve and expand the treatment of children with ASD. A Request for Applications was posted per Texas Education Code 61.003, to serve a total of at least 120 children each year of the grant period. The Application may address one or more of the following two categories, and specific amounts of funding are available for each category: 1) Parent-Directed Treatment, and 2) Research, Development, and Evaluation of innovative ASD treatment models. Applications are due by April 28, 2017, 5:00 PM C.T. Full application information is available at <http://www.thecb.state.tx.us/>.

## **OUTCOME 4: Texas Tech University faculty and staff will be well-prepared to meet OPA's faculty credentialing, assessment, and strategic plan expectations**

- ✦ The Office of Planning and Assessment disseminated Actions for Improvement reports to all programs. The purpose of these reports was to remind each program of the Actions for Improvement that they identified in their 2015-2016 Assessment Report. This year was the

first year OPA has distributed this report, and the feedback has been very positive. We have added it to our annual list of reports.

The Office of Planning and Assessment is working closely with the College of Education to assist with a college level leadership transition. Dr. Larry Hovey has led many of the assessment efforts within the college for a number of years. As Dr. Hovey prepares for retirement at the end of next year, OPA is assisting with the transition. A significant part of this effort will be to assist with streamlining assessment reporting efforts to ensure that internal college level assessment and institutional assessment documentation are all met efficiently and in a timely manner. OPA plans to meet with the Accreditation and Assessment team from COE regularly. This past week broad goals were identified including:

- to collaborate with college/university offices and individuals to achieve Office of Accreditation and Assessment (OA&A) goals;
  - to make all accreditation and assessment processes more efficient;
  - to use assessment for the purpose of quality improvement (accreditation standards and strategic goals as the organizational structure for assessment activities);
  - to regularly demonstrate evidence of follow-up to actions for continuous improvement;
  - to become an office with efficient dissemination of information to all stakeholders;
  - to highlight COE accomplishments through assessment data/reports
- ✦ OPA began preparation of a flyer/newsletter that will be sent to all faculty before the end of spring semester. This will suggest “housekeeping” items they should consider in their TracDat and DigitalMeasures accounts.

***In addition to direct contributions toward the departmental goals, OPA continues to focus on continuous improvement measures.***

- ✦ Jackie Underwood with South Plains College has agreed to be a panelist for “Action in Assessment: Making Time for Assessment.”