



TEXAS TECH UNIVERSITY
Office of the Provost

Office of Planning & Assessment

Institutional Effectiveness Weekly Report May 19, 2017

The Office of Planning and Assessment reports its weekly activities and contributions toward Texas Tech University's institutional effectiveness efforts and departmental objectives.

OUTCOME 1: Texas Tech will be found in compliance with all external accrediting agencies and State of Texas mandates

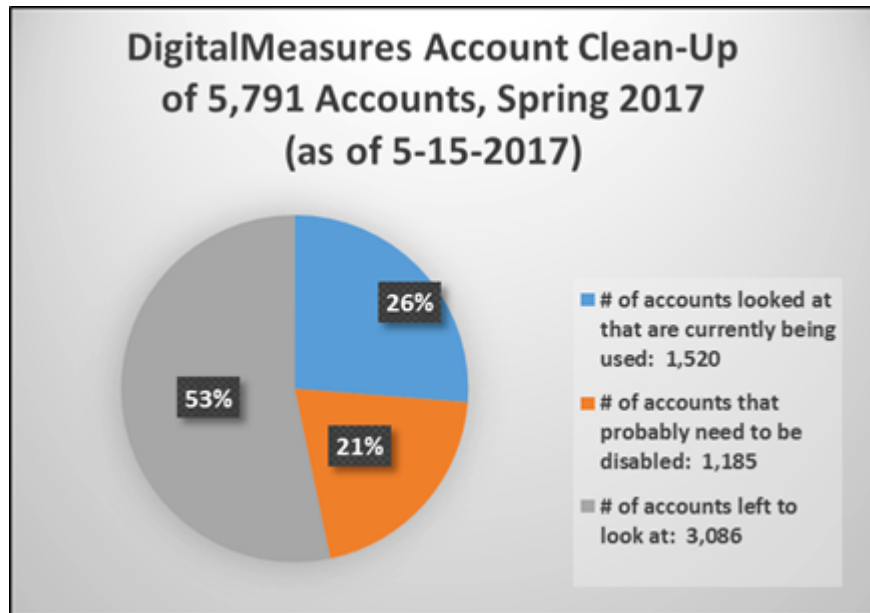
- ✦ Fifth Year Readiness
 - On May 12, OPA staff discussed several long-term planning items to prepare for the university's Fifth Year Report.
 - In early March 2018, we will hold a "kick-off" meeting with faculty and staff to formally announce our efforts toward a successful Fifth Year report outcome.
 - In January 2018, we will produce a formal report that provides a synopsis of issues regarding each SACSCOC standard.
 - During OPA's summer retreat, we will carefully consider our options for using an electronic portfolio platform.
 - This summer 2017, we will ask our student assistant to design a Fifth Year Interim report logo.
 - During OPA's summer retreat, we will propose team leaders. These team leaders will be proposed to Dr. James for his approval.
 - In January 2018, OPA staff will begin a thorough OP review of existing Texas Tech operating policies and procedures.
- ✦ IE Committee & SSL Committee Activity
 - SSLs – A survey has been created in Qualtrics to collect Continuous Improvement reports from SSLs. The survey is being reviewed for functionality and appearance and will be available to provide to SSL units on June 1.
- ✦ Faculty Credentialing Activity
 - OPA staff attended a Webinar hosted by DigitalMeasures regarding the Scopus launch. Faculty members will have the ability to upload Scopus data into their DM accounts as of May 24. This is a very exciting opportunity and should make input of data much simpler for faculty members who have their publications and research saved in Scopus. OPA staff have cooperated with TTU's library personnel to get site license information.
 - OPA staff met again regarding pulling Outreach and Engagement data from DM that isn't fed into the system through TTU's Raiders Engaged. We will talk about this project with Dr. Birgit Green.

- OPA staff met with TTU IR personnel about a report of course evaluation information for individual instructors. We decided that any requests of course evaluation data should be sent directly to Institutional Research.
- OPA staff is beginning preparations for updating all Annual Reports in DM to display all course evaluation information. This is necessitated by the addition of six questions related to distance education courses.
- OPA staff are preparing a proposal for an Annual Report Bootcamp to be held in the fall and would involve any faculty, Chairs, or Deans who would like to attend. The purpose is to get a head start on the Annual Review process and increase data quality. A final proposal will be send to Darryl James in a few weeks.
- DigitalMeasures outstanding work requests:

Request #	Date Opened	Title	Status
44	3/22/2017	Professional Leadership report	5-6-17: Dr. Bayne said the report looks good. It is more accurate than the version of the report that OPA staff hand-pulled. This report should be valuable to all graduate program reviews. The work request will be closed. 5-5-17: DM returned the change. OPA staff reviewed an example report and it seems to be working very well. OPA staff sent a copy of the report for the Electrical and Computer Engineering Department to Stephen Bayne for his comment. 5-5-17: OPA staff sent another change to DM for this report. Previously undated records were counting every year of the report parameters. OPA asked that a notation at the bottom of the report be made with undated records.
45	4/20/2017	Changes in "Annual A & S Faculty Report (with chair's feedback and signatures)	4-27-17: DM returned the completed changes. OPA forwarded these to Randy McBee and awaits his sign-off to close the request.
46	4/20/2017	Changes in "Chair Review and Faculty Confirmation" screen	4-27-17: DM returned the completed changes. OPA forwarded these to Randy McBee and awaits his sign-off to close the request.

- DigitalMeasures Usage Statistics

(Number of Logins)	1 Week	1 Month	6 Months	1 Year
Activities Database - University (124,877)	321	1,186	58,171	74,926



OUTCOME 2: The Office of Planning and Assessment will contribute to the Office of the Provost’s institutional planning processes

- ✦ The 2016 Raiders Engaged report is nearing its final drafting stages. Once the draft is complete, the report will be reviewed by OPA staff and Dr. Birgit Green and then any revisions will be made. The report is expected to be completed by the end of May, and an online report will be created this summer.
- ✦ Application and Development and TTU Worldwide eLearning facilitated a Blackboard ePortfolio demonstration. Blackboard will be the primary recommendation for institutional electronic portfolios and potentially be the primary source for Core Curriculum and QEP assessment. The Portfolio group will meet to discuss further over the summer.

OUTCOME 3: The Office of Planning and Assessment will continually monitor the university’s compliance with laws, policy statements, and policies deriving from the State of Texas, THECB, and SACSCOC

- ✦ THECB
 - Public Preliminary Allocations were released for fiscal year 2018 for the B-On-Time loan program. Texas Tech University’s and the state total are displayed below which indicate TTU should receive about 7% of the state’s appropriation.

FY2018 BOT-Public Preliminary Allocations

Estimated
Appropriation: \$ 15,254,566

Institution	# of FY2017 Recipients	# of FY2017 Recipients Graduating	# of FY2017 Recipients Minus Graduates	% Share of Appropriation	Preliminary FY18 Allocation
Texas Tech University	227	81	146	7.02%	\$ 1,071,268
Total	2,705	626	2,079	100%	\$ 15,254,565

- Preliminary allocations for the Texas college work-study program were posted. Texas Tech University's and the state total are displayed below which indicate TTU should receive about 2.5% of the state's appropriation.

FY2018 Texas College Work-Study Preliminary Allocations

Estimated
Appropriation: 5,654,639.00

INSTITUTION	FY2016 Full-Time Eligible Recipients	FY2016 3/4-Time Eligible Recipients	FY 2016 Half-Time* Eligible Recipients	FY16 Part-time Students (combined FY2016 3/4-Time and Half-Time)	Part-Time Eligible weighted as .5	Total Eligible Recipients (Full-Time and Weighted Part-Time Totals)	Institution Percentages	Preliminary FY18 Allocation
Texas Tech University	13,469	996	353	1,349	675	14,144	2.53%	\$ 143,213.00
Total for all Institution Type	450,293	103,700	112,599	216,299	108,150	558,443	100.00%	\$ 5,654,576.00

✦ SACSCOC Updates

- The SACSCOC [Deadline for Reports](#) policy was recently updated as follows: "Request for an Early Review of Sanction: The SACSCOC Board of Trustees has sole authority to place or continue an institution on sanction. Because its decision is final, the imposition of sanction, along with the reasons and the period of time for the sanction, cannot be reconsidered by any other Commission Committee or the Executive Council before the next review date specified by the Board." Dr. Mike Johnson, a Vice President with SACSCOC, comments further on this change, "This was implied by other policies, and we have never, to my knowledge, allowed an institution to 'move up' a review since the Board of Trustees has sole authority over that with or without this policy statement. But there had been several requests lately, and we felt an emphatic statement was needed."
- Dr. Johnson also commented on the new [Unsolicited Information](#) policy. This "was changed a great bit. It was originally not a stand-alone policy, but part of a different policy (first 3 items). The new 3 items were added because of issues that have arisen in the recognition process when SACSCOC is recognized by DOE, as well as 'dear colleague' letters from DOE."

OUTCOME 4: Texas Tech University faculty and staff will be well-prepared to meet OPA's faculty credentialing, assessment, and strategic plan expectations

- ✦ Two training sessions were offered at the TLPDC for TracDat and DigitalMeasures, May 4 and 8. These were drop-in sessions.

In addition to direct contributions toward the departmental goals, OPA continues to focus on continuous improvement measures.

- ✦ The Office of Planning and Assessment views the departmental website as the primary source for demonstrating its ongoing improvement with all things assessment and the best source for departmental alignment with NILOA's Transparency Framework. The homepage has been updated. Visit <https://www.depts.ttu.edu/opa/> to see all of the enhancements, but below is a screenshot from the new homepage.

Registration now open!

WEST TEXAS ASSESSMENT CONFERENCE

OCTOBER 12 2017 | LUBBOCK, TEXAS | HIGHER EDUCATION PROFESSIONALS

Digital Measures Login | TracDat Login

Progress Portal

Calendar

JUNE 15	Summer I Syllabi Upload Deadline
JULY 20	Summer II Syllabi Upload Deadline
OCT 1	Degree Program Assessment Deadline

The Office of Planning and Assessment contributes to the university mission by promoting and leading institutional effectiveness activities; facilitating the measurement and analysis of institutional assessment data, and supporting institutional compliance with the State of Texas, Texas Higher Education Coordinating Board (THECB) and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), and providing substantive feedback to the institution and its component units that ensure evidence of continuous improvement.

Texas Tech University is accredited with the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate, masters, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Texas Tech University.

Faculty & Administration

University

Tweets by @TTUOPA

- TTU OPA Retweeted CHEAnews @CHEAnews
- Accreditation: Transactional or Value-Added? Richard Legan, president of AGS, ponders this in the latest CHEA OpEd: bit.ly/CHEAApp
- TTU OPA Retweeted SAAssessmentLeads @SAAssessmentLeads
- @SAAssessmentLeads FREE webinar on Assessment Camps happening tomorrow, May 2nd, 12-1pm EST. Sign up here: <https://www.campsa.edu.com/j17191act.aspx>
- TTU OPA Retweeted CHEAnews @CHEAnews

Accreditation-related news, featured video, assessment-related...

✦ West Texas Assessment Conference

- Due to sporadic errors occurring on the proposal submission form, OPA staff have created a PDF version of the proposal form to provide to individuals who may encounter an issue when submitting a proposal online.
- The WTAC website has been updated to include Dr. Loraine Phillips as the keynote speaker and email marketing has gone out announcing that conference registration is now open. Loraine Phillips, Ph.D. is the Assistant Vice Provost of Institutional Effectiveness and Reporting at The University of Texas at Arlington and has agreed to be the keynote speaker for this year's WTAC.

Loraine H. Phillips, Ph.D. as Assistant Vice Provost of The University of Texas at Arlington, Dr. Phillips works with faculty and staff to lead institutional effectiveness and accountability efforts. She interprets policies and implements practices of the University to various constituents, including accreditors, the State, and the University of Texas System. She works closely with faculty and staff in program and general education assessment, focusing on authentic assessment practices. Dr. Phillips currently serves as the first elected chair of LEAP Texas, a voluntary coalition of over 60 Texas institutions, including all six systems of higher education in the State, with the common purpose of strengthening general education in Texas, assessing it authentically, and promoting high-impact practices within institutions across the State. Her State service also includes participation on the Undergraduate Education Advisory Committee commissioned by The Texas Higher Education Coordinating Board (THECB). Prior to her role at The University of Texas at Arlington, she was Director at Texas A&M University, where she worked with faculty and staff on assessment initiatives, serving on the Core Curriculum Committee of the Faculty Senate, among others. Dr. Phillips earned her Bachelor degree from Indiana University and a Masters degree and Doctor of Philosophy degree from Texas A&M University, with an emphasis in literacy and higher education administration. She is a certified mediator.