



TEXAS TECH UNIVERSITY
Office of the Provost

Office of Planning & Assessment

Institutional Effectiveness Weekly Report August 18, 2017

The Office of Planning and Assessment reports its weekly activities and contributions toward Texas Tech University's institutional effectiveness efforts and departmental objectives.

OUTCOME 1: Texas Tech will be found in compliance with all external accrediting agencies and State of Texas mandates

- ✦ The Core Curriculum Annual Report draft is complete with Results and Actions for Improvements currently being added. Formatting the document is also being completed. NSSE results will be entered once received in September. Information will also be entered into TracDat.
- ✦ Faculty Credentialing Activity
 - OPA staff have been discussing agreement renewal with DigitalMeasures administrators for several weeks. The current agreement expires August 31, 2017. We believe the information is now ready to be sent to TTU Procurement Services for final negotiation.
 - OPA met with staff from the College of Business to further discuss populating their faculty profile pages from DigitalMeasures. Dean Margaret Williams would like a link to a pdf copy of each faculty members' CV to appear on each web profile page. A work request has been sent to DM developers to split the CV report by person. Following completion of this request, College of Business staff will run the report weekly and attach it to each faculty webpage.
 - Jason Rinaldo has submitted a spreadsheet with publication activity since 2004 for College of Business faculty. OPA staff are adding R#s, then it will be submitted to DM for import. This represents a significant movement towards the College of Business to fully implement DM.
 - Open Work Requests

Request #	Date Opened	Title	Status
52	7/19/2017	Tweaks to Faculty Transcript Report	8-15-17: The work request is complete and the report is running properly. The request is closed.
54	7/27/2017	Screen Revisions to pull Engaged Scholarship	8-16-17: OPA staff discussed DM's recommendations; we will implement their suggestions. Expected completion of this request is 8-21.
55	8/11/2017	Add "REF" to Course Prefix drop-down	8-11-17: We discovered that the course prefix "REF" which means "Refresher for TSI Workshop" was missing from the Scheduled Teaching screen,

			course prefix drop-down. Expected completion is 8-25.
56	8/15/2017	New Report: "CoB Curriculum Vitae (separated by individual)"	8-15-17: At the request of College of Business staff, this report will be created where the Curriculum Vitae report can run and create separate pdf CVs by individual. The CoB will use this report to attach links to CVs on each faculty members' web profile page. Expected completion is 8-29.

- DigitalMeasures Usage Statistics

(Number of Logins)	1 Week	1 Month	6 Months	1 Year
Activities Database - University (124,877)	535	1,740	12,628	74,517

OUTCOME 3: The Office of Planning and Assessment will continually monitor the university’s compliance with laws, policy statements, and policies deriving from the State of Texas, THECB, and SACSCOC

✦ SACSCOC

- Proposed *Principles of Accreditation: Foundations for Quality Enhancement*. “At the June Meeting, the SACSCOC Board of Trustees approved the proposed *Principles of Accreditation* and will forward to the membership in accordance with the standing rules. The College Delegate Assembly will consider these proposed *Principles* at the Annual Business Meeting in December. The *Principles* Review Committee spent 18 months reviewing comments and input from constituents at institutions throughout the 11 states of the Southern region. We appreciate the input received from our constituents and the service of the committee members. The standards are presented for information only. If approved, the *Principles* will become effective January 1, 2018.

“Other pertinent documents posted include the transitional plans for Reaffirmation Classes of 2018 and 2019, Fifth-Year Interim Report Classes 2022 and 2023, as well as Applicant and Candidate Institutions for 2017 and 2018. The standards applicable for the Fifth-Year Interim Reports as aligned with the proposed *Principles* are posted here also. Institutions should contact their respective vice president with questions or comments.”

- [Proposed *Principles of Accreditation: Foundations for Quality Enhancement*](#)
- [Transitional plan for Reaffirmation](#)
- [Transitional plan for Fifth-Year interim Reports](#)
- [Transitional plan for Applicant and Candidate Institutions](#)
- [Proposed Standards for Fifth-Year Interim Reports Aligned with the Proposed *Principles*](#)

- A revised timeline was published for submission and review of fifth-year interim reports. Texas Tech University will follow these dates:
 - April 24, 2020, receive Notification Letter from the President of the Commission on Colleges
 - March 15, 2021, due date for Fifth-Year Interim Report
 - June 2021, review by the Commission on Colleges

OUTCOME 4: Texas Tech University faculty and staff will be well-prepared to meet OPA’s faculty credentialing, assessment, and strategic plan expectations

- ✦ The agenda for the Academic Liaison Committee has been developed. An email will be distributed to all members this week asking for any questions that they may have that can be covered in the first meeting of the Committee on Sept. 7.
- ✦ OPA has added the field of “Licensure Rate” into TracDat and has developed a document explaining how to enter licensure rate into TracDat.
- ✦ OPA met with the Institute of Forensic Science to discuss assessment processes and entering data into TracDat.
- ✦ OPA emailed Daryl with and update on support that has been provided to Mechanical Engineering and their assessment plan, along with a brief training on TracDat.

In addition to direct contributions toward the departmental goals, OPA continues to focus on continuous improvement measures.

- ✦ PPI outcomes data has been submitted ahead of schedule for spring and summer 2017. This data is due to ETS by August 31, 2017. ETS updated OPA that 2017-2018 will be the final year of data collection and the grant will end on August 31, 2018. A final IRB will be submitted to carry the grant through its final year.
- ✦ Study Abroad partnering – OPA is once again helping the Study Abroad office manage its pre-departure orientation registration process through the use of Qualtrics. A survey has been created in Qualtrics to collect student registration information and the survey will be provided to students as they apply for Study Abroad. The pre-departure orientation will take place in November, and registration will be an ongoing management process up until that time as students continue to register throughout the fall semester.
- ✦ West Texas Assessment Conference
 - Presenters were contacted confirming participation.
 - The revised schedule will be accommodated by the Market Center.
 - IT staff will be present to deal with any issues.
 - Evaluations are mobile-friendly and have been tested.