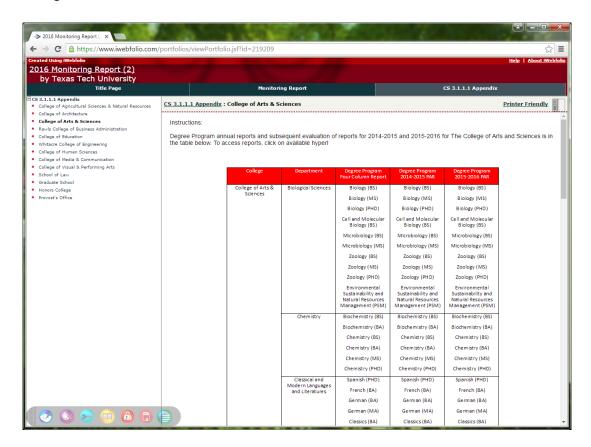TEXAS TECH UNIVERSITY
Office *of the* Provost
Office *of* Planning & Assessment™

IE Weekly Report
August 26, 2016

The Office of Planning and Assessment reports its weekly activities and contributions toward Texas Tech University's institutional effectiveness efforts.

OUTCOME 1: Texas Tech will be found in compliance with all external accrediting agencies and State of Texas mandates

- SACSCOC Monitoring Report Update:
    - The Monitoring Report draft is nearly finalized. Dr. Kathy Gillis will provide technical editing.
    - Currently, all 4-column reports and 14-15 PARs have been loaded and linked into iWebfolio. On Friday, August 26, the 15-16 PARs will be loaded and linked. The documentation is in a table format with programs' four column reports, 2014-2015 Departmental PARs, and 2015-2016 Programmatic PARs.

- SSL Continuous Improvement reports have been received from 9 departments. OPA staff have consulted with a number of directors this week on how to fill out the survey information and report their results. Units have until September 1 to submit their 2016-2017 reports.
- DigitalMeasures Activity

(Number of Logins)	1 Week	1 Month	6 Months	1 Year
Activities Database - University (121,318)	698	1,593	10,633	68,499

OUTCOME 2: The Office of Planning and Assessment will contribute to the Office of the Provost's institutional planning processes

- OPA staff met with Wes Condray and Kasey Seeberger regarding setting up a CAAP testing schedule in the student advising portal, GradesFirst. Kasey is going to create an account to send out invitations to sign up for the CAAP and to manage scheduling of the testing room. Account setup and training will be ongoing through September and will be ready to launch mid-October.
- OPA staff met with Musicology faculty to determine adjustments needed with the second pilot year for *i*Portfolio. Because eLearning cannot set up this course in Blackboard to seamlessly integrate with Chalk & Wire (which was the original interest of the music faculty with *i*Portfolio), they have decided to significantly reduce their involvement. Students' grades for assignments that were set up in Chalk & Wire will not populate in Blackboard, so the manual effort required to enter grades for a course of over 100 students frustrates the process. Instead, students will load only one assignment in Chalk & Wire, a collaborative workspace where videos of student presentations can be viewed and commented on. OPA staff will encourage music students to actively use their Chalk & Wire accounts and we hope to still gain some assessment of Core Objectives. The second pilot with Landscape Architecture should proceed as planned since no integration between Blackboard and Chalk & Wire was planned.

OUTCOME 4: Texas Tech University faculty and staff will be well-prepared to meet OPA's faculty credentialing, assessment, and strategic plan expectations

- OPA participated in the Fall 2016 Faculty Orientation at the United Supermarkets Arena on August 25, 2016. The orientation provides an opportunity for OPA staff to discuss the role of OPA, primarily DigitalMeasures compliance. Promotional items and handouts also distributed.
- On Friday, August 26, OPA staff will lead a third department-level strategic planning session for the Department of Human Development and Family Studies. The strategic planning session is part of the department's Fall Retreat.
- On Friday, August 26, OPA staff will participate in the Fall 2016 CMLL Graduate Student Orientation. OPA staff are offering a half-hour session on the use of DigitalMeasures and compliance with House Bill 2504.

In addition to direct contributions toward the departmental goals, OPA continues to focus on continuous improvement measures.

- Summer 2016 PPI outcomes have been compiled and uploaded to the ETS SharePoint. OPA staff toured the Graduate Center with Dr. Jacek Jonca to prepare for the spring visit from ETS staff. Dr.

Jonca is happy to work with OPA staff to allow ETS to set up tables in the Graduate Center to speak with PPI students to gather further data for the grant.

- After meeting to review WTAC proposals, the committee decided to accept all 13 with a few minor adjustments to a few. Notification emails were sent on Aug. 23 and all but three have formally accepted.   A status update is provided below for each speaker.

Speaker	Communication	Status	Special Notes
Edwards	Emailed acceptance on 8/23	No response	
Sullivan & Bennink	Emailed acceptance on 8/23	Accepted on 8/23	
Pham	Emailed acceptance on 8/23	Accepted on 8/23	
Cota	Emailed acceptance on 8/23	Accepted on 8/23	
Coulter	Emailed acceptance on 8/23	No response	
Burgess	Emailed acceptance on 8/23	Accepted on 8/23	
Jacobs & Sewell	Emailed acceptance on 8/23	Accepted on 8/23	Need to change Jacobs' institutional affiliation to Paris Junior College
Carruth	Emailed acceptance on 8/23	Accepted on 8/23	
Millsap	Emailed acceptance on 8/23	Accepted on 8/23	
Campbell	Emailed acceptance on 8/23	No response	Received auto reply that Mr. Campbell is no longer with UT-Tyler. Hughes to contact by phone to see if he still wants to present
Koponen	Emailed acceptance on 8/23	Accepted both proposals on 8/25	Note that Koponen submitted two proposals
Donica	Emailed acceptance on 8/23	Accepted on 8/23	

Carter	Emailed acceptance on 8/23	Accepted via phone call earlier	Dr. Carter noted that one of the presenters may change