TEXAS TECH UNIVERSITY
Office *of the* Provost

Office *of* Planning & Assessment™

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Institutional Effectiveness Weekly Report
September 2, 2016

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The Office of Planning and Assessment reports its weekly activities and contributions toward Texas Tech University's institutional effectiveness efforts and departmental objectives.

OUTCOME 1: Texas Tech will be found in compliance with all external accrediting agencies and State of Texas mandates

✦ SACSCOC Monitoring Report Update:
  ▪ The Monitoring Report has successfully been submitted to SACSCOC. The deadline for submission is September 6th. OPA spent the majority of the week with final revisions and documentation uploads and linking.
✦ The Substantive Change spreadsheet has been updated following posting of minutes from the Board of Regents and the Academic Council. Proposed changes and approvals include the following:
  ▪ Academic Council approvals:
    ▪ New degrees at Hill College: BS in Human Sciences and BAAS in Leadership
    ▪ Department name change: from the Department of Industrial Engineering to the Department if Industrial, Manufacturing, and Systems Engineering
    ▪ New certificate and concentrations from the School of Law: certificate of Emerging Technologies and concentrations in Cybersecurity Law as well as Criminal Law
    ▪ New minors in Kinesiology & Sport Management: Athletic Coaching and Sport Management
    ▪ New master's degree: MS in Finance
  ▪ Board of Regents approvals:
    ▪ New PhD in Addictive Disorders and Recovery Studies
    ▪ New MS in Manufacturing Engineering
    ▪ New Department of Veterinary Science within the College of Agricultural Sciences and Natural Resources
✦ Core Curriculum
  ▪ 24 of 42 Support Service Levels have submitting their Continuous Improvement reports in REDCap. OPA staff attended the Office of the Vice President for Research leadership meeting this morning to discuss the reporting requirements going forward now that OVPR has been identified as an SSL. OVPR is going to work to develop operational outcomes and will submit their report to OPA by November 1, 2016.
✦ Faculty Credentialing Activity

- Course syllabi are required to be uploaded this week with a 7th day of class deadline. OPA has worked with a number of faculty on campus assisting with login and account setup. Here are a few statistics from last week's efforts:
  - Approximately 200 direct emails and 38 Footprints based emails were answered regarding individual faculty accounts;
  - OPA worked with approximately 75 faculty via telephone on account set up; and
  - Approximately 225 new accounts were created, with 73 new accounts in Mathematics.
- Betty Ann Thomas is taking over the role of primary contact for DigitalMeasures with the support of Kahlie Callison.
- To provide context for the level of DigitalMeasures activity that occurs during this time of year, the 1 Week login activity has increased by 392% over this time last week.
- DigitalMeasures Usage Statistics

(Number of Logins)	1 Week	1 Month	6 Months	1 Year
Activities Database - University (122,539)	2,736	4,026	12,621	68,529

✦ QEP- Communicating in a Global Society: Bear Our Banners Far and Wide Update:
  - Dr. Paul Pare's office space in the TLPDC has been processed.

OUTCOME 2: The Office of Planning and Assessment will contribute to the Office of the Provost's institutional planning processes

✦ A request to block Outreach and Engagement on the DigitalMeasures front page will be submitted. This will require faculty to enter this type of information through Rader's Engaged so that it can be more uniformly imported into Digital Measures.

OUTCOME 4: Texas Tech University faculty and staff will be well-prepared to meet OPA's faculty credentialing, assessment, and strategic plan expectations

✦ OPA staff met with the CMLL graduate students to explain DigitalMeasures and faculty credentialing.
✦ Several work requests have been submitted to DigitalMeasures as the new academic years begins:
  - A request to add a new course prefix, Supply Chain Management (SCM). This request has been completed.
  - A request to transfer files for six new faculty who used DigitalMeasures at their previous institutions. Work on this request continues as individual circumstances are handled.
  - A request to change the title of the Department of Psychological Sciences from Psychological Studies as it was mistakenly set up previously. This request should be completed by Sept. 15.

In addition to direct contributions toward the departmental goals, OPA continues to focus on continuous improvement measures.

✦ The West Texas Assessment Conference (WTAC) is quickly approaching and OPA has begun coordinating presentation schedules. All but two proposal candidates have formally accepted an invitation to present at the conference. OPA staff are reaching out to these final two to determine their continued interest. Additionally, OPA staff outlined a tentative schedule for presentations. After a meeting on Friday, Oct. 2 with Angelo State, the schedule can be finalized and posted on the website. Finally, discussion regarding possible panelists is underway.