



TEXAS TECH UNIVERSITY
Office of the Provost

Office of Planning & Assessment

Institutional Effectiveness Weekly Report

October 12, 2018

The Office of Planning and Assessment reports its weekly activities and contributions toward Texas Tech University's institutional effectiveness efforts and departmental objectives.

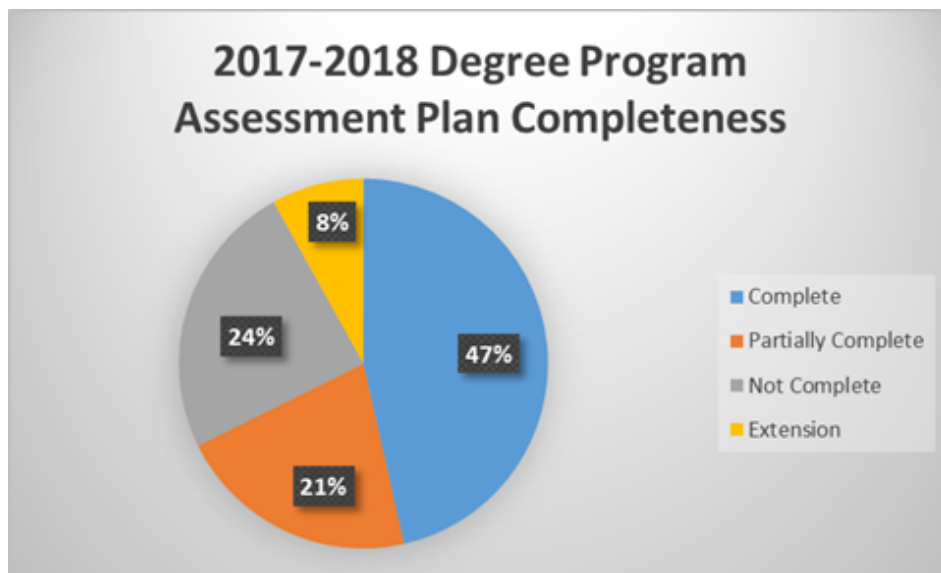
OUTCOME 1: The Office of Planning and Assessment will contribute to Texas Tech University's ongoing compliance with all external accrediting agencies and State of Texas mandates.

✦ **Costa Rica Substantive Change Visit**

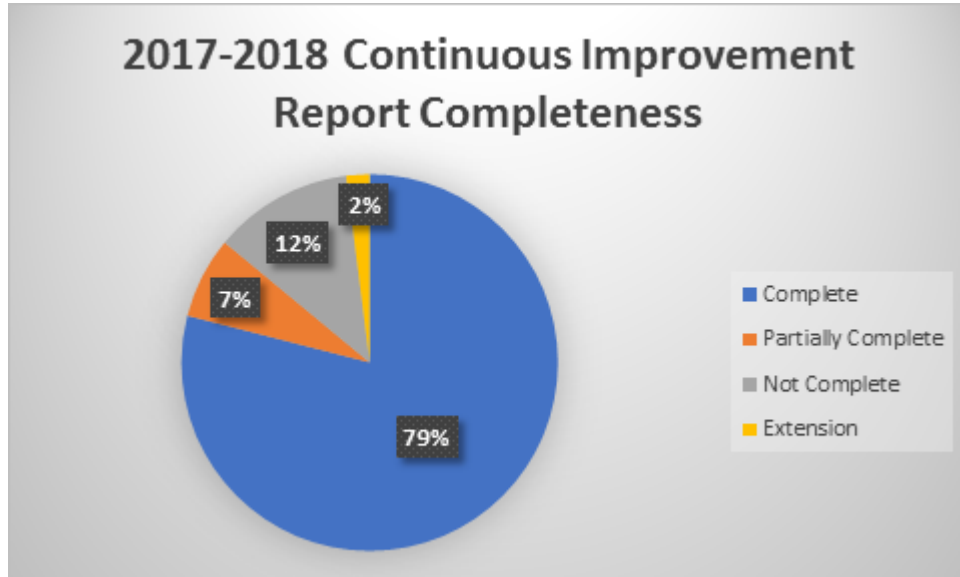
- The SACSCOC Substantive Change Committee Visit was held October 2nd and October 3rd at TTU-CR in San Jose, Costa Rica. In approximately two weeks, the Committee Chair will send an "error and fact report" to President Schovanec. This report will be reviewed for any factual inconsistencies and then submitted back to Dr. Cuevas. Dr. Cuevas will then formally notify Dr. Schovanec if there is a need for a Response Report. Below are some photos that were taken of TTU faculty during the Committee Visit.



- ✦ Of the 262 degree program accounts, 120 are complete, 56 are partially complete, 64 are not complete, and 21 have received an extension. This information is summarized in the provided chart. OPA has been conducting follow ups with chairs and program coordinators regarding reports that are near completion. The majority of assessment plans are missing follow ups from the 2016-2017 actions for improvement. Over the past week, OPA has received an additional 48 completed reports because of these follow ups. OPA is also devising a plan to address reports which do not have information entered for the 2017-2018 assessment cycle. OPA staff are hopeful that all degree program assessment plans will be received by November 1.



- Of 42 non-academic departments, 33 are complete, 3 are partially complete, 5 are not complete, and 1 has received an extension due to change in leadership. This information is summarized in the provided chart. OPA has been conducting follow ups with units that are missing information and has contacted directors regarding outstanding assessment reports. The three assessment plans that are in progress are missing follow up statements for 2016-2017 actions for improvement.



OUTCOME 2: Texas Tech University faculty and staff will be well-prepared to meet OPA’s faculty credentialing, assessment, and strategic plan expectations.

✦ Training and Consultation Tracking

- The tabulations below reflect activity from the week of May 21. These totals include DigitalMeasures support, Nuventive Improve support, non-academic assessment support, QEP assessment, faculty peer review, and issues related to TxAHEA.

	Number of individuals	Number of issues addressed	Number of email sent on issue	Number of phone calls	Number of in informal consultations	Number of formal trainings
Week of Oct 1, 2018	49	51	59	18	0	0
Week of Oct 8, 2018	38	41	51	10	2	1
Week of Oct 1, 2018	49	51	59	18	0	0

✦ General Faculty Credentialing

- DigitalMeasures training for Faculty Annual Reports was held with 22 faculty from the College of Architecture. Interim Department Chair, Upe Flueckiger, organized the session and has informed his faculty that they will be using DM to run their reports in January.
- A new DigitalMeasures training video was prepared, “Running Annual Faculty Reports (for department chairs)” <https://www.youtube.com/watch?v=07PNL1iQGNy>. This is in response to some department chairs expressing difficulty in running faculty reports—specifically getting only full time faculty in the report. OPA staff shared the video with

Chair Angel Lumpkin for input and she reported it will be very useful. As the time gets closer for chairs to run these reports, OPA will publicize the video.

- Nuventive Vitae: TTU IT staff continue work on data that will be used in a bulk upload to Vitae. A meeting is scheduled next Monday for OPA staff and Nuventive personnel to discuss Faculty Annual Reports.
- OPA staff updated a training document we regularly use, "Uploading Syllabi into DigitalMeasures." We have included a link to a webpage the Provost's Office hosts, "Required and Recommended Language for Syllabi" <https://www.depts.ttu.edu/provost/curriculum/institutionally-Required-and-Recommended-Language-for-Syllabi.php>. The new document has been loaded on OPA's website.
- Open Work Requests

Request #	Date Opened	Title	Status
124	7/23/2018	Annual Report set-up College of Business	10-11: OPA expects further adjustments to this report, so the work request remains open.
125	7/23/2018	Revision to "AACSB Table 15-1: Summary of Faculty Sufficiency and Qualifications (2013 Standards, v. 2017)"	10-10: After going back and forth between OPA and DM developers, we are still experiencing problems with the way team-taught courses are counting in the report. The work request remains open.
131	8/29/2018	Change Network Address	9-28: The change in network address was complete by 8:00 a.m. this morning and no issues were detected. Work request closed.
139	9/11/2018	Course Eval Import, Summer 2018	10-4: After several back and forth inquires between OPA, TTU's IR, and DM, all the problems were handled and the import was successfully completed. Work request closed. OPA will continue work on this issue so that the 2019 summer eval import doesn't have the same problems.
140	9/17/2018	Delete all of Dr. Nouredine Abidi's publications	10-2: DMers called OPA staff and went over implications of Dr. Abidi's request as well as a suggested solution. OPA staff presented the solution to Dr. Abidi and he agreed. OPA staff implemented the suggested solution by manually correcting publications in Dr. Abidi's account so that those he was automatically tied to when another TTU faculty member entered them were removed. Work request closed.
141	9/20/2018	Problem with Faculty Transcript Report	10-1: DM identified the last problem when a department name had an apostrophe or an "&" sign. They corrected the coding and the report ran correctly for each department. Work request closed.

			10-1: Another fix was implemented, but there were still problems. 9-28: DM implemented a fix, but OPA continued to find problems.
142	9/27/2018	Allow "Course Coordinator" screen to be visible for all colleges	9-27: DMers quickly fixed this request. Work request closed.
143	9/27/2018	Annual Faculty Report house cleaning	10-3: DM made the corrections. Work request closed. 9-27: DMers sent a document showing security roles assigned to each annual faculty report. OPA made corrections and sent the info back for implementation.
144	10/3/2018	Update to "Degree Program" field on "Scheduled Teaching" screen	10-3: DM quickly completed this request and it is closed. 10-3: DM asked if any existing IMBA entries be remapped to MS-BA. OPA replied, "yes." 10-3: At the request of RCoBA staff, we need "IMBA" deleted from the Degree Program drop-down field and "MS-BA" added.
145	10/11/2018	GPR, Faculty List report	10-11: OPA staff met with Graduate Program Review staff to begin preparation of new reports that can assist with 6-year program reviews. This first report will produce a Faculty List that outlines faculty members identified as qualified to teach graduate-level courses.
146	10/11/2018	GPR, Publications report	10-11: This GPR report will count refereed publications, presentations, intellectual property, and creative works for each year of the review.
147	10/11/2018	To Scheduled Teaching, add Term Code and CRN	10-11: DMers quickly completed this request and it is closed. OPA staff will now work with TTU IT staff to be certain Term Codes and CRNs are added to the Banner import. 10-11: We need to add a Term Code and a CRN to all course information. This will upload directly from Banner at the beginning of each semester. The purpose is to allow positive identification of summer courses for import of course eval data.

✦ TxAHEA

- The 2018 TxAHEA Annual Conference was a huge success with nearly 200 attendees. Next week's IE Weekly Report will provide a full report.

OUTCOME 3: The Office of Planning and Assessment will continually monitor the university’s compliance with laws, policy statements, and policies deriving from the State of Texas, THECB, and SACSCOC.

✦ THECB Updates

- 2018 Texas B-on-time 3-year cohort forgiveness and default rates were published with data as of Sept. 2, 2018. Rates for Texas Tech and statewide averages are listed below.

2018 Texas B-On-Time 3-Year Cohort Forgiveness and Default Rates						
Institution	Forgiven	Total in Cohort	Forgiveness Rate	Defaulted	Total in Cohort	Default Rate
Texas Tech University	31	81	38%	16	71	23%
Statewide Average Rate	1,300	3,047	43%	581	2,401	24%
<small>% forgiven = #of students forgiven/total #of students with a left school date between 9/1/2015 and 8/31/2016 % default = #of students in default + #of students in judgment/total #of students with an original contract date between 9/1/2015 and 8/31/2016 source: Helms Extract 09 01 2018</small>						

- The 2019-20 Texas Application for State Financial Aid (TASFA) is available online <http://www.thecb.state.tx.us/reports/PDF/11596.PDF?CFID=68578290&CFTOKEN=83961888>. This is used to college information to help determine eligibility for state (or institutional) financial aid programs that are administered by institutions of higher education in the state of Texas. Students that are classified as a Texas Resident who cannot apply for federal financial aid using the FAFSA are encouraged to complete the TASFA.
- THECB provided additional recommendations to the 86th Legislature including the following:
 - Require institutions to obtain Coordinating Board review and approval prior to acquiring property to create a new or expand an existing off-campus academic, technical or research site. Limit the review and approval to sites that are not on nor near the main campus. Provide confidential and expedited review of proposed acquisitions.
 - Modify the Texas College Work-Study program to institute Texas WORKS. Texas WORKS will create a centralized off-campus work-study program to provide students with limited financial means an opportunity to pursue paid internships.
 - Require institutions of higher education to report the receipt and determination of credible allegations of fraud, waste, and abuse to the Coordinating Board.
 - Eliminate the statute that forbids consideration of undergraduate graduation rates in reviewing doctoral program proposals.
 - Require high school students to demonstrate college readiness as prescribed by the Texas Success Initiative which includes pathways such as the SAT, ACT, and the Texas Success Initiative Assessment (TSIA) in the disciplines they propose to take academic dual credit courses.

- Require students to file a degree plan at 30 semester credit hours—including semester credit hours earned through academic dual credit.
- Modify statute to ensure the Coordinating Board retains adequate bonding authority to meet future student loan demands in an efficient manner.