



TEXAS TECH UNIVERSITY
Office of the Provost

Office of Planning & Assessment

Institutional Effectiveness Weekly Report

December 9, 2016

The Office of Planning and Assessment reports its weekly activities and contributions toward Texas Tech University's institutional effectiveness efforts and departmental objectives.

OUTCOME 1: Texas Tech will be found in compliance with all external accrediting agencies and State of Texas mandates

- ✦ SACSCOC Annual Meeting
 - Texas Tech University was informed on 12/6/16 that “no further action [is] required.” Therefore, the University demonstrated its compliance with Comprehensive Standard 3.3.1.1.
 - SACSCOC announced repeatedly that the *Principles of Accreditation* are currently under significant review. Proposed revisions to the *Principles* will be posted to the SACSCOC website on January 19, 2017. These *Principles* will affect TTU's preparation activity for the Fifth Year Interim Report, since the University will be held accountable to these *Principles* in the 2020 Fifth Year Report.
 - According to the *Principles* Study Committee, the following recommendations will be offered to the SACSCOC Board of Trustees for a vote in December 2017: substantive revision of the QEP, significant revisions to institutional effectiveness standards, inclusion of some standards that are duplicated in Core Requirements, and revised policy compliance standards previously described as sub-components under CS 3.13.1.
 - Dr. Jennifer Hughes presented a concurrent session titled “Communicating with Faculty Members to Achieve Assessment Compliance” at the Annual Meeting.
 - Dr. Craig Morton and Dr. Jennifer Hughes presented a concurrent session titled “A Practical Guide for Completing the Student Learning Outcome Assessment Cycle” at the Annual Meeting.
- ✦ Substantive Change information has been updated, including:
 - Consolidate Degrees (BS in Zoology with the BS in Biology) – Oct. 2016- Received notification from THECB on 11/29/16.
 - Increase Number of Credit Hours in Bachelor of Music from 121 to 124 SCH- Oct. 2016- Received notification from THECB on 11/29/16.
 - Proposal for PHD in Exercise Physiology- Oct. 2016- Angela Lumpkin presented a proposal for a Ph.D. in Exercise Physiology.
 - Offering Doctor of Philosophy in Special Education and the Doctor of Philosophy in Family and Consumer Education online- Jan. 2016- Received notification from THECB

on 4/26/16. Sent notification ton SACSCOC on 6/27/16 and received notification on 11/2/16.

- ✦ Fifth Year Interim Report- OPA staff began reviewing Operating Policies (OP) as a first step to work on the Fifth Year Interim Report. Of the OPs that have been reviewed, several policies are slated for review within the next year. A full update is forthcoming.
- ✦ Faculty Credentialing Activity
 - OPA continues to work on the Faculty Holding Terminal Degree report. Three more departments are current, leaving seven departments continuing to work on their reports and three departments with no response as indicated in last week’s report.
 - The first draft of the HB 2504 report is complete. OPA staff will finalize the report by Dec. 15.

Request #	Date Opened	Title	Status
1	4/29/2016	Main Menu: Annual Activity Report Process section	12-5: Dr. McBee spoke with BAT. A second annual report will be set up that marries the A&S Annual Report and Annual Review. This work request will be closed and another opened creating the new report.
2	6/10/2016	Modify COHS Annual Report	11-21: DM returned an updated report with #1 below fixed. DM indicated that #2 is still in place and BAT communicated this to Dr. Huffman with instructions where to find the Comments sections. Dr. Huffman emailed back to say the report is complete. As soon as Dr. Huffman indicates the report is working properly, this work request can be closed.
3	6/10/2016	Add Individual Contribution Functionality to Contracts/Grants Screen	10-10: DM said we can't have some colleges doing this and other not--all will have to do it// This request is related to Request #2 and is being managed with it.
4	7/17/2016	Nutritional Sciences Merit Report	12-8: DM says the report is “under review.” 12-6: DM indicated there is still some missing criteria from the original request. OPA staff requested more information from DM.
14	10/14/2016	Raiders Engaged/Outreach Engagement Trial Data Import	12-8: LAS fixed some field titles, indicated several field that need to be added, and another data file was submitted. BAT asked for a quick

			<p>turnaround if possible because we had hoped to have the full import finished by 12-9.</p> <p>12-7: DM returned the work request again indicating many fields in our file do not properly map to DM.</p> <p>12-5: DM returned the data import file and indicated that some fields were not properly named. OPA fixed the file and resubmitted it.</p>
16	11/18/2016	Faculty Holding Terminal Degrees Report Question	<p>12-5: BAT looked at the logic and replied to DM that the logic set up in the report is correct, however Dr. Fairbetter's information fits within the parameters of the logic, so she should be on the report. Something else must be wrong.</p> <p>12-4: DM indicated that the logic (allowing only undergraduate courses to appear) in the report would exclude Dr. Fairbetter's information from the report.</p>
17	12/6/2016	Annual A & S Faculty Report (with chair's feedback and signatures)	<p>12-6: A new report will be created that looks exactly like the "Annual Faculty Report" except that it will auto-populate information from the "Chair Review and Faculty Confirmation" screen, "Chair Feedback" field into the large box at the end of the report. We also asked if electronic signatures could be added.</p>

- DigitalMeasures Usage Statistics

(Number of Logins)	1 Week	1 Month	6 Months	1 Year
Activities Database - University (124,877)	835	2,783	17,838	70,831

OUTCOME 2: The Office of Planning and Assessment will contribute to the Office of the Provost's institutional planning processes

- ✦ Raiders Engaged – Raiders Engaged officially closed on December 1 but will remain open through December to allow for individual follow up to departments. We have received 474 individual projects through the survey and continue to receive submissions as outreach is conducted. A test upload is pending with Digital Measures to ensure data is mapped into the correct fields.

- ✦ CAAP – Results for the Fall 2016 CAAP Writing Skills administration have been received and TTU freshmen scored at the national mean. Results will be summarized in a report by early spring with more information about the administration. Plans for the Spring 2017 administration are being developed.

OUTCOME 3: The Office of Planning and Assessment will continually monitor the university's compliance with laws, policy statements, and policies deriving from the State of Texas, THECB, and SACSCOC

- ✦ THECB
 - A report on the feasibility of providing off-campus work-study employment was made available on Dec. 5 on the THECB website. The report suggests that off-campus work-study programs are feasible, though sometimes complicated, endeavors. Despite the challenges, undertaking these endeavors is a critical step in achieving the state's educational and workforce goals. Both the state's higher education strategic plan, 60x30TX, and the upcoming tri-agency report to the Governor outline the importance of developing marketable skills and the role paid internships will play in achieving that goal. Given these critical needs and interests, the Coordinating Board recommended three modifications to the current TX WS statute to further enhance the contribution this program can play in the success of Texas students. 1) Create a work-study internship pilot utilizing \$1 million from the annual TX WS state appropriation each year of the pilot. Five to ten institutions would participate in the pilot with preference given to grant applications focused on low-income undergraduate students. 2) Expand the work-study student mentorship program to include greater opportunity for academic advising as well as additional support for financial literacy activities. 3) Repeal the current off-campus work-study employment requirement that was added by SB 1750. Not all institutions are in a position to provide off-campus work-study opportunities, so those institutions should focus on ensuring that on-campus work-study opportunities offer marketable skills to help students in their transition to the workforce.

OUTCOME 4: Texas Tech University faculty and staff will be well-prepared to meet OPA's faculty credentialing, assessment, and strategic plan expectations

- ✦ The information "7 Steps to Improving Degree Program Level Student Learning Outcomes Assessment Reporting" was emailed to degree program coordinators that had a rating of 2 or below on their PAR. This document was provided as a handy resource for degree programs to strengthen their deficiency areas.
- ✦ OPA is creating a college level reports of Actions for Improvement for each degree program in 2015-2016 reports.