



TEXAS TECH UNIVERSITY
Office of the Provost

Office of Planning & Assessment

Institutional Effectiveness Weekly Report

February 16, 2018

The Office of Planning and Assessment reports its weekly activities and contributions toward Texas Tech University's institutional effectiveness efforts and departmental objectives.

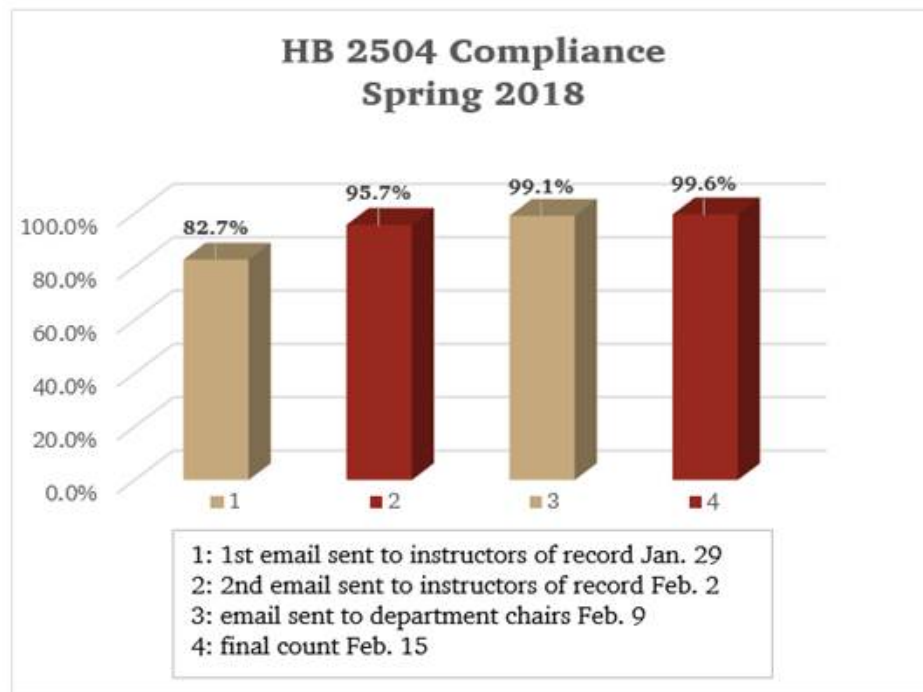
OUTCOME 1: The Office of Planning and Assessment will contribute to Texas Tech University's ongoing compliance with all external accrediting agencies and State of Texas mandates.

- ✦ The Institutional Effectiveness Excellence Award online review instrument has been developed in Qualtrics. Please follow the link to review the instrument. OPA will distribute the survey to the reviewers and will analyze the data before the reviewers meet in person to make a formal selection. https://ttuir.co1.qualtrics.com/jfe/form/SV_9Wv4VIH4j8SHiJ



- ✦ Support Service Level Institutional Effectiveness Committee
 - OPA has begun reviewing SSL peer review data and creating departmental reports. Once reports are completed, OPA will begin scheduling meetings to deliver feedback as well as grant units access to TracDat. Meetings are expected to be held in March and April of the spring semester.

- ✦ Spring semester, 2018 syllabi are publicly available as required by House Bill 2504 with 99.6% compliance as illustrated below:



- ✦ Faculty Credentialing Documentation as it Relates to CS 3.5.4
 - OPA staff are addressing “Experience Records” at the request of Dr. Darryl James. At issue is requiring these records any time a faculty member needs a justification statement. Mockups of changes that could be made in DigitalMeasures and a report template are included with this weekly report.
 - Transcript report progress continues forward. The following departmental reports are ready to be presented to new chairs: English, Chemistry, Political Science, Environmental Toxicology, Civil Engineering, Curriculum and Instruction, Mechanical Engineering, and Hospitality and Retail Management. Chair meetings begin on February 26.
 - Brian Enderson, Associate Registrar, has been working with OPA to address frustration from a few Texas Tech Faculty that have to pay for their Texas Tech transcripts as part of the SACSCOC reaffirmation. The Registrar’s Office created a link in which faculty who are TTU grads or have graduate level work, can click on, enter their information and select the office in which the original transcripts need to be sent to. This is a faster, more effective form of requesting transcripts for current faculty members, as well as being free of charge.

Faculty Transcript Request Form (SACS Requirements Only)

Texas Tech University Faculty Transcript Request
 I give Texas Tech University permission to send a copy of my TTU transcript to the department specified below for the purposes of satisfying SACS Requirements.

RNumber *

First Name *

Last Name *

TTU Awarded Degrees

Mail Stop (Where we will send transcript.) *

- ✦ Quality Enhancement Plan Updates
 - Paul Pare sent the QEP Annual Report to OPA early in the week. OPA staff met to discuss and prepare formal comments and recommendations. These comments and recommendations will be shared with Dr. Pare via email.

OUTCOME 2: Texas Tech University faculty and staff will be well-prepared to meet OPA's faculty credentialing, assessment, and strategic plan expectations.

- ✦ Departmental Consultations
 - OPA will begin meeting with academic departments to review several items the last week of February and will continue until all departments have held meetings with our staff. Final preparations are being made to presentation materials, but will be available next week to review. The consultations will begin with departments that have new Chairs:
 - English- February 26
 - Chemistry- February 27
 - Political Science- February 28
 - ENTX- March 5
 - Civil Engineering- March 5
 - C&I- March 8
 - Hospitality & Retail Management- March 9
 - Mechanical Engineering- March 19
- ✦ The Institutional Effectiveness Handbook update is nearly complete. Currently, OPA is finalizing notations for exemplar programs to be included in the handbook.
- ✦ TracDat assistance was provided to members of A&S faculty that will participate in the Faculty Peer Review. It was requested that for this college's review, each member of the review committee be given limited access to TracDat to review reports within the TracDat system.

- ✦ Academic Liaison Committee Meeting request for Spring semester was sent.

Send Update Subject: Assessment Liaison Committee Meeting

Location: TLPDC Room 151 Rooms...

Start time: Wed 4/18/2018 10:00 AM All day event

End time: Wed 4/18/2018 11:00 AM

Hi everyone,

Leveraging Digital Measures to improve faculty productivity and college level compliance will be the focus of this semester's meeting. If you feel that someone from your college would benefit from this information, feel free to invite them to attend also. If someone will be joining you, please let us know before the meeting so that we can make sure that they have the correct permissions in DM. Please let me know if you have any questions. Thanks so much and we look forward to seeing each of you.

Sincerely,
Becky

Becky Fletcher
Office of Planning and Assessment

- ✦ OPA is finalizing program level Action for Improvement Reports that will be distributed during the Chair Consultations. Last year, the responses for these reports were very positive. The report includes each degree program's Actions for Improvement that were reported in their 16-17 assessment data.
- ✦ Faculty Credentialing
 - Reports of DigitalMeasures permission levels for all current DM accounts within the departments named above are under preparation. These will be presented to new chairs also.
 - OPA staff met with Dr. Ron Mitchell with the College of Business Administration to address his specific concerns related to his DigitalMeasures account. We provided solutions and suggestions that seemed very satisfying to him and will follow up as needed.
 - Open DM Work Requests

Request #	Date Opened	Title	Status
83	12/18/2017	Create new report "Terminal Degree Report for Undergraduate Courses"	2-1: OPA staff will review this report that DM returned as complete.
91	1/18/2018	Import Min Wang's DM account from Michigan Tech University	2-8: Min Wang manually entered her DM information because her Chair asked her to complete it ASAP. This work request is cancelled and closed.
97	1/26/2018	Edit Intellectual Contributions to show % of Contributions	2-12: DM completed the addition to the annual report. Dr. McBee indicated it looked good. Work request closed. 2-8: Dr. McBee asked that the % contribution be added to A&S Annual Reports. OPA submitted this additional piece of this work request.

99	2/1/2018	Delete from Transcript Report Title	2-9: DM developers removed the line from the Transcript Report title. Work request complete and closed.
100	2/13/2018	Core Faculty Publications (COE)	2-13: Dr. Larry Hovey asked that this report be run for the COE for 2017. OPA staff noticed a typo and a possible coding error. DM is reviewing.

- Usage Statistics

(Number of Logins)	1 Week	1 Month	6 Months	1 Year
Activities Database - University (158,081)	2,044	33,243	70,147	83,112

- ✦ Institutional Collaborative Assessment Updates

- OPA is in the planning stages for the ETS Proficiency Profile. The assessment is planned for administration April 2nd-20th. ETS will be heavily involved in the planning and training process through February and March as we are currently scheduling conference calls. Incentives for the ETS are being discussed.
- OPA hosted its first rebranded TTU Assessment Network event, now known as OPA Coffee Breaks. The topic was on the new SACSCOC standards. While we hope that the new format will increase attendance, it did allow for a more productive session than previous events.



OUTCOME 3: The Office of Planning and Assessment will continually monitor the university's compliance with laws, policy statements, and policies deriving from the State of Texas, THECB, and SACSCOC.

- ✦ THECB Updates

- Research expenditures for FY 2017 were published on the THECB website. TTU information is included as an attachment to this weekly report.
- THECB will host a second Marketable Skills Conference on April 9-10, 2018 in Houston. The conference will focus on providing training sessions to help institutions

implement and achieve the marketable skills goal of the 60x30TX strategic plan. Information is available here [conference](#).

- Statewide enrollment statistics for 2013-2017 demonstrate growth. Statewide degrees awarded are also growing. Both are presented below:

Enrollment -- Statewide by Institution Type

	Fall 2017	Fall 2016	Fall 2015	Fall 2014	Fall 2013
Public University	651,137	636,750	619,175	603,598	584,785
Independent College or University*	124,748	124,236	123,432	121,957	121,833
Public 2-year College**	726,699	732,281	718,547	712,478	719,841
Independent 2-year College	681	596	629	555	515
Public Health-related Institution	25,031	24,450	23,523	23,035	22,472
Independent Health-related Institution	3,047	2,903	2,840	2,866	2,716
	1,531,343	1,521,216	1,488,146	1,464,489	1,452,162

*Amberton University does not receive TEG funds and is not included.

*The College of Saints John Fisher & Thomas More does not receive TEG funds and is not included as of Fall 2013.

**Headcount enrollments in public 2-year colleges include only students enrolled in credit courses.

Degrees Awarded -- Statewide by Institution Type

	FY 2017	FY 2016	FY 2015	FY 2014	FY 2013
Public University	151,223	145,633	139,047	133,316	130,995
Independent College or University	32,483	31,506	31,410	30,020	30,314
Public 2-year College	123,534	117,457	108,187	99,176	93,567
Independent 2-year College	59	85	76	35	17
Public Health-related Institution	8841	8476	8065	7,919	7,635
Independent Health-related Institution	790	737	831	689	843
	316,930	303,894	287,616	271,155	263,371

- FY 2018 allocation usage reports for the TEXAS Grant and BOT programs at TTU are outlined in the table below. Funds must be encumbered by February 20, 2018 or will be returned to the THECB.

Texas Tech University Remaining Balance as of 2-6-18	FY 2018 Original Allocation	Total Disbursed	Total Remaining
FY2018 TEXAS Grant	\$13,909,207	\$5,085,012	\$8,824,195
FY2018 BOT-Public Institution	\$1,084,307	\$949,396	\$134,911