Texas Tech University
Office *of the* Provost

Office *of* Planning & Assessment™

Institutional Effectiveness Weekly Report
March 2, 2018
Special Report

Preparation for SACSCOC Fifth Year Interim Report

The Office of Planning and Assessment reports its weekly activities and contributions toward Texas Tech University's institutional effectiveness efforts and departmental objectives.

As a reminder, this special report will be produced for Dr. James at the end of each month, beginning January 2018. This month's special report features four important information items: 1) development of an invitation for the Fifth Year Interim Kick-Off Luncheon; 2) documentation provided by Sandy Martinez regarding 7.1 (Institutional Planning and Effectiveness); 3) monitoring of TTU's compliance with 4.2g (Board self-evaluation), and 4) preparation for compliance with 5.4 (Qualified administrative/academic officers).

First, OPA's student assistant, Maddi Busby, has designed the following invitation for the Fifth Year Kick-Off Luncheon, to be held April 10. This invitation will be sent electronically and in hard copy format. A list of invitees is attached to the IE Weekly Report.

The Office of Planning and Assessment
would like to invite you to the

SACSCOC
Fifth Year Interim
Kick-off Luncheon
Tuesday April 10, 2018

12:00 p.m. - 1:00 p.m.
Buffet opens at 11:45 a.m.

Student Union Building
Matador Room

RSVP by April 1, 2018
to kahlie.callison@ttu.edu
Please include if you have any dietary restrictions

Second, Sandy Martinez has provided OPA with a flashdrive that includes FY 17 evidence that will eventually support Texas Tech's compliance with 7.1 (Institutional Planning and Effectiveness). OPA expects to collect this evidence on an annual basis, so that we have historical information to report in our decennial report. As a point of reference, 7.1 is the former CR 2.5. The new SACSCOC Principles of Accreditation states that:

> *Effective institutions demonstrate a commitment to the principles of continuous improvement. These principles are based on a systematic and documented process of assessing institutional performance with respect to mission in all aspects of the institution. An institutional planning and effectiveness process involves all programs, services and constituencies; is linked to the decision-making process at all levels; and provides a sound basis for budgetary decisions and resource allocations.*

Specifically, 7.1 has been revised to the following language:

> *The institution engages in ongoing, comprehensive, and integrated research-based planning and evaluation processes that (a) focus on institutional quality and effectiveness and (b) incorporate a systematic review of institutional goals and outcomes consistent with its mission.*

Third, OPA staff continue to monitor ACCSHE listserv discussion on the two new SACSCOC standards (12.6 and 4.2g). One of the new standards, Standard 4.2g (Board self-evaluation), states that the governing board "defines and regularly evaluates its responsibilities and expectations." Dr. Valerie Paton, Special Assistant to the President/Provost for SACSCOC Certification of Compliance and Professor of Education, provided TTUHSCEP's response to 4.2g from its recent on-site visit. As the TTUHSCEP narrative indicates, the BOR "will review a plan for further evaluation processes during its March 2018 meeting. At that time an amendment to the Regents' Rules will be considered related to additional evaluations. After the March 2018 BOA meeting, TTUS will provide documentation related to the new Regents' Rules language, BOR minutes when the evaluations take place, and the nature of the additional evaluation processes." This timeline is important for OPA to note and to monitor, and we will have OPA staff listen to the upcoming March 2018 BOR meeting.

Fourth, OPA staff have begun to prepare documentation specific to Standard 5.4 (Qualified administrative/academic officers). TTU employees who serve as members of the President's Cabinet will be reviewed as part of this standard. In order to maintain uniform-looking documentation similar to the faculty roster, OPA staff will enter curriculum vitae information directly into DigitalMeasures. OPA staff requested and received the CVs of the President's Cabinet staff in mid-February. We anticipate that this data entry process will take a few months, due to the length of these CVs. OPA staff have assigned our student assistant this task, and we will monitor her progress and her data entry accuracy on a regular basis.