



TEXAS TECH UNIVERSITY
Office of the Provost

Office of Planning & Assessment

Institutional Effectiveness Weekly Report February 8, 2019

The Office of Planning and Assessment reports its weekly activities and contributions toward Texas Tech University's institutional effectiveness efforts and departmental objectives.

OUTCOME 1: The Office of Planning and Assessment will contribute to Texas Tech University's ongoing compliance with all external accrediting agencies and State of Texas mandates.

- ✦ The 2019 IE Excellence Award deadline has been revised to February 8, 2019. Early next week, reviewers will be sent a copy of the submission(s) as well as an online link for evaluation. A meeting has been scheduled for the review committee to meet on February 13 to select finalist(s). The finalist(s) will be sent to the Provost for final approval.



- ✦ The SSL Peer Review process was completed on February 1 and OPA is beginning the process of analyzing data and creating feedback reports for each non-academic department. OPA plans to conduct one-on-one meetings with non-academic directors during March and April to review the feedback and discuss reporting changes.

- ✦ Texas Higher Education Coordinating Board and State of Texas Reporting
 - OPA is working with the Office of Institutional Research to enhance course-level data assessment. Qualtrics was previously used during the fall semester. This spring, the survey will be administered through a direct link.
 - The Core Curriculum and Multicultural Requirement Steering Committee met to discuss course submission and approval processes. Additionally, Undergraduate Education Advisory Committee (UEAC) updates were discussed including status of Fields of Study (FOS) developments. For more on FOS, go to the website at: <http://www.thecb.state.tx.us/index.cfm?objectid=7D02BA60-18B8-11E8-A6640050560100A9>

OUTCOME 2: Texas Tech University faculty and staff will be well-prepared to meet OPA’s faculty credentialing, assessment, and strategic plan expectations.

- ✦ Training and Consultation Tracking
 - These totals include consultations and communications where the OPA provides support for faculty and staff on non-project specific activity.

	Number of individuals	Number of issues addressed	Number of email sent on issue	Number of phone calls	Number of informal consultations	Number of formal trainings
Week of Feb 4, 2019	31	29	120	14	2	0
As of Sept 1, 2018	584	611	1131	158	51	18

- ✦ Developmental Opportunities
 - On Wednesday, February 6, OPA hosted the first spring 2019 Coffee Break in the TLPDC Room 153. Aliza Wong was the primary content expert, but she invited Paul Pare to accompany her. There were 21 individuals in attendance as we discussed assessing multicultural learning gains. In addition to the topical discussion, Assessment Innovation Grant winners were awarded a plaque.



- The initial Raiders Engaged report has been submitted to Dr. Birgit Green. A final report is forthcoming. Here is the preliminary data that was submitted to Dr. Green:

	2016	2017	2018
Number of hours faculty and staff were involved in TTU OES	439,561	455,633	332,751
Number of projects, programs, classes and events provided for/in partnership with the community	732	952*	1455*
Number of non-TTU attendees and participants in TTU OES activities	952,482	1,051,817	1,832,865
Number of K-12 students and teachers participating in TTU OES activities	409,366	386,929	353,885
Total external funding OES	\$39.4M	\$55.19M	\$30.7M

- OPA is making progress with the development of institutional dashboards. TechQuest, Faculty Credentialing, and Raider’s Engaged will be completed first. OPA is currently consulting with Tableau to ensure tables are correctly formatted for Tableau requirements.
- ✦ General Faculty Credentialing
 - OPA staff continue to upload a backlog of pdf copies of transcripts into instructor of record faculty DigitalMeasures accounts. As of Feb. 5, 247 new faculty transcripts have been digitally stored in DigitalMeasures.
 - OPA staff met with Dean Bill Brown and Dr. Cindy Akers to evaluate the annual report process that the College of Agricultural Sciences and Natural Resources faculty are running for the first time this year. The progress has been good with a few additional areas needed in the report. OPA staff are working to create a discipline-specific template for CASNR.
 - The deadline for syllabi upload to be compliant with Texas House Bill 2504 was January 25. Over the past week, OPA staff has been in contact with faculty who have outstanding syllabi. On Feb. 7, OPA staff reported missing syllabi to department chairs. As of the morning of Feb. 8:
 - 27 syllabi remain unloaded of 6,711 gradable, credit-bearing courses for spring 2019 semester.
 - This represents 99.6% compliance.
 - A full report of House Bill compliance will be included in next week’s report.

- Work Requests

Request #	Date Opened	Title	Status
167	1/17/2019	Data Copy Request: Jennifer Rojas-McWhinney	2-4: It was discovered that Prof. McWhinney was previously at TTU and overriding her TTU account will do more harm than good. She said she will input the necessary activities from Missouri State. Request closed.
169	1/23/2019	remove access for Media and Comm Annual Report	2-6: After OPA staff confirmed that the report is not visible for other colleges, the request is closed. 2-1: DM completed the request.
170	1/28/2019	Data Copy Request: Sreedhar Madhavaram	2-7: We are waiting for DM to complete this request.
171	1/30/2019	Updates to reports date parameters	2-7: We await completion of this request.
172	1/31/2019	Add University to Dropdown	2-4: The university was added and this request is closed.
173	1/31/2019	Annual Faculty Report for College of Agriculture	2-4 to 2-7: Several other additions and tweaks were requested by CASNR faculty and Dean Bill Brown. The new expected completion of this request is 2-11.
174	2/7/2019	Report logic needs adjusting: Curriculum Vita	2-7: Dr. David Roach noticed that some of the logic for this report was printing in the report by mistake. This request will correct that and expected completion is 2-22.

- ✦ Institutional Collaborative Assessment Updates

- Andrea Reid from the English and Foreign Languages Department at Spokane Community College in Spokane, WA contacted OPA this week to ask permission to use the “Writing and Assessing Course-Level Student Learning Outcomes” handbook that was linked on the NILOA Resources page from the Office of Planning and Assessment.

- ✦ OPA has been working on a collaborative project for Dr. Allie Smith in the Honors College for the Pi2 program. OPA is drafting a final report based on data provided by Dr. Smith and assisting with transitioning the survey to a Qualtrics format. We will continue to work with this program on assessment development and analysis.

OUTCOME 3: The Office of Planning and Assessment will continually monitor the university’s compliance with laws, policy statements, and policies deriving from the State of Texas, THECB, and SACSCOC.

- ✦ THECB Updates

- THECB: 60X30TX
 - 2019-2020 (FY20) Good Neighbor Scholarship Program online recommendation form and instructions are now published and available at the following web address:

<http://www.thecb.state.tx.us/reports/PDF/12185.PDF?CFID=93190797&CFTOKEN=34726334>

- The deadline to submit GNSP recommendation forms is March 15, 2019. A confirmation email will be sent to the program official once a nomination form has been transmitted successfully.
- FY2019 BOT- Public Institution Allocation Usage as of 1/30/2019 for Texas Tech University:
 - FICE: 003644 Texas Tech University
 - FY2019 allocation of \$864,248.00
 - Total Encumbered as of 1/30/2019 \$71,389.00
 - Total amount of Allocation Remaining as of 1/30/2019: \$792,859.00
 - THECB released maximum award amounts for state financial aid programs for the 2019-2020 academic year:

Type of Institution	TEXAS Grant Maximum Award	TEXAS Grant Target Award	BOT Maximum Award	TEOG Maximum Award
Public Universities & Health Related-Institutes	\$9,792/year \$4,896/semester	\$5,000/year	\$9,792/year \$4,896/semester	-
Private Universities/Colleges	-	-	\$9,792/year \$4,896/semester	-
Public State Colleges	-	-	\$5,876/year \$2,938/semester	\$5,876/year \$2,938/semester
Public Technical Institutes	-	-	\$5,988/year \$2,994/semester	\$5,988/year \$2,994/semester
Public Community Colleges	-	-	\$3,272/year \$1,636/semester	\$3,272/year \$1,636/semester