

Institutional Effectiveness Weekly Report



TEXAS TECH UNIVERSITY

March 11, 2022

Outcome 1

The Office of Planning and Assessment will contribute to Texas Tech University's ongoing compliance with all external accrediting agencies and State of Texas mandates.

Reaffirmation Update

OPA continues to work behind-the-scenes preparing for the university's 2025 reaffirmation of accreditation. We are now holding a weekly meeting to discuss reaffirmation matters and planning activities. This week, we discussed potential committee members for Texas Tech's QEP III. This list has not been shared outside of OPA, and we will wait for further direction from Dr. James.

We deliberately included a broad, representative swath of 38 faculty and staff who are close to the TTU student experience. **We did not include representation from University Libraries or the Office of Research & Innovation, but of course we can modify the group's composition at Dr. James' request.** Our plan is to hold face-to-face meetings beginning late Spring 2022, and to also offer a Zoom option for those at the Vet School and other campus locations.

Additionally, OPA also made formal staff assignments for all 40 Differentiated Review requirements. **Again, this list has not been shared outside of OPA. We will await Dr. James' approval before contacting authors.**

Outcome 2

Texas Tech University faculty and staff will be well-prepared to meet OPA's faculty credentialing, assessment, and strategic plan expectations.

Completion of Student Success Group PAR Evaluation

The Support Services Institutional Effectiveness Committee has completed their PAR Evaluations. In early January, Kara led a meeting with this group to discuss the evaluation process and to provide training on the PAR rubric. Since then, the team has completed 76 distinct reviews. Kara will begin analysis of their evaluations and share the findings with the Directors of the individual Support Services units later this spring. The Support Services includes Administrative Support Units, such as Finance and Operations, and Academic and Student Support Units, such as Raider Ready and Recreational Sports.

Outcome 3

The Office of Planning and Assessment will continually monitor the university's compliance with laws, policy statements, and policies deriving from the State of Texas, THECB, and SACSCOC.

TxAHEA Update

OPA staff made progress on setting up the conference's registration site (INDICO). Earlier this week, we met with Lauren Ritter (eLearning) to share our registration preferences. This year, we will be offering an Early Bird registration price, and the conference refund policy has also been modified. Aurelia Crider will be managing TxAHEA's registration process, and Lauren provided instruction on how to use INDICO from an end-user's point of view.

Texas Tech Training Sessions

Aurelia has been diligently attending training either in person or online as offered through Cornerstone/HR. So far, Aurelia has completed many of the required compliance courses, including the following:

- Benefits Orientation
- EEO, Title IX, the Clery Act, and Ethical Conduct
- Safety Awareness
- Cybersecurity
- Workplace Violence Prevention
- FERPA

- New Employee Orientation

The other category of training that she has been participating in is specific to her duties and responsibilities for OPA. After completing the pre-requisite classes of Financial Management 101 and Introduction to Cognos, she has been working through the remaining class order as suggested by [DMFR's Training Checklist](#). To that end, she has completed the following:

- Contract Training
- Financial Transaction System (FiTS)
- Employee One-time Payment System Overview (EOPS)
- PCI Training
- Financial Reporting—Budgets
- Financial Reporting—Transactions
- Account Coding for Expenditures
- Procurement Reporting in Cognos

Aurelia has more training classes that will continue through the end of the month and into April. Aurelia writes that “I am excited to be in the OPA and look forward to applying this newfound knowledge in my work!”