

Institutional Effectiveness Weekly Report



TEXAS TECH UNIVERSITY

April 10, 2020

Outcome 1

The Office of Planning and Assessment will contribute to Texas Tech University's ongoing compliance with all external accrediting agencies and State of Texas mandates.

Distribution of College-Level Peer Reviews

Over the past year, individual colleges have been conducting college-level faculty peer reviews of their 2017-2018 degree program assessment reports. OPA staff has created summary reports from the feedback received from these reviews and distributed reports to college associate deans. Colleges will also begin their respective peer review processes for 2018-2019 degree program reports, although the due dates for these reviews will likely be adjusted.

Analysis of TTU Rankings for Fifth Year Report

As we make progress on evidence collection for the Fifth Year Report, we have found a plethora of facts about TTU, both the front-facing operations as well as behind-the-scenes. We are proud to report TTU's accolades through this administrative process, and more can be found at www.ttu.edu/about/rankings. This documentation will be useful for all responses in Section 6.

Outcome 2

Texas Tech University faculty and staff will be well-prepared to meet OPA's faculty credentialing, assessment, and strategic plan expectations.

Preparation for TTU-CR Standardized Faculty Annual Report

Dean Belnap has been actively working with Kenny Shatley to determine how to implement Digital Measures at TTU Costa Rica. Kenny has been providing training and

discussing the ways other colleges are using DM, in order to help Dean Belnap make the most informed decision for TTU-CR.

Cayuse Integration

Kenny and ORS have been working to implement an automatic system for uploading Cayuse data into DM. We are very close to having an automatic system in place. Currently, we are waiting for DM to implement some changes for the query to pull the correct information and ORS data will then be uploaded on a weekly basis.

Spring 2020 Newsletter Preparation

As a team, OPA staff has been preparing content for the Spring 2020 electronic newsletter. OPA's graduate assistant, Emily Wade, has been designing the report based on our individual contributions. Below are some screen shots from the draft version of the newsletter. We hope to distribute the completed newsletter by the end of April. TTU Information Technology will assist us with distributing the newsletter via email.

Fast Facts About Fifth-Year Report

22 Standards
Report Due March 15, 2021
150 TTU Faculty and Staff Authors
15 Teams
6 Distance Learning-Specific Standards
1 Standard Specific to Safety and Security
1 Standard Specific to TTU's Physical Resources
2 Standards Specific to Student Success and Student Learning
THESE WILL BE IN GRAPHIC FORM

OPA wishes to acknowledge the following team leaders for their extraordinary efforts thus far:

FIFTH-YEAR SACSCOC STANDARDS	TTU TEAM LEADER
5.4 (Qualified Administrative/academic officers) The institution employs and regularly evaluates administrative and academic officers with appropriate experience and qualifications to lead the institution.	Ms. Jodie Billingsley, Assistant Vice President
CR 6.1 (Full-time faculty) The institution employs an adequate number of full-time faculty members to support the mission and goals of the institution.	Dr. Rob Stewart, Senior Vice Provost
6.2.b (Program Faculty)	Dr. Rob


Managing Administrative Processes During the University Shutdown

OPA has also felt the effects of the university's entering into Phase IV of our emergency preparedness plans. During this time, we have learned volumes about what processes need contingency. In times like these, administrative procedures and processes can seem like the least of anyone's worries, but these process keep TTU accredited and in compliance. One of the most important of these procedures for compliance in Digital Measures is House Bill 2504 (HB2504).

Do you need to upload a revised syllabus?

The answer is yes, if your syllabus is undergoing major changes to account for the new distance modality. However, OPA will not be monitoring the upload of these syllabi like we do at the beginning of each term. The spirit of House Bill 2504 is of transparency and ensuring fair treatment and equal expectations for *both* students and faculty. House Bill 2504's requirement currently is to have syllabi uploaded by the 7th class day, which TTU suffices each term.

One function of Digital Measures is to export syllabi to the Public Access to Course Information (PACI) website. Your revised syllabus will overwrite your previous syllabus. OPA will keep a record of all syllabi during this time. HB2504 was implemented for transparency, and revising and uploading your syllabus, while keeping an archived copy of your previous syllabus, provides evidence that student expectations remained reasonably similar, fair, and that revisions were communicated to students.

OPA understands that this is a hectic time both on- and off-campus, and we hope that if you have any questions or concerns that you would reach out to OPA. We are available by phone during normal business hours, and we have a ticketing software at opa.support@ttu.edu  that is monitored daily.




OPA would like to acknowledge the following faculty members for volunteering to participate in the review process. Each individual gave approximately 10 hours of their time to review degree programs and were subsequently awarded a stipend of \$1,200.

Oliana Alikaj-Fierro
Andrea Bilkey
Megan Condis
Christiane Herber-Valdez
Wendy-Adele Humphrey
Stephanie Jones
Jon Mcnaughtan

Courtney Meyers
Kelsey Moore
Nichole Morelock
Jason Rinaldo
Marcelo Schmidt
Alexander Wiseman
Aaron Zimmerman

OPA Gives Back

OPA values all of our partnerships and relationships with TTU faculty, staff, and students. Since 2016, we've provided numerous scholarships to students, and we've also supported faculty activities related to assessment. We're proud to share how we "give back" to the TTU community!

 GIVE BACK GRAPHIC
OPA Gives Back

Assessment Innovation Grant Award Winners

OPA is happy to announce the winners of this year's Assessment Innovation Grant! We awarded four \$500 grants to individuals who demonstrated a commitment to innovative assessment practices within their department. This year's winners are:

Educational Psychology and Leadership:

Jaehoon Lee, Assistant Professor and Associate Director



OPA Assessment Spotlight Interview



OPA is glad to recognize TTU faculty and staff who exhibit an exceptional commitment to academic assessment. Dr. Dora Epstein Jones, Department Chair for Architecture in the College of Architecture, is someone who encourages excellence throughout her department's assessment practices. Dr. Epstein Jones is dedicated to improving assessment practices at the college-level and produces quality assessment reports that reflect a commitment to improving students' experiences within the Architecture degrees. Click [here](#) to learn more about Dr. Epstein Jones.

Announcing a Monthly Blog Contribution on the OPA Website

Beginning in June 2020, OPA staff will draft a monthly blog post about important assessment news. The blog post will discuss "need-to-know" information for TTU faculty and staff. Look for a notification email from our office in early June 2020!

Faculty Peer Review

During the Spring 2020 semester, the Office of Planning and Assessment conducted a comprehensive Faculty Peer Review of degree program assessment. As part of TTU's SACSCOC accreditation status, each academic degree program on campus is responsible for identifying Student Learning Outcomes and a plan for assessing student learning within their program. Programs then report their assessment results along with a plan to improve student learning. This assessment data is

Revised Assessment Innovation Grant Deadline (August 1)

Based on faculty feedback, OPA revised the Assessment Innovation Grant deadline to August 1. Previously, this award was awarded in Spring, which prevented faculty from using their awarded funds in the Fall semester. By shifting the deadline date to August, OPA will award the grant by September 1, which will allow for fund usage during the Fall and Spring semesters. The email below was distributed to all department chairs to inform them of the revised deadline.

