

Institutional Effectiveness Weekly Report



TEXAS TECH UNIVERSITY

June 3, 2022

Outcome 1

The Office of Planning and Assessment will contribute to Texas Tech University's ongoing compliance with all external accrediting agencies and State of Texas mandates.

Update on Chair Meetings

Annual Chair Meetings are underway! These meetings offer a chance for OPA to show gratitude to our colleagues and to encourage departments to continuously improve their Degree Programs. Specifically, we discuss the Program Assessment Rubric reports and any major leadership changes within the various degree programs. OPA has met all departments within the following colleges:

- Edward E. Whitacre Jr. College of Engineering,
- College of Human Sciences,
- Honors College,
- University Studies,
- Graduate School,
- School of Law,
- Davis College of Agricultural Sciences

The next round will be with the Colleges of Media and Communication, Architecture, Education, Arts & Sciences, and Business. All meetings have been positive and informative. We have been stepping Chairs through new updates to Nuventive and the assessment process, and, as expected, these updates have been overwhelmingly welcomed by the departments.

OP Review of SACSCOC Standards

OPA is grateful to the Office of Official Publications for completing an analysis of TTU operating policies for the 40 SACSCOC standards that are part of Differentiated Review. This was no small feat, and we are grateful for their efforts. We are thrilled to have these top-notch resources

available to our authors. Below is a screenshot of the document that Kaelene Hansen prepared for OPA.

Jennifer/Libby	Jodie Billingsley	<ul style="list-style-type: none"> Organizational charts showing reporting structures at the institution. Minutes from administrative leadership meetings showing the CEO's role. Internal memos showing the CEO's role. If authority is delegated, internal policies that clarify the authority for administrative and academic decisions. 	<p>OP 01.08: Organization of Texas Tech University OP 10.02: Delegation of Authority by the President</p>
Libby/Kara	Kirby Hocutt	<ul style="list-style-type: none"> Job descriptions clarifying the reporting structure for those directing intercollegiate athletics, athletics budgets, athletics fundraising, and athletics compliance. Organizational charts establishing reporting relationships. Memos, minutes, and/or written correspondence establishing the role of the CEO in exercising control over intercollegiate athletics. Relevant standards of the most recent compliance reports addressing athletics oversight, such as reports from internal audits, or external bodies such as the NCAA, NAIA, NJCAA, and NCCAA. 	<p>OP 01.08: Organization of Texas Tech University OP 10.02: Delegation of Authority by the President OP 10.05: Intercollegiate Athletics</p>
Libby/Kara	Byron Kennedy	<ul style="list-style-type: none"> Job descriptions clarifying the reporting structure for those directing fund-raising activities. Organizational charts establishing reporting relationships. Memos, minutes, and/or written correspondence establishing the role of the CEO in exercising control over fund raising. Policy and procedure statements or manuals on fund raising. 	<p>OP 02.01: Texas Tech University Office of Advancement Relationship and Responsibilities with Texas Tech University System Institutional Advancement and Texas Tech Foundation, Inc. OP 10.02: Delegation of Authority by the President</p>
Jennifer/Kenny	Jodie Billingsley	<ul style="list-style-type: none"> Organizational chart to clarify leadership roles and the names of the persons to be reviewed. Position descriptions and details as to appropriate qualifications for each person to be reviewed. Resumes, as appropriate. Resumes should be current. 	<p>OP 01.08: Organization of Texas Tech University OP 10.02: Delegation of Authority by the President OP 30.15: Academic Administrator Evaluation OP 32.32: Performance Evaluations of Faculty OP 32.36: Certification of Faculty Qualifications OP 70.11: Appointment of Staff Employees OP 70.12: Performance Management</p>
Jennifer/Kenny/Bryson	Melanie Hart	<ul style="list-style-type: none"> Definition of full-time and part-time faculty. References to faculty handbooks or other official publications that define terms (e.g., full-time faculty) and give insight into the expectations of the institution in terms of the role of faculty. A narrative describing the role of full-time faculty supporting the adequacy of the mission of the institution, including research and service. Policies describing the role of full-time faculty (and others) in carrying out the basic functions of the faculty as described in the rationale and notes. Data such as number of faculty; number of students; faculty workloads (contractual and actual); proportion of courses taught by full-time faculty, part-time faculty, and graduate assistants; comparisons of peer institutions; student credit hours generated by full-time and part-time faculty. Policies governing the employment of part-time faculty and graduate assistants. 	<p>OP 32.06: Faculty Responsibility OP 32.17: Faculty Appointments and Titles OP 32.18: Academic Workload Calculation OP 32.36: Certification of Faculty Qualifications OP 64.03: Graduate Students Employed as Teaching Assistants and Graduate Part-time Instructors</p>



Texas Tech University faculty and staff will be well-prepared to meet OPA's faculty credentialing, assessment, and strategic plan expectations.

Senate Bill 810 Implications in Faculty Success

Last year, OPA began analyzing the potential implications of Senate Bill 810, SB810. From OPA's perspective the primary changes were focused on compliance and a broadening of requirements for higher education credentials and compliance reporting. Part of SB810

handles Open Education Resources, or OER. This was outside of the original scope of OPA's analysis, as this supplemented required reporting.

Ryan Litsey and Sabrina Davis reached out to OPA regarding the portion of SB810 that handles OER. OER is of growing importance to students and faculty as the cost of some educational resources increases and the ability to collaborate and generate source material has become easier and easier. OPA had a very productive meeting regarding OER and finding a place for them to efficiently report for the purposes of SB810.

In the coming weeks OPA will be working with Watermark of Faculty Success and the TTU team over at Application Development and Support to develop a plan for importing Banner-related indications of OER-supplemented courses. We will begin with a basic improvement to our import query, the introduction of this tag in the Scheduled Teaching screen of Faculty Success, and then apply these changes to Annual Faculty Reports as needed. Phase 2 of this project will include a qualitative adjustment to a few questions in the Faculty Success environment after that, which we hope to provide a space for faculty to explain and report their innovations. Our third phase will be to work on a potential inclusion for these OER to be cited in the FS system for inclusion in Annual Faculty Reports and other similar reporting.



Outcome 3

The Office of Planning and Assessment will continually monitor the university's compliance with laws, policy statements, and policies deriving from the State of Texas, THECB, and SACSCOC.

[TxAHEA Registration Update \(Aurelia\)](#)

We experienced quite an increase in traffic for registrations as we wrapped up Early Bird pricing on May 31st. To date, we have had a total of 87 registrants take advantage of the discounted pricing, out of a total of 88 registrants. We also had 5 new sponsorships this month. 4 of these sponsorships are from institutions, while one is via a business. So far, we have 33 institutions represented. I was also able to do some invoicing as the month ended to increase our number of paid registrations. I continue to learn as I maintain my registration dashboard-see screenshot below. As of June 1st, we have switched over to our regular pricing for registration fees.



Registration Dashboard

