

Institutional Effectiveness Weekly Report



TEXAS TECH UNIVERSITY

July 24, 2020

Outcome 1

The Office of Planning and Assessment will contribute to Texas Tech University's ongoing compliance with all external accrediting agencies and State of Texas mandates.

Annual Report Nearly Complete

Final edits to OPA's 2019 Annual Report have been shared with OPA's Graduate Student, Emily Wade. Emily will make these minor adjustments, and she will post the Annual Report to the OPA website early next week.



Requested KSM Graduate Program Review Data

Dr. Angela Lumpkin requested several data points from the OPA office. Lumpkin shared that the department will undergo an internal graduate program review process.

OPA staff are preparing these data for Dr. Lumpkin, and we intend to submit these items by next Friday, July 31.

Jennifer,

In reviewing OPA's webpage, I learned that your office can provide the information listed below for Graduate Program Reviews. Since we will have an internal Graduate Program Review in fall of 2020, I am writing to request these reports. Do I need to call and talk with you about these, or is this request all that is needed from your office? Ideally, we would like to receive these within the **first week of August of 2020** since we are trying to complete our self-study prior to the start of the fall semester.

- Nuventive Improve Four-Column Report for each master's program within a department
- Nuventive Improve Four-Column Report for each doctoral program within a department
- Program Assessment Review (PAR) results for each master's and doctoral program within a department
- DigitalMeasures Faculty List for all faculty teaching graduate courses
- DigitalMeasures Publications and Presentations List for all faculty teaching graduate courses

I have asked our graduate faculty to update their publications and presentations on Digital Measures by July 31, 2020. I also might add that all of our assessment data for fall and spring semesters of the 2019-2020 academic year have been submitted through Nuventive Improve.

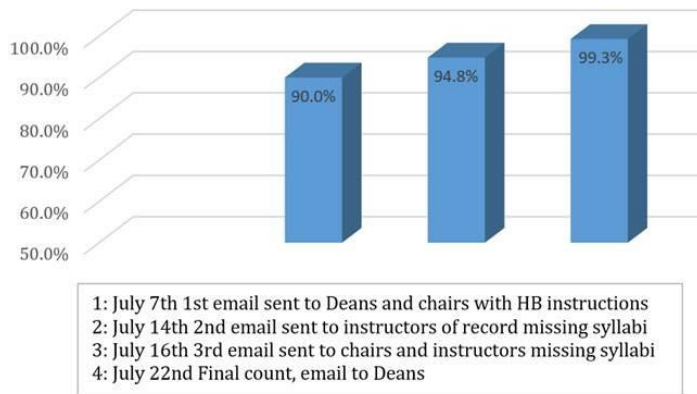
Thank you very much.
Angela

Summer 2020 Final HB2504 Numbers

HB2504 Summer II Compliance

- This Summer's final HB2504 compliance was 99.3%, with only a handful of remaining incomplete syllabi. The graphic below shows our compliance over time.
- This term was different in how we contacted departments as we look for optimal communication. This term we requested deans and chairs to distribute a walkthrough and informational flyer about HB2504 to their departments and then OPA followed up with individual instructors. Additional contact went only to instructors missing syllabi before contacting the department chair with instructors cc'd in the email message to the chair.

HB 2504 Compliance
Summer II 2020

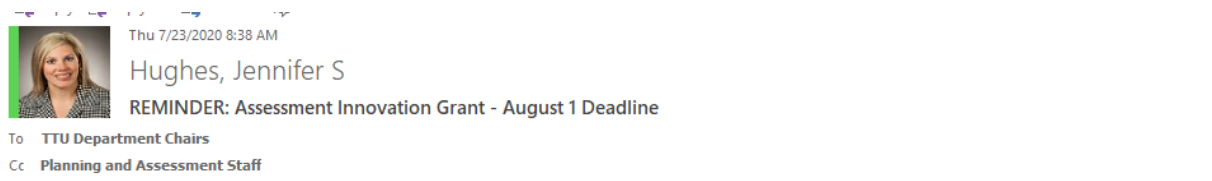


Annual Chair Meetings This Week

Chair meetings were conducted this week with Rawls College of Business Area Coordinators, the Department of Community, Family, and Addiction Sciences, the Department of Nutritional Sciences, and the Department of Hospitality and Retail Management. Each department chair/area coordinator received his/her PAR report, and Hughes discussed recommendations for improving assessment reporting with each chair. Hughes is in the process of following up with several departments who failed to report follow-up actions.

AIG Reminder

An email reminder to all department chairs was distributed on Thursday, July 23 to remind faculty to submit their applications to the Assessment Innovation Grant (AIG). Applications are due to OPA on or before August 1, 2020.



Dear Chairs,

In response to faculty feedback, we have revised the application deadline for OPA's 2020 Assessment Innovation Grant (AIG). Applications are due August 1st, and funds will be awarded September 30, 2020. As a reminder, our office annually awards four \$500 grants. For a list of past winners and a link to the application, please go to: <http://www.depts.ttu.edu/opa/aig/index.php>.

Thanks very much, and we wish you well.

Sincerely,
Jennifer

Nuventive Professional Services Contract/DigitalMeasures Contract (Jennifer)

Several exciting developments occurred this week with Nuventive Professional Services and DigitalMeasures. Thanks to Dr. Kathy Austin and her staff, both contracts are en route for final signature.



Outcome 3

The Office of Planning and Assessment will continually monitor the university's compliance with laws, policy statements, and policies deriving from the State of Texas, THECB, and SACSCOC.

Fall 2020 Professional Development Dates

OPA will be hosting our fall Learning Series via GoTo Meeting in September and October, along with Coffee Breaks in October and November. We have reached out to the faculty members who were unable to present at our spring events, and they both prefer to wait until we are able to resume face-to-face. OPA is continuing to think of new presenters so that we can still provide virtual professional development offerings.

TxAHEA Conference Update

The TxAHEA Executive Committee has made the official decision to postpone the conference until 2021. We have secured the Marriott Plaza San Antonio for September 27-29, 2021 and are in the process of finalizing the contract. We are hopeful we will be able to return to a face-to-face format and our 2021 conference will be a success.