

Institutional Effectiveness Weekly Report



TEXAS TECH UNIVERSITY

September 18, 2020

Outcome 1

The Office of Planning and Assessment will contribute to Texas Tech University's ongoing compliance with all external accrediting agencies and State of Texas mandates.

Raiders Engaged Update

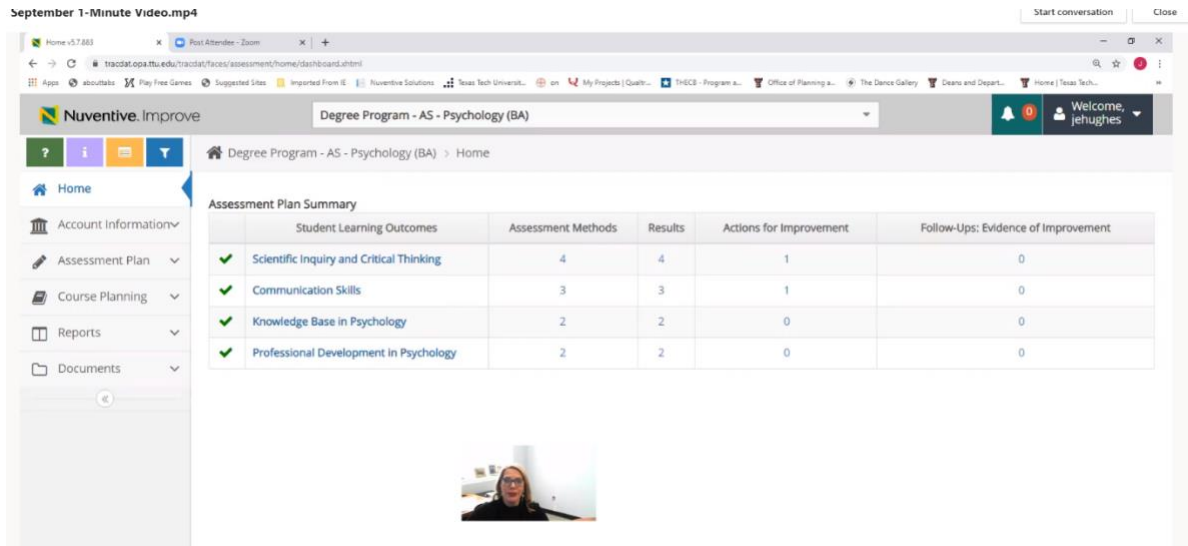
After a series of discussions about the administration of *Raiders Engaged*, the decision has been made to repurpose the survey to be geared towards tracking outreach and engagement activities for TTU staff and graduate students. Some individuals will still have DM accounts, such as staff or graduate students who teach or hold other DM-necessary appointments. Otherwise, staff and graduate students will utilize *Raiders Engaged* to track their engagement activities. OPA is excited to use Digital Measures as the authoritative data source for faculty outreach and engagement.

Outcome 2

Texas Tech University faculty and staff will be well-prepared to meet OPA's faculty credentialing, assessment, and strategic plan expectations.

September Blog Post/1-Minute Video

OPA continues to develop a monthly 1-minute professional development video geared towards faculty and staff. This month's 1-minute video is titled "Three Tips for Completing Your 19-20 Assessment Report." The video is accompanied with a written blog post, which is excerpted below.

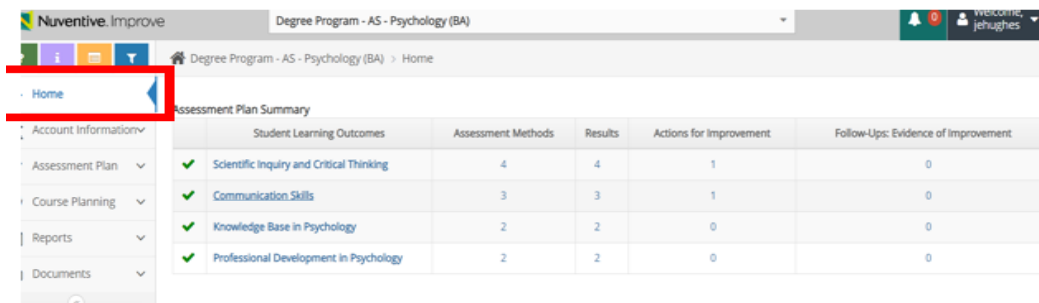


September 2020 Blog Post

THREE TIPS FOR COMPLETING YOUR 19-20 ASSESSMENT REPORT

As you complete your upcoming assessment report, due October 1, 2020, our office wants to provide three helpful tips.

First, **don't forget the importance of the Nuventive Improve Home tab.** This tab tells you, at a glance, how many student learning outcomes, assessment methods, results, actions for improvement, and follow-up actions you have currently documented. Remember that all of these components constitutes a complete assessment report, so if you're ever questioning whether your report is "done," take a look at the home tab to make sure there aren't any missing elements. If you have any missing elements, they would be indicated by a zero.



Second, **don't forget to include related documents in your assessment report.** Relating documents to your assessment report helps to provide a well-rounded picture of your assessment report, and these documents also help to substantiate your degree program's assessment process. Related documents can be redacted examples of student work, de-identified assessment data, rubrics, assignments, and many other types of documents that contribute to telling your story. To relate a document to your assessment results, simply click on the **green wrench** right next to the Related Documents tool.

Update on SACSCOC Fifth Year Report Activity Week of September 14

Below is a summary of this week's accomplishments regarding our preparation for the Fifth Year Report:

- Communicated with Dr. Justin Louder regarding additional evidence requested for 14.3.
- Requested feedback from Prof. Genevieve Durham-Decesaro on the final iteration of 9.2.
- Provided feedback to Drs. Cathy Duran and Tara Miller on 12.1. We expect to receive advising narratives from the College of Engineering and the College of Arts & Sciences via Dr. Miller.
- Met with Lindsay Hallowell regarding the final evidence for 10.2 and 10.3. Both responses are nearly complete, pending photos from the Southwest Collection and student refund information from Bradley Martin.
- Conducted a meeting with Bradley Martin regarding 10.2. Martin provided a hyperlink that contains all information. Hughes will draft this section and send to Martin for verification.
- Performed final editing on 10.6, which is attached to this week's IE Weekly Report email. This response is ready for Dr. James' review.



Outcome 3

The Office of Planning and Assessment will continually monitor the university's compliance with laws, policy statements, and policies deriving from the State of Texas, THECB, and SACSCOC.

Hiring Update on Senior Administrator

OPA is moving forward with reposting the Senior Administrator position in hopes of filling the vacancy this fall. The position was originally open in the spring but, due to the disruption the COVID-19 pandemic caused with on-campus work, the hiring was put on hold. This position will oversee academic and non-academic assessment as well as management of the Nuventive Improve assessment tracking software. This position is critical to ensuring compliance with SACSCOC Standards 8.2.a, 8.2.c, and 7.3.

TxAHEA Update

OPA conducted a September TxAHEA Planning Committee meeting and informed members that the contract for the Marriott Plaza San Antonio is moving forward. This is great news, and the committee was quite pleased the conference will be held at the same venue as the 2019 event. We are beginning to jump start the various sub-committees in preparation to begin marketing both the webinar series and the 2021 TxAHEA conference.