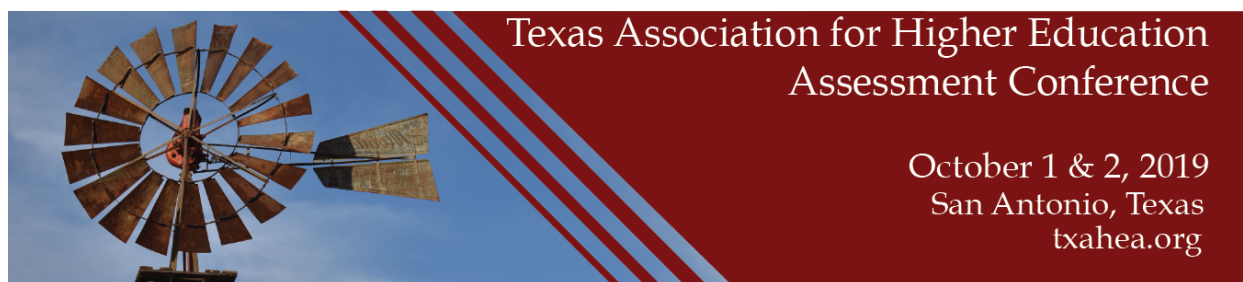![Texas Tech University, Office of the Provost, Office of Planning & Assessment logo]

Institutional Effectiveness Weekly Report
October 4, 2019

The Office of Planning and Assessment reports its weekly activities and contributions toward Texas Tech University's institutional effectiveness efforts and departmental objectives.

Texas Association for Higher Education Assessment Conference

October 1 & 2, 2019
San Antonio, Texas
txahea.org

Update on University Libraries' Use of DigitalMeasures

OUTCOME 2: Texas Tech University faculty and staff will be well-prepared to meet OPA's faculty credentialing, assessment, and strategic plan expectations.

This week, OPA staff responded to several DM customization requests from University Libraries. University Libraries intends to use DigitalMeasures for its 2019 Annual Faculty Review (AFR), so OPA staff are currently working to prepare data fields with several unique features. After these data fields are customized, we will begin creation of the Library's AFR report.

On Friday, October 4, Hughes and Shatley met with Sheila Hoover, Cynthia Henry, and Joy Perrin. Hoover presented specific requests on behalf of the faculty, which are listed below. We are working to submit the following requests once they have been vetted by our staff.

Digital Measures Customization Needs for Library Faculty

General Information

Administrative Data: Permanent Data: Edit Permanent Data, Starting Rank dropdown, add:

- Assistant Archivist

- Assistant Librarian
- Associate Archivist
- Associate Librarian
- Archivist
- Librarian

Teaching

Non-Credit Instruction Support

-In dropdown for Instruction Type, add

Teaching Support that leads to a screen with three open text boxes:

- Title
- Description
- Date

Librarians and Archivists engage in activities that are not captured anyplace else in DM. Research Support, cataloging, reference, libguides…

Scholarship/Research

Artistic and Professional Performance and Exhibits

-Add Exhibit Curator/Editor

Scholarship

Presentations

-No place for doi or handle in presentations similar to web address in Intellectual Contributions.

All of these changes will be submitted as work requests on Monday, October 7. We will also be scheduling two trainings prior to January 1 to ensure that all Library faculty complete their 2019 annual reports. In addition, the Library will be hosting brown bag sessions for faculty to learn the "in's and out's" of DM.

<u>Update on Scopus Integration Issue</u>

On Thursday, October 3, Shatley managed several email chains regarding some "fixes" that were put into place after a meeting with James and Hughes (in San Antonio). After speaking with Nathan Rogers, Daniel East, and Merrell Reed in App Development, we were able to determine high priority "fixes" while we wait to see if DM can make requested changes to Scopus imported data.

Shatley is requesting text entry fields in the Personal and Contact Information and Intellectual Contributions pages to allow entry of related IDs and DOIs. While this would still not be automated, it would allow for a greater inclusion of data into Pure to flesh out the data and collaborative network heat maps.

OPA's concern at this time is that the requests are similar to the ORCID request earlier this Fall that could not be completed due to contractual obligations from DM. Potentially, we may need another workaround. This process is on-going, and we will work with App Development to identify workarounds.