



TEXAS TECH UNIVERSITY
Office of the Provost

Office of Planning & Assessment

Institutional Effectiveness Weekly Report

October 18, 2019

The Office of Planning and Assessment reports its weekly activities and contributions toward Texas Tech University's institutional effectiveness efforts and departmental objectives.

OUTCOME 1: The Office of Planning and Assessment will contribute to Texas Tech University's ongoing compliance with all external accrediting agencies and State of Texas mandates.

- Core Curriculum Assessment
 - OPA staff deployed TechQuest on Monday, October 14, 2019. The instrument was distributed to 6,144 first-year Texas Tech students and we are currently monitoring responses (see Figure 1 below). Special thanks to Mary Elkins in Institutional Research for preparing the list of student emails. We are grateful for IR's collaboration!



Figure 1. Screenshot displaying TechQuest invitation to first-year students.

OUTCOME 2: Texas Tech University faculty and staff will be well-prepared to meet OPA's faculty credentialing, assessment, and strategic plan expectations.

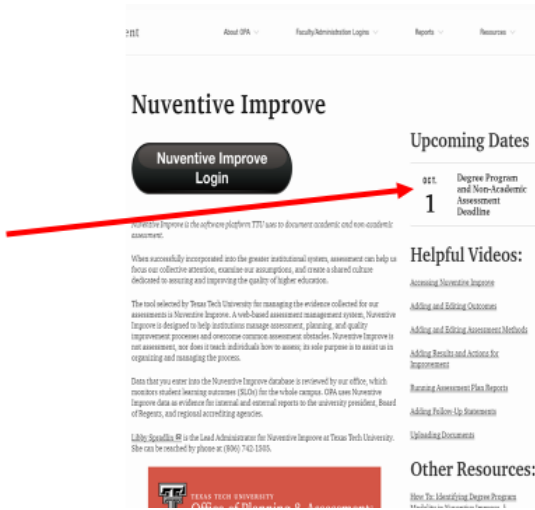
- On Wednesday, October 16, OPA offered a “listening session” for TTU faculty and staff. We were pleased to host 12 attendees, representing Arts & Sciences, Human Sciences, College of Education, University Programs, Graduate School, the Division of Diversity, Equity & Inclusion, and University Libraries. Jennifer Hughes led the discussion, and several concrete suggestions were offered by attendees. An excerpt of these suggestions is provided below.
 - *A tool would be great. I know I said this already, sorry. But yes! A tool for assessment would be good.*
 - *Collaborative feedback from our colleagues in other colleges and departments. E.g. – designated observation hours in other courses, an open department meeting where assessment is featured.*
 - *I would love to see enhanced support from Institutional Research and connections w/ outside experts. For example, I would love to see TTU bring in a physics assessment expert from another university to help Dr. Lamp.*
 - *Have more links from the form to explanations of what is needed for the areas. E.g. to dictionary, etc.*
 - *Data management systems will be improvable forever! TracDat, Qualtrics, Digital Measures, Excel, etc.*
 - *All staff and faculty in charge of assessment should be trained and receive a certificate or something to make it more meaningful.*
 - *I'm so happy and grateful to have the strong support of your office. Thank you for everything!*
- OPA staff prepared materials and a PowerPoint presentation to facilitate the “listening session.” OPA wishes to especially thank Julie Gee, Student Assistant, for her tireless work on the infographic presented below (Figure 2.). Julie demonstrated much patience with our constant editorial changes!
- After a meta-analysis conducted by OPA professional staff, the infographic below synthesizes our findings related to university-wide 2017-2018 assessment methods. The most frequently utilized assessment methods are course-level assessments, exams, capstone projects, and surveys. Interestingly, Figure 3 presents an analysis of assessment methods used at the graduate and undergraduate levels. Some observations of the data are presented below:
 - Both graduate and undergraduate degree programs similarly use the following assessment methods: portfolios, pre-tests/post-tests, internships, case studies, essays, licensure exams, embedded assessment, peer assessments, and class discussions. These assessment methods are close to convergence in Figure 3, suggesting that these specific methods are frequently used regardless of degree program level.
 - Professional development assessment methods are used far more frequently at the graduate level than at the undergraduate level.
 - Interestingly, performances are used slightly more at the graduate level than at the undergraduate level. This suggests that performance is highly valued as an indicator of student learning, regardless of degree program level.

- Jennifer Hughes shared several PowerPoint slides during the “listening session,” in order to facilitate discussion among attendees. These slides are presented as thumbnail images below.

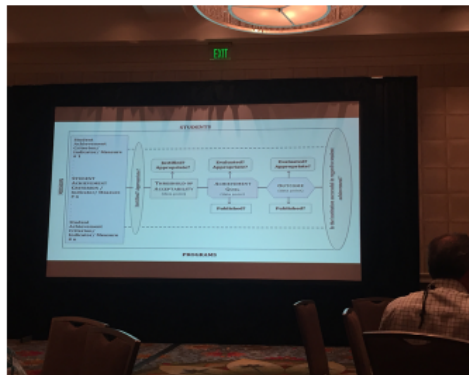


Listening Session: Feedback on TTU's Assessment Expectations
 October 16, 2019

Q. 1.
 • Does the university-wide assessment deadline of October 1 work for you? Why or why not?



Q. 2
 What kinds of assessment training do you need to do your job more effectively?



Q. 3. Are you frustrated by assessment tasks? What can we do to alleviate your frustration?

https://www.youtube.com/watch?v=674lFkAj_1s



4

Q. 4 What are your thoughts about an annual assessment day?

TECHQUEST

- Is an assessment day practical?
- Would faculty participate?
- How could we incentivize student participation?



5

Q. 5 Are there faculty and staff in your department that we need to honor for their commitment to assessment?



6



Please join us on November 14 at 9:00AM in TLPDC 153 for “Hot Topics in Assessment and Responding to the Assessment Haters”



OUTCOME 3: The Office of Planning and Assessment will continually monitor the university’s compliance with laws, policy statements, and policies deriving from the State of Texas, THECB, and SACSCOC.

- With the semester in full swing, Kenny Shatley will be contacting department chairs regarding faculty lists, credentialing, and HB 2504 compliance. We are setting a November 1 deadline for OPA to distribute all reports to Chairs and a year-end deadline for departments to have updates returned to OPA. This will be twofold beginning with a basic faculty roster for confirmation that DM information is correct and that any departed faculty are no longer on their list. The faculty roster list report will look similar to the Department of Music screenshot below:

Faculty List			
Texas Tech University			
August 1, 2019 - December 31, 2019			
Music (103)			
Name	E-Mail	Rank	
Allen, Eric M.	eric.m.allen@ttu.edu	Associate Professor	
Anderson, Amy B.	amy.b.anderson@ttu.edu	Associate Professor	
Ankrum, Quinn L.	qpatrick.ankrum@ttu.edu	Associate Professor	
Audis, Misha M.	misha.audis@ttu.edu	Graduate Part Time Instructor	
Averill, William	william.averill@ttu.edu	Associate Professor	
Baena Florez, Santiago	santiago.baena@ttu.edu	Graduate Part Time Instructor	
Barrick, Jeannie L.	jeannie.l.barrick@ttu.edu	Instructor	
Boyle Jr, John	boylejk.boyle@ttu.edu	Instructor	
Brandon, David	bgstex@aol.com	Instructor	
Brookes, Gregory G.	gregory.brookes@ttu.edu	Assistant Professor	
Brown, Colin	colin.j.brown@ttu.edu	Graduate Part Time Instructor	
Brumfield Ph.D., Susan H.	susan.brumfield@ttu.edu	Professor	

This list will allow us to clean up the database of faculty per department, and subsequently per college, to allow us to generate and update the Transcript Compliance report. A screenshot of the Transcript Compliance Report for Music is also below:

Faculty Transcript Report						
College of Visual & Performing Arts; Department of Music						
Texas Tech University						
August 1, 2019 – December 31, 2019						
Faculty Name	Transcript on File			SACSCOC Compliance ²	Notes ³	Email
	Bachelor's	Master's	Doctorate			
Allen, Eric M.; Associate Professor	No	No	Yes	Compliant		eric.m
Anderson, Amy B.; Associate Professor	Yes	Yes	No	Compliant	• Justification Statement on File	amy.b
Audis, Calvin; Graduate Part Time Instructor	No	No	No	Non-compliant	• Education Needs to be Entered in DM • Master's Transcript Needed • Undergraduate Transcript Needed	calvin
Audis, Michellinda M.; Graduate Part Time Instructor	No	No	No	TBD		misha
Averill, William; Associate Professor	Yes	No	Yes	Compliant		william
Barrick, Jeannie L.; Instructor	No	Yes	No	Compliant		jeannie
Boyle, John; Instructor	Yes	Yes	Yes	Compliant		boylej
Brandon, David; Instructor	No	No	No	Compliant	• Justification Statement on File	bgste
Brookes, Gregory G.; Assistant Professor	No	Yes	Yes	Compliant		grego
Brumfield, Susan H.; Professor	No	No	Yes	Compliant		susan
Carmona, Taylor; Graduate Part Time Instructor	No	No	No	TBD		taylor
Cash, Carla D.; Associate Professor	No	No	Yes	Compliant		carla
Chalex Boyle, Anne; Associate Professor	No	Yes	No	Compliant	• Justification Statement on File	anne
Cruse, Carolyn S.; Associate Professor	No	No	Yes	Compliant		carolyn

This report generation is possible due to the culmination of our efforts with Te'Ree Wozniak in the Office of the Provost, who has been working with us to develop a collaborative spreadsheet for keeping track of which transcripts have been received for incoming IORs. Using the list, we can see who has had their transcript sent to the Office of the Provost, who has a DM account, who needs to update their DM account, and if that individual is compliant. This week's email went to over 50 new faculty who needed their information in DM updated before transcripts could be uploaded to their DM account. We have already had a good response, and Kyra Duffey has been instrumental in the upkeep of the document, the extraction and confirmation of email addresses for contact, and in brainstorming ways to improve the system. In particular, we are looking to implement a cloud-based solution to allow easier, simultaneous collaboration, most likely OneDrive.