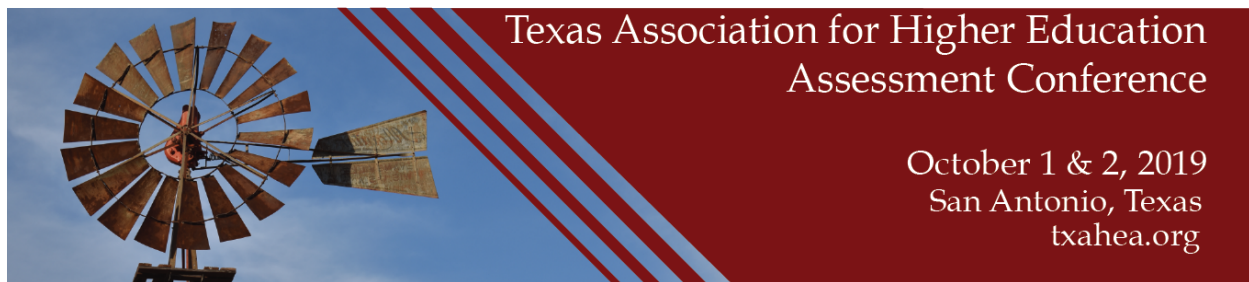Texas Tech University
Office of the Provost

Office *of* Planning & Assessment™

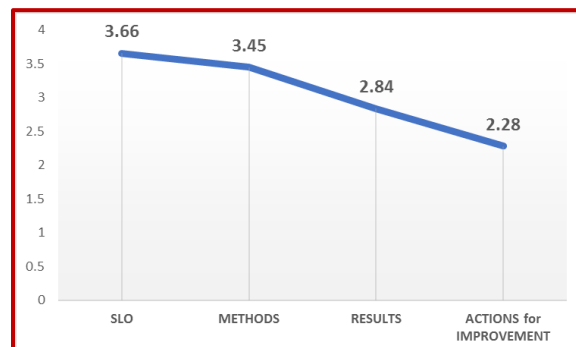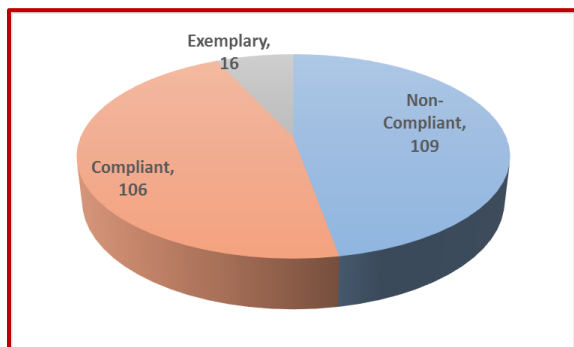# Institutional Effectiveness Weekly Report
April 5, 2019

The Office of Planning and Assessment reports its weekly activities and contributions toward Texas Tech University's institutional effectiveness efforts and departmental objectives.

Texas Association for Higher Education Assessment Conference

October 1 & 2, 2019
San Antonio, Texas
txahea.org

OUTCOME 1: The Office of Planning and Assessment will contribute to Texas Tech University's ongoing compliance with all external accrediting agencies and State of Texas mandates.

- The Spring University Institutional Effectiveness Committee meeting is scheduled for April 30. OPA staff are working on a preliminary agenda for the meeting to present to Dr. Darryl James for review and revision.
- SACSCOC Related Activity:
  - Ms. Shannon Crossland requested information on the status of SACSOC approval of the Rockwall campus. This issue was referred to Dr. James.
  - OPA communicated with several parties to request documentation on TTU's federal tax exempt status and TTU's SACSCOC accreditation. These requests originated from Dr. Callum Hetherington, who needed documentation for student academic fee waivers to Bandelier National Monument. Documents were received and transmitted to Dr. Hetherington, who reported that the National Park Service subsequently approved the fee waivers.
  - Dr. Jorge Perez, Associate Vice President for Academic Affairs and Student Success at The University of Tennessee System, requested several of OPA's assessment resources (i.e., Degree Program Handbook, PAR reports, Institutional Effectiveness Handbook). OPA staff submitted these documents to Dr. Perez on April 2.
  - OPA staff have officially launched enhancements to the Progress Portal website. We intend to redesign the site so that IE-related resources are more easily accessible. We also intend to showcase campus-wide involvement in IE.

- The 2017-2018 PAR Report will be completed by the end of the month. Thus far, initial data suggests a discrepancy in reporting with approximately half of the reporting areas not only meeting reporting deadlines, but also meeting reporting guidelines.

- The OPA Project List is updated at the end of every month and subsequently posted to the IE Project Portal. The March 2019 Project List is attached for review.
- OPA continues to meet with directors of non-academic units regarding the SSL Peer Review Feedback. Over the past week, OPA has met with Operations, Procurement, Undergraduate Admissions, Human Resources, AFISM, and Information Technology. OPA will finish meeting with directors this month.
- Dr. Belle Wheelan, President of SACSCOC, was one of the plenary speakers at the Sixth Annual LEAP Texas Conference on Monday, April 1. Among many topics covered, Dr. Wheelan identified emerging issues related to SACSCOC Compliance:
  - Reporting Graduation Rates
    - Dr. Wheelan recommended National Clearinghouse data rather than IPEDS data)
  - Assessment of Distance Education
  - Branch Campus Learning Assessment
  - Issues Related to Dual Credit
  - Consortium Agreements
  - Assessment of Student Learning in Non-Credit Courses
  - Fields of Study (covered in depth by state representatives)
- OPA staff have completed processing a backlog of faculty transcripts. As of April 4, a total of 648 faculty member's transcripts have been scanned, uploaded to the Common drive, imported to DigitalMeasures, and original copies are filed in the Provost's basement. OPA staff will now begin running transcript reports and double checking any discrepancies. Reports will be ready to be distributed to department chairs on April 22.

648 Previously Unprocessed Transcripts Now In Full Compliance

- Texas Higher Education Coordinating Board and State of Texas Reporting
  - The Core Curriculum and Multicultural Steering Committee met on Friday, March 29. OPA provided updates to the Course Level Assessment processes for spring assessment and general information related to end-of-year assessment activity.

OUTCOME 2: Texas Tech University faculty and staff will be well-prepared to meet OPA's faculty credentialing, assessment, and strategic plan expectations.

✦ Training and Consultation Tracking
  - These totals include consultations and communications where the OPA provides support for faculty and staff on non-project specific activity.

	Number of individuals	Number of issues addressed	Number of email sent on issue	Number of phone calls	Number of informal consultations	Number of formal trainings
Week of Mar 29, 2019	20	24	42	10	1	0
Week of Apr 5, 2019	31	30	54	13	12	0
As of Sept 1, 2018	813	846	1504	234	85	20

✦ Degree Program Assessment
  - OPA has completed Actions for Improvement reports for all colleges and departments. These reports summarize any Actions for Improvement that were entered into Nuventive Improve accounts for the 2017-2018 assessment cycle. OPA will provide these reports to Associate Deans, Department Chairs, and Program Coordinators as a tool to provide reflective Follow-Up statements in their upcoming 18-19 assessment reports.
  - This week, Dr. Pat Patterson made significant progress on the BSIE assessment report. OPA staff conducted a coaching/training call with Dr. Patterson on April 4. Subsequent to the call, Dr. Patterson sent the department's near-final assessment report. This report is currently under review by OPA staff, and a second phone call with Dr. Patterson is scheduled for April 11. We expect the report to be fully finished by the end of next week.
  - Additionally, Dr. Ken Rainwater completed the BSCE assessment report. Dr. Rainwater asked for technical guidance on modifying assessment methods; OPA staff returned Dr. Rainwater's message and we are awaiting his reply. Dr. Rainwater is traveling on official TTU business, so we expect to connect with him next week.
✦ Two OPA staff presented at the Sixth Annual LEAP Texas Conference: Dr. Craig Morton and Ms. Ashley Pruitt. The title of the presentation was: The Meta-Analysis of an Institution's Core Curriculum.
✦ In collaboration with the Rawls College of Business, OPA is creating and distributing an online MBA onboarding survey. This is the second survey created for the Rawls College of Business.
✦ Additionally, OPA continues to collaborate with Dr. Allie Smith in the Honors College to assist with creating and sending a Pi2 Program Assessment Survey.
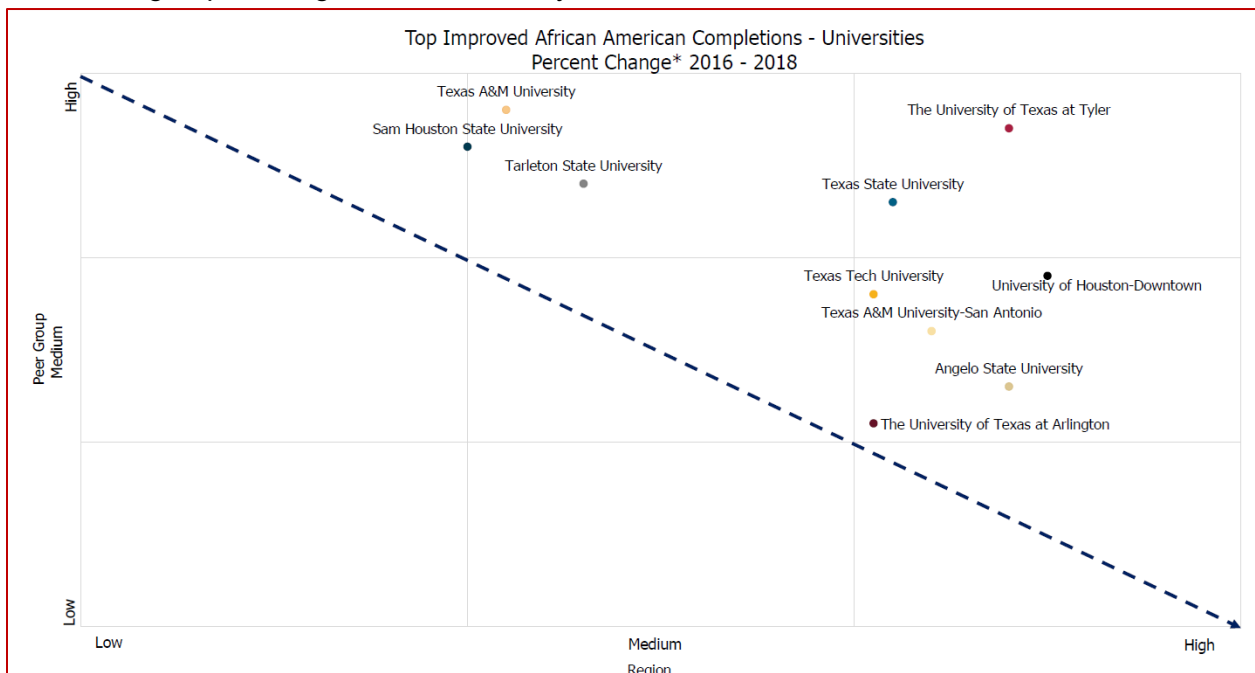
- ✦ The Raiders Engaged Annual Report is near completion. This will be the final report based on recommendations from the Outreach and Engagement Metrics Task Force. The task force is scheduled to meet next week to review and revise recommendations.
- ✦ OPA has invited Texas Tech senior students to complete the ETS Proficiency Profile. Invitation links will remain open until early May. We are pleased to announce that there will be two $500 scholarships awarded to two randomly selected respondents.
- ✦ General Faculty Credentialing
    - ▪ A second faculty credentialing flowchart outlining how graduate student part-time instructors has been drafted. OPA staff will submit this to Dr. Darryl James for review. A final flowchart for faculty who are full-time but non-tenured will be developed next.
    - ▪ Kenny Shatley contacted OPA and wondered if there is a way graduate student publications could be saved in or imported to DigitalMeasures accounts. This would allow simpler reporting for 18 Doctoral Characteristics and in Graduate Program Reviews. OPA contacted library personnel to see if ORCID IDs could be used to prepare a spreadsheet for import to DM. Unfortunately this will not be possible because very few graduate students use ORCID IDs. A meeting has been scheduled with Dr. James, Dr. Hughes, and Mr. Shatley for mid-April to further discuss this issue.
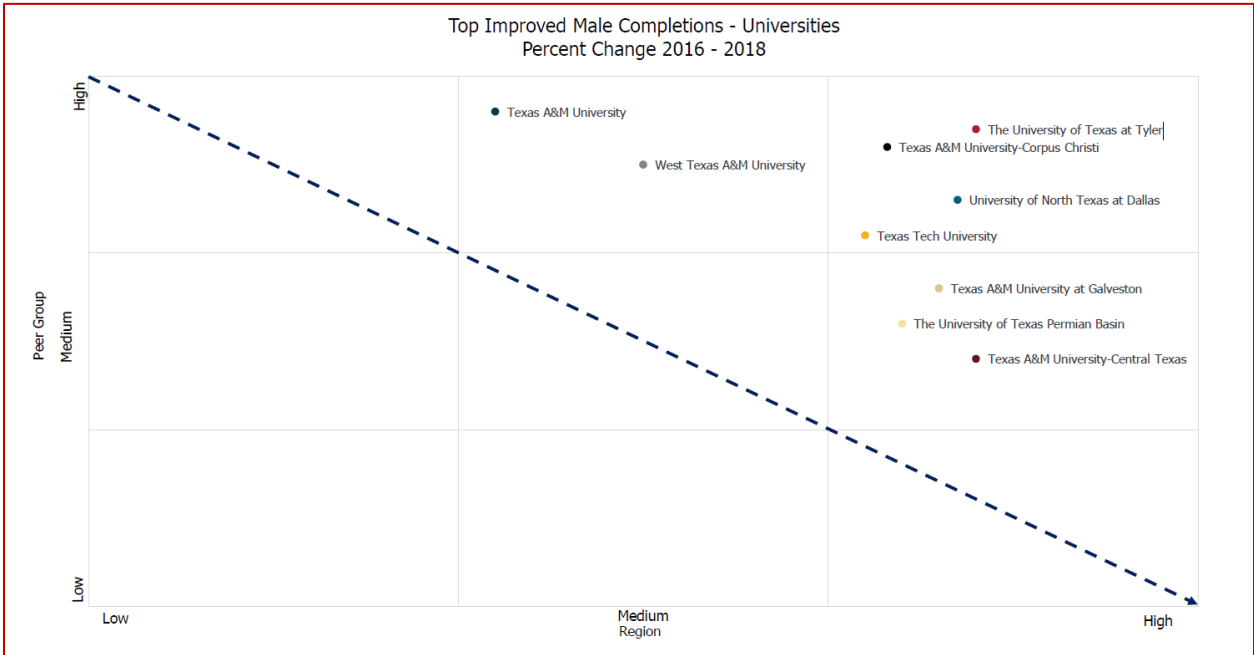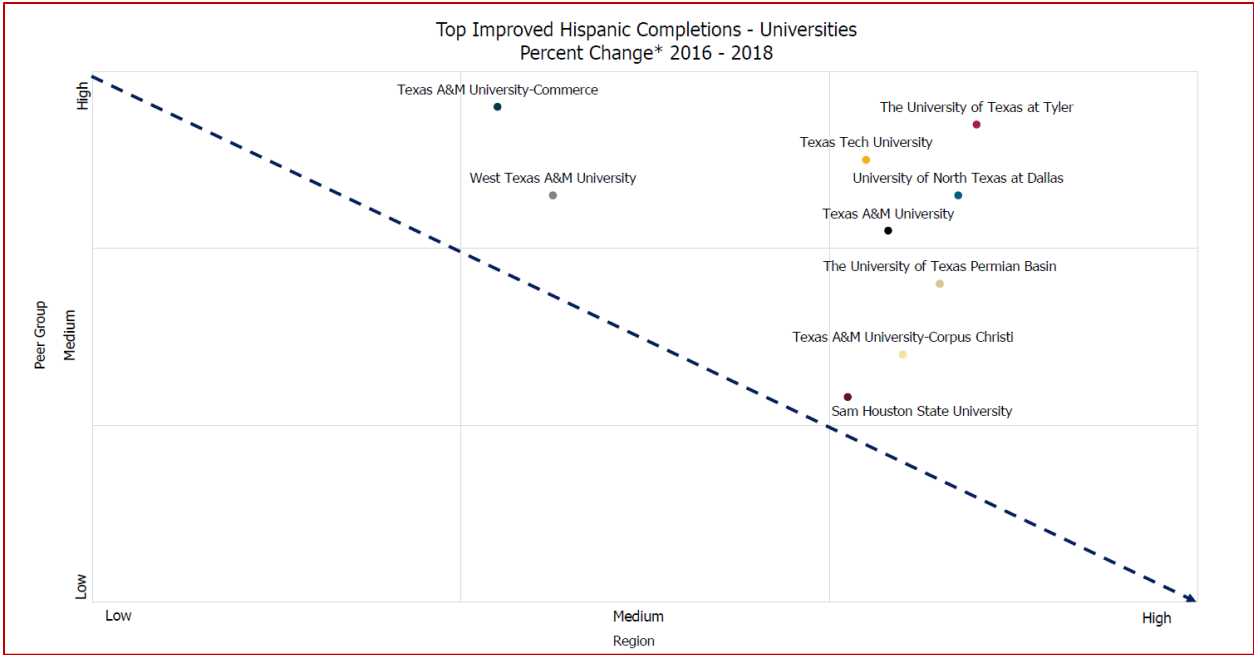   - ▪ Work Requests

Request #	Date Opened	Title	Status
178	2/22/2019	addition to AFR for College of Education	4-5: OPA continues to wait for Dr. Burley's confirmation that the report is working how he would like it.
179	2/22/2019	addition to Ranking dropdown	4-5: No word from Jaeki Song about where to place ranking in AFR.
180	3/22/2019	updates to CASNR AFR	3-22: Dean Bill Brown requested several updates to the CASNR AFR: 1) the % contribution isn't working, 2) add a summary table of Graduate Work Directed, 3) if a grant has a current status of "Continuation," include that in the "New Awards, External Research Support" section, and 4) if a publication contribution type is "Journal Article, Professional Journal," include these with the academic journals. Expected completion is 4-5.
181	3/27/2019	new report for ENGR, "Graduate and Undergraduate Student Support"	3-27: Dr. Michael Giesselmann requested this report which will provide a summary of student activity, funding sources, length of payment, and faculty sponsor. Expected completion is 4-10.
182	4/2/2019	Revision to University Studies AFR	4-2: Dr. Marcus Tanner, with support from Dr. Patrick Hughes, requested that an additional area be added to the Self Appraisal and Goals section of the annual report. This will be "Administrative Assignments" and allow faculty who are also administrators to evaluate and set goals in this area. Expected completion is 4-16.

OUTCOME 3: The Office of Planning and Assessment will continually monitor the university's compliance with laws, policy statements, and policies deriving from the State of Texas, THECB, and SACSCOC.

✦ THECB Updates
  ▪ The Texas Higher Education Accountability System has a new Accountability System Institutional Portal with printable accountability reports and interactive system updates.
  ▪ Based on the 60X30 THECB Accountability System Universities Top Improvement Analysis 2019 Peer Group Accountability Meeting (see attachment to the email), there are some interesting TTU findings (see below).
    ▪ The following graphs are 'Top Improver' analysis comparing universities by peer group and region based on the years 2016-2018.

Top Improved African American Completions - Universities
Percent Change* 2016 - 2018

Top Improved Hispanic Completions - Universities
Percent Change* 2016 - 2018

High ─

Texas A&M University-Commerce

The University of Texas at Tyler

Texas Tech University

West Texas A&M University

University of North Texas at Dallas

Texas A&M University

Peer Group — Medium

The University of Texas Permian Basin

Texas A&M University-Corpus Christi

Sam Houston State University

Low ─

Low   Medium   High

Region

Top Improved Male Completions - Universities
Percent Change 2016 - 2018

High ─

Texas A&M University

The University of Texas at Tyler

Texas A&M University-Corpus Christi

West Texas A&M University

University of North Texas at Dallas

Texas Tech University

Peer Group — Medium

Texas A&M University at Galveston

The University of Texas Permian Basin

Texas A&M University-Central Texas

Low ─

Low   Medium   High

Region

Top Improved Economically Disadvantaged Completions – Universities
Percent Change 2016 - 2018

Peer Group

Region

High
Medium
Low

Low   Medium   High

- Sam Houston State University
- The University of Texas at Tyler
- The University of Texas Permian Basin
- Texas A&M University
- The University of Texas at Dallas
- Texas A&M University at Galveston
- Sul Ross State University Rio Grande College
- Texas Tech University