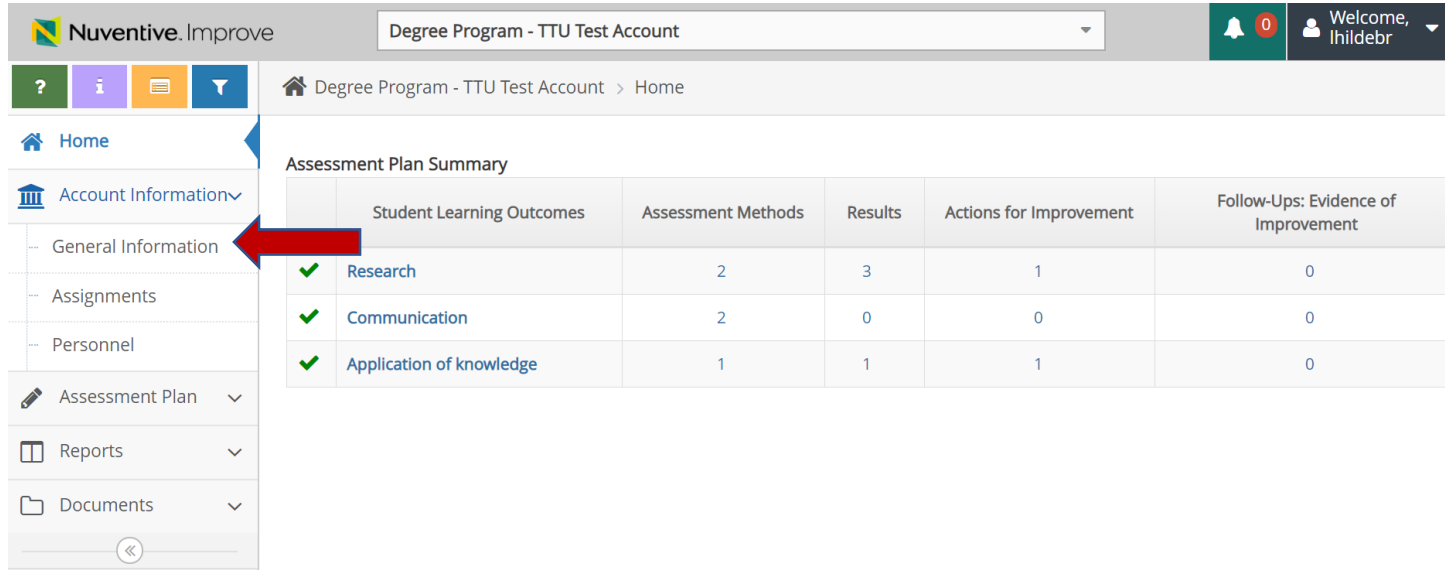


Identifying Degree Program Modality in Nuventive Improve

To select your degree program's modality in Nuventive Improve, please follow the steps below:

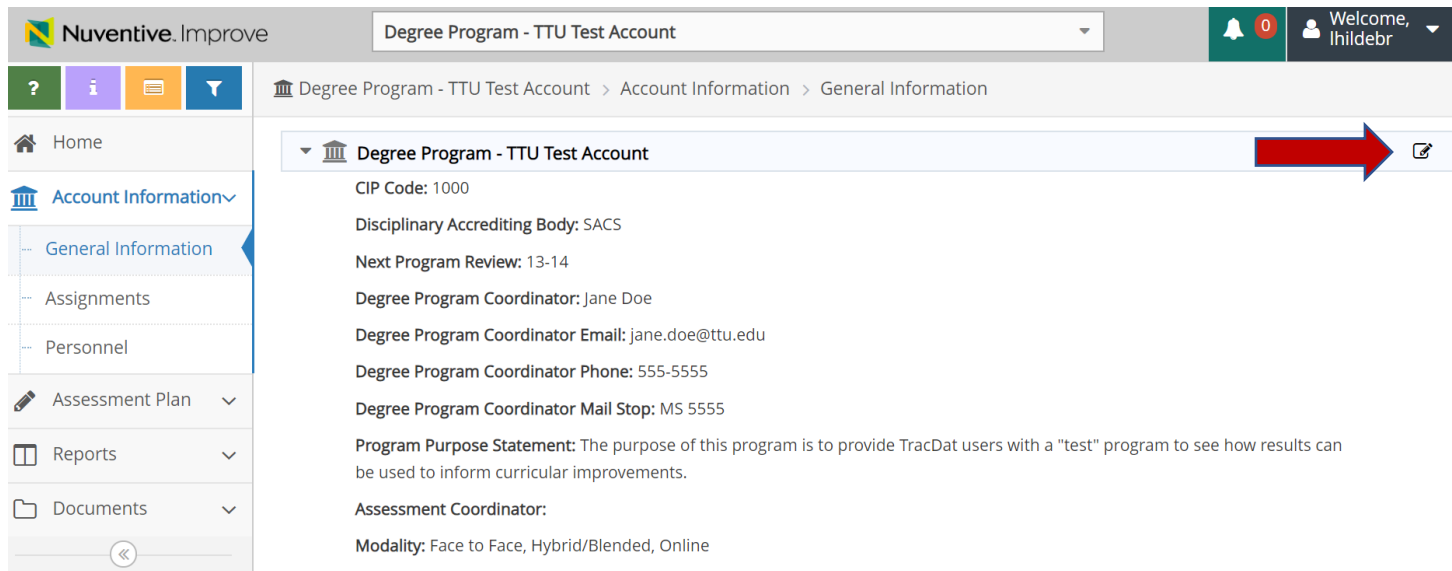
1. On your Nuventive Improve account homepage, select General Information under the Account Information tab.



The screenshot shows the Nuventive Improve interface. The top navigation bar includes the logo, a dropdown menu for 'Degree Program - TTU Test Account', a notification bell with a red '0', and a user profile for 'Welcome, Ihildebr'. The left sidebar contains navigation options: Home, Account Information (selected), General Information (highlighted with a red arrow), Assignments, Personnel, Assessment Plan, Reports, and Documents. The main content area displays an 'Assessment Plan Summary' table.

	Student Learning Outcomes	Assessment Methods	Results	Actions for Improvement	Follow-Ups: Evidence of Improvement
✓	Research	2	3	1	0
✓	Communication	2	0	0	0
✓	Application of knowledge	1	1	1	0

2. Next, select the Edit General Information icon in the top right corner.



The screenshot shows the 'General Information' page for the 'Degree Program - TTU Test Account'. The breadcrumb trail is 'Degree Program - TTU Test Account > Account Information > General Information'. The left sidebar is the same as in the previous screenshot. The main content area displays program details: CIP Code: 1000, Disciplinary Accrediting Body: SACS, Next Program Review: 13-14, Degree Program Coordinator: Jane Doe, Degree Program Coordinator Email: jane.doe@ttu.edu, Degree Program Coordinator Phone: 555-5555, Degree Program Coordinator Mail Stop: MS 5555, Program Purpose Statement: The purpose of this program is to provide TracDat users with a "test" program to see how results can be used to inform curricular improvements, Assessment Coordinator, and Modality: Face to Face, Hybrid/Blended, Online. A red arrow points to the 'Edit' icon (a pencil inside a square) in the top right corner of the program details section.

3. On the General Information screen, you can update any current information and select your degree program modality(ies). Please note you can hold down the Shift button to select multiple modalities.
4. Be sure to select the yellow Save button in the top right corner to save any changes you have made.

The screenshot displays the 'Edit General Information' page for a degree program in the Nuventive Improve system. The page header shows the user is logged in as 'Welcome, Ihildebr'. The breadcrumb trail indicates the user is in 'Degree Program - TTU Test Account > Account Information > General Information > Edit General Information'. The left sidebar contains navigation options: Home, Account Information (selected), Assignments, Personnel, Assessment Plan, Reports, and Documents. The main content area contains the following form fields:

- Name: Degree Program - TTU Test Account
- CIP Code: 1000
- Disciplinary Accrediting Body: SACS
- Next Program Review: 13-14
- Degree Program Coordinator: Jane Doe
- Degree Program Coordinator Email: jane.doe@ttu.edu
- Degree Program Coordinator Phone: 555-5555
- Degree Program Coordinator Mail Stop: MS 5555
- Program Purpose Statement: The purpose of this program is to provide TracDat users with a "test" program to see how results can be used to inform curricular improvements.
- Assessment Coordinator: (empty field with a help icon)
- * Modality: (dropdown menu open, showing options: 100% Online, Fully Online (86-99% Online), Face-to-Face, Hybrid/Blended, Electronic-to-Group, Off Campus Face-to-Face, Self-Supporting). A red arrow points to the 'Hybrid/Blended' option.

In the top right corner, there is a yellow 'Save' button and a dark 'Return' button.

If you have any questions or need assistance, please contact the Office of Planning and Assessment at 806-742-1505 or opa.tracdat_support@ttu.edu.