



Doctor of Philosophy in Hospitality, Tourism, and Retail Management

Dissertation Committee Selection Form

The Dissertation Committee will consist of at least three graduate faculty members (including the Chairperson), with all or a majority from the HRM Program graduate faculty. As needed/desired additional committee members may be added from HRM graduate faculty or graduate faculty-at-large. The Dissertation Chairperson must be a member of the HRM graduate faculty at the rank of an Associate Professor. Non-tenured tenure-track faculty member must pass their third-year review before serving as a Co-Chair. If a formal minor is declared, there must be a faculty representative of the minor on the Doctoral Dissertation Committee. The minor representative is in addition to the required three graduate faculty members on the committee.

A number of factors are involved in the match of a Doctoral student with the faculty member who will chair the Dissertation Committee. Among considerations are mutual research interests, time availability for the faculty member to chair additional dissertation committees, and grants or other funding available to support the dissertation research. Chair and committee members are required prior to taking the Qualifying Examination for Admission to Candidacy.

The doctoral student should obtain the agreement of faculty member who will chair the Dissertation Committee and get his/her signature on the form below. Confer with your Dissertation Chair regarding selection of committee members. It will be helpful to give potential committee members a 1-2 page description of the research topic you are planning to pursue in order for them to decide if the topic is consistent with their expertise/interest. When committee members have been contacted and have agreed to serve, include their names and signatures below.

Note: This form must be signed by HTRM Ph.D. Program Director. The form will then be passed on to the HRM Coordinator for filing purpose.

The student is also responsible for updating this form with the the HTRM Ph.D. Program Director and the HRM Coordinator. The final list of the Committee will be reported on the Grad School Masters and Doctoral Defense Notification form and submitted to the Graduate School prior to the student’s dissertation defense meeting.

DISSERTATION COMMITTEE SELECTION

Student Name: _____ First Semester Enrolled
in Doctoral Program: _____ semester _____ year

Chair Name: _____ Signature: _____

Co-Chair Name: (optional) _____ Signature: _____

Committee Members: _____ Signature: _____

_____ Signature: _____

_____ Signature: _____

_____ Signature: _____

Student Signature: _____ Date: _____

HTRM Ph.D. Program
Director Signature: _____ Date: _____