



# MUSEUM OF TEXAS TECH UNIVERSITY

## Operating Policy

**M/OP 2.2:** Director's Advisory Council

**Date:** August 2013

**Purpose:** To define the membership and function of the Director's Advisory Council (DAC). DAC serves the Executive Director in an advisory role. Membership on DAC is comprised of appointments that are made on the Director level.

**Review:** This document shall be reviewed in odd-numbered years and amended as needed.

### **POLICY**

The Director's Advisory Council consists of the following members:

- Executive Director
- Assistant Director for Operations
- Assistant Director for Community Engagement
- Director of Information Services
- Director of the Natural Sciences Research Laboratory
- Director of the Lubbock Lake Landmark

This group will meet regularly to discuss any matters on which the Executive Director needs council. These matters may include:

- Proposed acquisitions
- Proposed deaccessions and disposals
- Destructive loans
- Proposed changes to divisional scope of collections submitted by curators
- Requests for image use
- Museum operating policies and procedures
- Proposed new or renewed Research Associates
- Accreditation and certification programs
- Institutional planning (e.g., strategic, financial, collections, conservation)

The Executive Director will decide how and when to disseminate the information discussed in DAC meetings.