



## Application Fee Waiver Request Instructions

The Office of Undergraduate Admissions supports a fee waiver program for qualifying **Freshmen and Transfer applicants**. The waiver covers the cost of the application fee to Texas Tech University. To qualify, the applicant must demonstrate the application fee presents a significant financial hardship and be one of the following:

- a United States Citizen, or
- a U.S. Permanent Resident, or
- a student identified under Senate Bill 1528 (79th Legislature, 2005) as a resident of Texas.

**The preferred method of demonstrating the fee presents a financial hardship is for an applicant to submit the Free Application for Federal Student Aid (FAFSA) at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).**

- No Application Fee Waiver Request Form or additional supporting documentation will be necessary if an applicant's FAFSA information is submitted. The FAFSA information is automatically reviewed upon receipt and provides a faster decision, as all necessary information will be reviewed from the student's FAFSA application.
- Applicants that are **unable** to submit a FAFSA, or may qualify under a special circumstance that is not Financial Aid based, may continue to submit the Application Fee Waiver Request Form.

Application Fee Waiver Requests Forms will be processed after **all** supporting documentation is received. Submission of the Application Fee Waiver Request Form does not guarantee approval.

Please send the completed form and all supporting documentation to:

Texas Tech University  
Office of Undergraduate Admissions  
Box 45005  
Lubbock, TX 79409-5005  
Fax: 806.742.0062  
Email: [admissions@ttu.edu](mailto:admissions@ttu.edu)



## Application Fee Waiver Request Form

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Date of Birth

I am requesting a fee waiver based on my current circumstance and have provided **one** of the following items (*listed in italics below*) for verification of my eligibility.

I am a ***high school senior*** for the 2023-2024 academic school year, and my family's total income is at or below the Income Eligibility Guidelines for the National School Lunch Program.

*Provide a copy of your family's 2022 Form 1040-U.S. Individual Income Tax Return, pages 1 & 2.*

I am a ***high school senior*** for the 2023-2024 academic school year, who is Homeless/an Unaccompanied Youth.

*Provide a letter from your high school district's Homeless Liaison that verifies this status.*

I am homeless.

*Provide a letter from the current homeless shelter that verifies this status.*

My family and I receive public assistance (SNAP, TANF, WIC, etc.).

*Provide a current copy of the formal award letter from the public assistance agency.*

I live in subsidized public housing.

*Provide a current copy of the formal housing letter from the public housing agency.*

I am a person who is deaf.

*Provide a copy of the certification by the Texas Department of Assistive and Rehabilitative Services or the Office for Deaf and Hard of Hearing Services.*

I am a person who is blind.

*Provide a copy of the certification by the Texas Department of Assistive and Rehabilitative Services or the Division for Blind Services.*

I was adopted from/placed in foster care under the Texas Department of Family and Protective Services.

*Provide a copy of your state college tuition & fee waiver from the Texas Department of Family and Protective Services.*

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

*Note: submission of a fee waiver request **does not** guarantee approval.*