DEADLINES (These are set by the School of Art and must be adhered to):

**January 5** for enrollment in the Fall semester of the same year. Complete applications received by this date will be eligible for consideration for scholarships and assistantships.

**March 15**. Late applications will be accepted until March 15 for the Fall; however, those applying by the January deadline are considered first for scholarships or assistantships.

**October 1** for Spring Semester. Ordinarily scholarships and assistantships have already been awarded; however, occasionally there are unforeseen competitions for funding.

Despite the later deadlines of the Graduate School, for full consideration you must apply by the School of Art deadlines. Applicants must send materials to the following two places by the above deadlines.

1. **Items to be completed through the GRADUATE SCHOOL website.**
   - See: [http://www.depts.ttu.edu/gradschool/admissions/ProspectiveStudents.php](http://www.depts.ttu.edu/gradschool/admissions/ProspectiveStudents.php)
   - Online Application (ApplyTexas.org).
   - Fee ($60)
   - Official transcript(s), sent directly from institutions
   - Official GRE scores
   
   Be aware that the Graduate School website provides only one opportunity for you to upload all required documents.

Alternatively, you may submit your application to Graduate Admissions by MAIL:

Graduate Admissions
Box 41030
Texas Tech University
Lubbock, TX 79409

To contact Graduate Admissions:
Phone: 806.742.2781. E mail: gradschool@ttu.edu
Website: [www.depts.ttu.edu/gradschool/](http://www.depts.ttu.edu/gradschool/)

2. **Items to be sent to the SCHOOL OF ART by the above deadlines:**
   - Application form for admission to the M.A. in Art History
   - Letter of intent regarding your educational and career goals. Please include any special qualifications, interests, or experience.
   - Three (3) letters of recommendation. These must be mailed by your recommenders to us and must include the form provided in this packet.
   - One (1) copy of all transcripts. The School of Art accepts *unofficial* copies.
   - A scholarly writing sample of 8 – 15 pages, with citations and bibliography, or a Senior Thesis if you wrote one.
   - Your CV or résumé.

These application materials may be uploaded to SlideRoom for a $5 fee at: [www.ttuart.sliderno.com](http://www.ttuart.sliderno.com).
You may submit your application packet by MAIL to:

M.A. Art History Coordinator  
School of Art, Box 42081  
Texas Tech University  
Lubbock, TX 79409

For further information, please contact the M.A. Coordinator at janis.elliott@ttu.edu.
MASTER OF ARTS IN ART HISTORY
APPLICATION FOR ADMISSION
12/16

Last Name _____________________________________  R Number* (or Social Security) ___________________________
* You get an R number during the TTU application process.

First Name _____________________________________  Middle Name / Initial ____________________________

Address _____________________________________  Contact Phone ________________________________

____________________________________
____________________________________

Email Address ________________________________

When do you wish to begin the M.A. in Art History at Texas Tech University?  Fall / Spring 20__________

Please indicate the art historical areas in which you are most interested (choose 1 – 3; these reflect our current offerings):

- □ Modern / Contemporary
- □ Medieval
- □ 18-19th century
- □ Renaissance / Baroque
- □ Colonial & Modern Latin American / Chicano
- □ Pre-Columbian
- □ History of the Book as Art
- □ Borderlands / Contact Zones

Please indicate your ideas about a career direction:

- □ College teaching / doctoral program
- □ Gallery / Community arts
- □ Museum curator
- □ Other museum work
- □ Other ______________________________________________________________________

List all colleges / universities you have attended (Including TTU)

<table>
<thead>
<tr>
<th>Institution</th>
<th>Location</th>
<th>From (month/year)</th>
<th>To (month/year)</th>
<th>Degree awarded</th>
<th>Leave blank</th>
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</table>

How many semester credit hours in art history have you completed thus far?  Undergrad _________ Grad___________

Your Signature ____________________________  Date ____________________________

Please include this form, along with other materials listed on the M.A. in Art History Application Checklist.
Either upload to SlideRoom www.ttuart.slideroom.com for a $5 fee, or MAIL to:

Coordinator, M.A. in Art History
School of Art
Texas Tech University
Box 42081
Lubbock, TX 79409-2081
For Academic Year __________
(example: Fall 2017 – Spring 2018)

(Please print or type)

Full Legal Name ____________________________________________

TTU R# ____________________________

Current Address ________________________________ Phone (      )________

Permanent Address ________________________________ Phone (      )________

Email Address ________________________________

Current Position ____________________________________

Date entered/will enter program ____________________________________

(If relevant) College / University or Institutional Bureaus where your placement papers are on file:

__________________________________________________________

PLEASE INCLUDE YOUR RESUME WITH THE APPLICATION FORM. When you come to sign employment papers, your ORIGINAL Social Security Card will need to be presented.
Name _____________________________________________

Position you are requesting: (Check one or more)

_____ Graduate Part-time Instructor       May be assigned to a graduate student who has completed 18 graduate
hours in the discipline, has completed any required mentorship, and is
qualified to teach a class section.

_____ Teaching Assistant            A TA is employed in support of the teaching mission and is not
responsible for, or in charge of, a class or class section. Teaching
assistants are mentored by a faculty member to gain teaching skills and
an increased understanding of the discipline.

_____ Graduate Assistant          A GA is employed to perform work, which utilizes knowledge beyond
undergraduate academic studies. Intended for graduate students
employed in capacities other than teaching or research. Graduate
assistants work under the direct supervision of a member of the faculty
or professional staff.

_____ Research Assistant           An RA is employed in support of the research mission of the
department, its director or faculty in laboratory, library, field, computer
or such other activities as may assist in the unit’s research effort.

Check your areas of competencies:  Some Experience                 Considerable Experience

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<thead>
<tr>
<th>Competency</th>
<th>Some Experience</th>
<th>Considerable Experience</th>
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<tbody>
<tr>
<td>Art History Survey I</td>
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<td>Art History Survey II</td>
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<td>Art Appreciation</td>
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<td>Visual Resources / Slide Library</td>
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<td>Gallery Experience</td>
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<td>Clerical Work (typing/filing)</td>
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<tr>
<td>Computers (Macintosh)</td>
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<tr>
<td>(List software knowledge)</td>
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</table>

List relevant teaching experience. Provide a brief explanation for each listing.

1. ______________________________________________________________________________________
   ______________________________________________________________________________________

2. ______________________________________________________________________________________
   ______________________________________________________________________________________

3. ______________________________________________________________________________________
   ______________________________________________________________________________________

I certify that all information provided by me in this application is true, complete and correct and is given in
good faith. Also, I understand that should I be awarded an assistantship, I will abide by the directions,
policies, curricula, and regulations set forth by the School of Art, College of Visual & Performing Arts, the Graduate School and Texas Tech University and will be willing to accept the assignment as scheduled.

________________________________________________________________________
Signature

Include this form with the other application materials on the APPLICATION CHECKLIST.
The application packet may be uploaded to SlideRoom for a $5 fee at: www.ttuart.slideroom.com.
Alternatively, you may mail submit your application packet by MAIL to:

M.A. Art History Coordinator
School of Art
Texas Tech University
PO Box 42081
Lubbock, TX 79409-2081

For further information, please contact the M.A. Coordinator at janis.elliott@ttu.edu.

DEADLINES:

January 5. To be given full consideration for scholarship and assistantship awards the Graduate School and the School of Art must be in receipt of all materials. After this date, financial support will be based upon the availability of funds.

March 15. Final review deadline for September admission. Financial assistance will be based upon the availability of funds.

May 1. College Work-Study Program applications due. Students seeking TA and RA positions from the School of Art are strongly encouraged to apply for the Federally funded Work-Study program. This helps the SoA offset expenses and can result in a greater likelihood of getting a position.

Inquiries concerning other financial aid (grants, loans, College Work-Study Programs, etc.) should be addressed to the Graduate School. For information about residence hall positions, contact the University Housing Office.

Other offices you may wish to contact:

Graduate Admissions
PO Box 41030
Lubbock, TX 79409-5011
(806) 742-2787
http://www.depts.ttu.edu/gradschool/

University Student Housing – Wiggins Complex
3211 18th St. Box 41141
Lubbock, TX 79409
Phone: (806) 742-2661. Fax: (806) 742-2696
http://www.depts.ttu.edu/housing/
email: housing@ttu.edu
TO BE COMPLETED BY APPLICANT:

Name of Applicant _________________________
Current Address ________________________________________________________
Current Address ________________________________________________________
City and State __________________________________________________________
Email: ____________________________________________________
Telephone: _________________________________________________
Zip _______________________________________________________________________________________________________________________________

I understand that I have the right to inspect my file upon request under the Family Education Rights and Privacy Act of 1974. I hereby DO WAIVE MY RIGHT OF ACCESS to this letter of recommendation.

Signature of Applicant: ___________________________________________ Date: ____________________

TO BE COMPLETED BY RECOMMENDER (please complete both sides (or pages) of this form):

The Committee on Admissions to the M.A. in Art History will greatly appreciate your cooperation in evaluation the applicant’s potential as a graduate student.

1. How well do you know the applicant? (Check as many as apply.)
   ☐ as a student in a large lecture class
   ☐ as a student in a seminar or studio class
   ☐ as a student engaged in research or independent study under my direction
   ☐ other (state) ________________________________________________

2. How long have you known the applicant? ________________________

3. Please rate the applicant compared to students at a similar level whom you have known within the past five years. Use the following 5-point scale: 5 – truly outstanding; 4 – superior; 3 – above average; 2 – average; 1 – below average

   ( ) Intellectual abilities ( ) Research skills
   ( ) Basic knowledge of art history ( ) Potential as a teaching assistant
   ( ) Ability in written expression ( ) Ability in oral expression
   ( ) Emotional maturity and stability ( ) Motivation and self-reliance

4. Please rank this applicant compared to other students at a similar level by checking the appropriate box.

   ☐ Top 5% ☐ Top 10% ☐ Top 20% ☐ Top 30% ☐ Top 50% ☐ Bottom 50%

5. If possible, indicate the number of students with whom you are comparing this applicant. ______________

6. Would you admit this applicant to your graduate program: ☐ Assuredly ☐ Probably ☐ Possibly ☐ No

7. Would you accept this student to work with you toward the M.A. degree? ☐ Yes ☐ No If no, please comment.

8. Your endorsement: ☐ Highly recommended ☐ Recommended ☐ Recommended with some reservations
   ☐ Not recommended
STATEMENT:
The School of Art is grateful for any information regarding this applicant but will particularly appreciate the writer’s opinion of the candidate’s ability to carry on advanced studies in his/her field. A careful discrimination between strong and weak characteristics of the candidate will be more helpful than routine praise. You may attach a letter or use the following blank field for your comments.

Signature: ___________________________________________ Date: __________________________

Printed Name: ______________________________________ Telephone: __________________________

Address: __________________________________________ Telephone: __________________________

Thank you for your assistance. Please mail this form with any optional attached letter directly to:

M.A. ART HISTORY COORDINATOR
SCHOOL OF ART
BOX 42081
TEXAS TECH UNIVERSITY
LUBBOCK, TEXAS 79409-2081

Telephone: 806/742-3826; Fax: 806/742-1971
LETTER OF RECOMMENDATION FOR ADMISSION to the
MASTER OF ARTS IN ART HISTORY

TO BE COMPLETED BY APPLICANT:

Name of Applicant ________________________________________________

Last First Middle

Current Address ____________________________________________________

Current Address ____________________________________________________

Semester & Year Applying for ______________________

City and State _____________________________________________________

Zip __________ Telephone: ____________________________

I understand that I have the right to inspect my file upon request under the Family Education Rights and Privacy Act of 1974. I hereby DO WAIVE MY RIGHT OF ACCESS to this letter of recommendation.

Signature of Applicant: ____________________________________________ Date: __________________________

TO BE COMPLETED BY RECOMMENDER (please complete both sides (or pages) of this form):

The Committee on Admissions to the M.A. in Art History will greatly appreciate your cooperation in evaluation the applicant’s potential as a graduate student.

1. How well do you know the applicant? (Check as many as apply.)
   □ as a student in a large lecture class
   □ as a student in a seminar or studio class
   □ as a student engaged in research or independent study under my direction
   □ other (state) ____________________________________________

2. How long have you known the applicant? ________________________________

3. Please rate the applicant compared to students at a similar level whom you have known within the past five years. Use the following 5-point scale: 5 – truly outstanding; 4 – superior; 3 – above average; 2 – average; 1 – below average

   Intellectual abilities ( )
   Research skills ( )
   Basic knowledge of art history ( )
   Potential as a teaching assistant ( )
   Ability in written expression ( )
   Ability in oral expression ( )
   Emotional maturity and stability ( )
   Motivation and self-reliance ( )

4. Please rank this applicant compared to other students at a similar level by checking the appropriate box.

   Top 5% □ Top 10% □ Top 20% □ Top 30% □ Top 50% □ Bottom 50% □

5. If possible, indicate the number of students with whom you are comparing this applicant. ________________

6. Would you admit this applicant to your graduate program: □ Assuredly □ Probably □ Possibly □ No

7. Would you accept this student to work with you toward the M.A. degree? □ Yes □ No If no, please comment.

8. Your endorsement: □ Highly recommended □ Recommended □ Recommended with some reservations □ Not recommended
STATEMENT:
The School of Art is grateful for any information regarding this applicant but will particularly appreciate the writer’s opinion of the candidate’s ability to carry on advanced studies in his/her field. A careful discrimination between strong and weak characteristics of the candidate will be more helpful than routine praise. You may attach a letter or use the following blank field for your comments.

_____________________________________________________________________________________________________________________________

________________________________________________________________________________________________________

Signature: ________________________________________________________________________________  Date: __________________________

Printed Name: __________________________________________________________________________

Position: ____________________________________________________________________________ Telephone: ___________________________

Address: ____________________________________________________________________________________________________


Thank you for your assistance. Please mail this form with any optional attached letter directly to:

M.A. ART HISTORY COORDINATOR
SCHOOL OF ART
BOX 42081
TEXAS TECH UNIVERSITY
LUBBOCK, TEXAS  79409-2081

Telephone: 806/742-3826; Fax: 806/742-1971
Letter of Recommendation for Admission to the
Master of Arts in Art History
Texas Tech University
Lubbock, Texas 79409

To Be Completed by Applicant:

Name of Applicant _________________________

Last First Middle

Current Address ________________________________________________________

Current Address ________________________________________________________

Semester & Year Applying for ____________________________________________

City and State __________________________________________________________

Email: ________________________________________________________________

Telephone: _____________________________________________________________

Zip ____________________________________________________________________

I understand that I have the right to inspect my file upon request under the Family Education Rights and Privacy Act of 1974. I hereby DO WAIVE MY RIGHT OF ACCESS to this letter of recommendation.

Signature of Applicant: _______________________________________________________________________ Date: ____________________

To Be Completed by Recommender (please complete both sides (or pages) of this form):

The Committee on Admissions to the M.A. in Art History will greatly appreciate your cooperation in evaluation the applicant’s potential as a graduate student.

1. How well do you know the applicant?
   (Check as many as apply.)
   ☐ as a student in a large lecture class
   ☐ as a student in a seminar or studio class
   ☐ as a student engaged in research or independent study under my direction
   ☐ other (state) ______________________________

2. How long have you known the applicant? ________________________________

3. Please rate the applicant compared to students at a similar level whom you have known within the past five years.
   Use the following 5-point scale: 5 – truly outstanding; 4 – superior; 3 – above average; 2 – average; 1 – below average
   ( ) Intellectual abilities ( ) Research skills
   ( ) Basic knowledge of art history ( ) Potential as a teaching assistant
   ( ) Ability in written expression ( ) Ability in oral expression
   ( ) Emotional maturity and stability ( ) Motivation and self-reliance

4. Please rank this applicant compared to other students at a similar level by checking the appropriate box.
   Top 5% ☐ ☐ ☐ ☐ ☐ ☐ Bottom 5% ☐ ☐
   Top 10% ☐ ☐ ☐ ☐ ☐ ☐
   Top 20% ☐ ☐ ☐ ☐ ☐ ☐
   Top 30% ☐ ☐ ☐ ☐ ☐ ☐
   Top 50% ☐ ☐ ☐ ☐ ☐ ☐

5. If possible, indicate the number of students with whom you are comparing this applicant. ______________

6. Would you admit this applicant to your graduate program: ☐ Assuredly ☐ Probably ☐ Possibly ☐ No

7. Would you accept this student to work with you toward the M.A. degree? ☐ Yes ☐ No If no, please comment.

8. Your endorsement: ☐ Highly recommended ☐ Recommended ☐ Recommended with some reservations ☐ Not recommended
STATEMENT:
The School of Art is grateful for any information regarding this applicant but will particularly appreciate the writer’s opinion of the candidate’s ability to carry on advanced studies in his/her field. A careful discrimination between strong and weak characteristics of the candidate will be more helpful than routine praise. You may attach a letter or use the following blank field for your comments.

______________________________________________________________

Signature: ___________________________________________ Date: __________________________

Printed Name: __________________________________________

Position: ___________________________ Telephone: __________________________

Address: ____________________________________________________________________________________________________

Thank you for your assistance. Please mail this form with any optional attached letter directly to:

M.A. ART HISTORY COORDINATOR
SCHOOL OF ART
BOX 42081
TEXAS TECH UNIVERSITY
LUBBOCK, TEXAS 79409-2081

Telephone: 806/742-3826; Fax: 806/742-1971