## **Nomination for On the Spot Award**

Please provide a brief statement outlining the specific outstanding act or performance below.

lame:	Area:
	<del></del>
Iominator's Signature:	Date:
Please present this memo to Mary Lou Ledesma. HI	

Please present this memo to Mary Lou Ledesma, HR, Room 105, Monday – Friday between 8 a.m. – 5 p.m. for your award selection.

Cc: Personnel File

ATTACHMENT D
PP/OP 03.07
Revised: 6/05/08
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