

WERA-72 Annual Meeting  
Santa Clara, California  
June 29-July 1, 2014

**Business Meeting Minutes**

Monday June 30, 2014

Chair Eric Micheels called the meeting to order at 4:38 pm. Secretary Marshall Frasier is taking the minutes.

- A. Motion by Phil Kenkel, seconded by Lia Nogueira to approve the agenda for the meeting. Approved unanimously.
- B. Minutes from the 2013 meeting were reviewed. Minutes for 2013 were amended to reflect that the "location selection committee" in New Business item b.ii reflect that the Executive Committee was to serve in this capacity rather than this being a separate committee. Motion by Phil Kenkel, seconded by Scott Downey to approved the amended minutes. Motion passed unanimously.
- C. Treasurer's Report
  - a. Scott Downey summarized the treasurer's report:
    - i. Current cash balance of \$8,538.86 (inclusive of all registration revenue for 2014 meeting but expenses are yet to be determined and paid).
    - ii. As agreed last year, registration fee for this year was set at \$250 for those registering by May 1 and \$300 for those registering later. Twenty three (23) of twenty five (25) fee-paying registrants took advantage of the early bird rate. General agreement of the group to employ the same registration structure for next year.
    - iii. Last year it was agreed that participating students would have a reduced registration fee, to be determined by the Executive Committee. This year's registration fee was fully waived for all student participants presenting papers. This year four students took advantage of the fee waiver. General agreement of the group that we should continue waiving registration fees for student presenters.
  - b. Aaron Johnson moved to approve the treasurer's report, Brent Ross seconded the motion. Motion passed and the treasurer's report was accepted as submitted.
- D. Old Business
  - a. Eric Micheels lead a short discussion of the past year's successful efforts to renew the WERA-72 project. General appreciation expressed by those present to the Executive Committee for their efforts in developing the documentation necessary for the renewal of the project. Eric Micheels noted that most participants had not yet formally committed to the new project and encouraged formal sign-up of participants at their earliest convenience.

- b. Eric Micheels posed a general question of how we might improve impact of the WERA-72 group, particularly with respect to communications and outreach activities. Discussion ensued identifying the need for a functional and current WERA-72 web site to serve as an accessible repository for business of WERA-72 including participant lists with email contact, agendas, minutes, and visual aid support files (e.g. PowerPoint) for presentations made at the meetings. Forrest Stegelin moved, Ruby Ward seconded, that the Executive team identify an appropriate web site to serve this function in the coming year. Motion passed unanimously.

E. New Business

- a. Phil Kenkel nominated Aaron Johnson to serve as secretary in the coming year. Nominations were closed and Aaron Johnson was declared secretary-elect by acclimation.
- b. Selection of Location and Date for Future Meetings
  - i. Discussion on alternatives for 2015 meetings quickly converged on returning to Las Vegas due to travel convenience. General sentiment was that we should explore venues other than the Excalibur, however. The date of the meeting should again be coordinated to not conflict with the IFAMA annual meeting. Moved by James Sterns, seconded by Forrest Stegelin to meet in Las Vegas with the dates and location to be determined by the Executive Committee. Motion passed unanimously.
  - ii. Meeting location for 2016. Moved by Aaron Johnson, seconded by Forrest Stegelin to explore opportunities to hold the 2016 annual meeting in the Denver/Fort Collins area. Marshall Frasier offered to identify a suite of potential tours and/or speakers in the area in advance of the 2015 meeting so that final determination could be made at that time. Motion passed unanimously.

Aaron Johnson made a motion to adjourn the meeting, Marshall Frasier seconded the motion. Chair Eric Micheels adjourned the meeting at 5:15 pm.