



2009-2010 Advising Syllabus

Appointment Scheduling: Call (806) 742-2189

Main Office: 79 Holden Hall, hours: 8:00a.m.–5:00 p.m. Monday–Friday

Online Chat: www.advising.ttu.edu

ADVISING PHILOSOPHY

Academic advisors are committed to **engaging, encouraging, equipping, and empowering** students to explore and excel in the university environment and beyond. This means that you are the captain of the ship, and we are the map and compass that will help you find your way. Your advisor will not “prescribe” answers or courses for you. We will encourage you to find academic areas and courses that are the **best fit** for you. Extracurricular experiences are integral to career and academic development; we also encourage you to seek learning opportunities outside the classroom. We believe academic advising is a collaborative process, and ultimately, **you – the student – are responsible** for your educational experience.

EXPECTATIONS OF STUDENTS

Texas Tech University and your academic advisor expect you to:

- schedule regular appointments and/or contacts during each semester
- come to appointments prepared with questions and/or topics to discuss
- accept responsibility for your decisions and actions
- be open to developing and clarifying your personal values and goals
- research college programs, policies, procedures, and opportunities as appropriate
- keep a record of your academic progress and goals
- be courteous and plan ahead (schedule appointments early and cancel or reschedule if necessary)

EXPECTATIONS OF ADVISORS

You can expect your academic advisor to:

- understand Texas Tech degree requirements and effectively communicate them
- provide a safe space in which to share your thoughts, aspirations, concerns, and interests
- refer you to quality resources
- listen carefully to your questions, concerns, and points of confusion
- maintain confidentiality
- encourage and support you as you gain the skills and knowledge necessary for success
- assist you in making course and major decisions

RECOMMENDED ADVISING RESOURCES TO REVIEW

TTU Advising Center online: www.advising.ttu.edu

SAFE ZONE

The University Advising Center actively creates an open, respectful, and supportive environment for all people. We serve students of all abilities, sexual orientations, genders, races, cultures, and socio-economic statuses.

YOUR TWO-YEAR ADVISING CALENDAR

Summer 2009

At NSO	Meet your Advisor and plan for Fall semester Register online
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Fall 2009

Corridor Week	DISCOVERY! Major Map (required)
Corridor Week	Walk-in advising available for quick questions
September	DISCOVERY! Academic Physical (required)
September	Meet with Academic Advisor to discuss DISCOVERY!
October	October is Advising Month! Make individual advising appointment for longer discussions and planning. Advising begins October 1
November	Register online

Spring 2010

January	Consider your first semester – how are your interests developing? Are you still on the right path? Do you need to meet with an advisor to discuss/clarify?
1 st Week of School	Walk-in advising available for quick questions
February – April	Meet with a career advisor in University Career Services to explore your career interests and options.
March	March is Advising Month! Make individual advising appt. to discuss areas of interest, strengths and goals. Advising begins March 1
Early April	Register online
April	Complete the Pre-Declaration Assessment and Declare Your Best Fit Major when appropriate

Summer 2010

Research, experience, and explore: considering your first-year outcomes, what else do you need to know to move forward? Consider internships, employment, travel, reading, informational interviews, volunteering, and more to clarify your interests and goals. Need ideas? Visit www.advising.ttu.edu.

Fall 2010

Corridor Week	Walk-in advising available for quick questions
September	Develop a tentative timeline for gathering information and making decisions. Start narrowing your options.
September	Make individual advising appt. to discuss strengths, goals, and additional research needs. Come up with a timeline for decisions.
Sept. – October	Schedule advising appointment for course selection for spring semester.
October	October is Advising Month! Advising begins October 4
Early November	Register online
November	Complete the Pre-Declaration Assessment and Declare Your Best Fit Major when appropriate

Spring 2011

First Week of School	Walk-in advising available for quick questions
February	March is Advising Month! Make individual advising appt. to discuss timeline, strengths and goals. Options should be narrowed to stay on four-year plan.
February	Complete the Pre-Declaration Assessment and Declare Your Best Fit Major
March	Schedule appointment with newly declared academic advisor to discuss degree plan.
April	Register online

ADVISING OBJECTIVES & EXPECTED STUDENT OUTCOMES

Below are broad issues students typically face during college. Discuss ways you can achieve these outcomes with your academic advisor.

First Semester

- Explore your academic and career interests
- Explore values, skills, abilities, and interests related to academic and career goals
- Make sound decisions regarding campus choices
- Use multiple resources to maximize your undergraduate experience (advisors, student orgs, study groups, volunteering, electives, etc.)
- Clarify your personal values, especially as they relate to academic and career choices

Second Semester

- Discover how your interests and skills apply to the world of work
- Consider narrowing your interests or studying one of them in more depth
- Meet with an advisor in the one or two majors that you're considering
- Continue assessing your skills, strengths, and interests
- Explore connections between your interests, strengths and potential careers
- Arrange for experiences that will help you clarify your goals and interests, including working part-time, meeting with faculty and staff, shadowing a professional in a field of interest to you, studying abroad, volunteering, or working as an intern

Third Semester

- Research multiple career options to find the best fit
- Network with at least three people who work in a field of interest to you
- Identify education and/or additional skills you will need to attain employment or training in your field (is graduate school for you?)
- Be able to articulate what you're studying and why

Fourth Semester

- Make decisions – it is a lifelong skill!
- Research employment or grad school options
- Understand skills employers and grad schools seek