

First Generation College Student Major Map Appointment Protocol

Prerequisites

- Student has **completed** DISCOVERY! Major Map Workshop
- Student has DISCOVERY! Workbook for appointment
- Student completes pre-advising questionnaire

Learning Objectives

1. The Advising Relationship
 - a. Student schedules first advising appointment.
 - b. Role of advisor/advisee
 - c. Being proactive in advising relationship
 - d. {Recognize clues that the student does not know what/how to ask questions}
2. Student as Self Learner
 - a. Reason for choosing TTU
 - b. Asking for help
 - c. Available enrichment activities, {information about The PEGASUS Program}
 - d. Goal development
3. Transition into Major
 - a. Understanding of their own interests and abilities as they develop their academic goals
 - b. Choosing courses based on self-awareness and academic interests in relation to an appropriate curriculum

Appointment Outline

1. Assess why student is at TTU?
 - a. Begin conversation with “How did you get to TTU?”
 - i. {Ask where the student is from, as it is often difficult for FGC students to be away from family.}
 - b. Continue conversation with “How many hours a week are you planning work this semester?”
 - i. {This is especially important for FGC students who may not have wanted to borrow money to attend college and may be working to pay for the cost}
 - c. If the student discloses concerns about remaining here at TTU:
 - i. Make appropriate referrals and document in ASIS
 - ii. Suggest that the student take the College Student Inventory
 1. Request that the student take the College Student Inventory
 2. Make a follow-up appointment to review the results with the student

- d. Help student finish questions:
 - i. My long term educational goal(s) is/are...
 - ii. {My family's expectations of me are....}
 1. {Often family's of FGC students do not understand the need for a college education}
 - iii. Discuss methods to achieve goals
 1. How/where to ask for help {this is especially difficult for FGC students}
 2. Available resources on campus
 - a. Financial Aid and Scholarship Office
 - b. PASS Learning Center, Missouri Math Club, Writing Center
 3. {Join PEGASUS for support}
2. Advising Resources for Goal Development
 - a. Review DISCOVERY! Workbook & Top 3/4 Majors
 - i. Document in AXIS
 - b. Review Two Year Plans
 - c. Review What Can I Do With a Major In...
 - i. TTU Career Center and College Career Centers
 - ii. Professors
 - iii. People in the field
 - iv. Volunteer
 - v. Internships
3. Discuss role of academic advisor
 - a. Advisor as Navigational Guide not Decision Maker
 - b. Stress advising services resources
 - c. Present appropriate advising syllabus
4. Review action plan in DISCOVERY! Workbook
 - a. Ask Student:
 - i. Of these items which are you going to accomplish before we meet again?
 - ii. By when?
 - iii. Can I follow up with you on that?
5. Encourage regular contact from student
 - a. Tell them you want to hear from them – Give them a business card as they are leaving
 - b. Schedule course selection appointment for student
 - i. Include reminder in AXIS

Advisor's Next Steps

- AXIS Documentation
 - Completed workshop – MMAD Appointment
 - Upload scanned documents to AXIS
- Enter next appointment in Outlook
 - Add tasks for action step follow up as appropriate
- {Enter a referral to PEGASUS for interested students}