



AFISM NEWS

December 2017

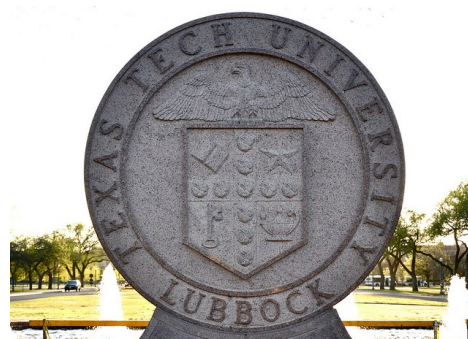
AFISM December Class Offerings

Name	Start Date
EOPS: Employee One-time Payment System Overview	12/7
Finance INB Navigation and Exercises	12/12
Financial Management 101: Introduction to the FOAP Codes	12/13
Account Code Training for Expenditures	12/13
Budget Management and Revision	12/14
Travel Training for Travel Preparer	12/18
All About HR and ePAF	12/19
Introduction to Cognos	12/19
Xtender - Scanning and Indexing	12/19
Financial Reporting - Budget Reports	12/19
TechBuy Shopper Training	12/21
Financial Reporting - Transaction Reports	12/21

*****Please note that class dates and times are subject to change***

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Fringes ... a Benefit to the Employee

Fringes. 'Fringes' refers to the cost of the benefits provided to the employee by Texas Tech in addition to the employee's pay. Here are a few examples:

When Social Security is taken from the employee's paycheck, Texas Tech contributes a similar amount to the IRS in the name of the employee.

When retirement is taken from the employee's paycheck, Texas Tech contributes a similar amount to the retirement account of the employee.

Texas Tech pays a portion of the employee's health insurance.

Full time Staff are eligible for longevity, which is additional pay for length of service.

Fringes on the Earning Statement. As an advice to the employee, each paycheck is reported with an Earning Statement, found on the Employee's Dashboard. A quick look at the Earning Statement will show the employee that Texas Tech is providing a substantial contribution in benefits, in addition to the employee's paycheck deduction. The following illustration shows an example of the Benefits and Deductions portion of an Earnings Statement.

Benefits, Deductions, and Taxes					
Benefit or Deduction	Paid by Employee		Paid by Texas Tech		
	Employee	Employee YTD	Employer	Employer YTD	
Deductions before Federal Tax					
Dental State of Tx Choice Plan	\$27.41	\$266.90	\$0.00	\$0.00	
Dental State of Tx Choice Plan		\$240.29		\$0.00	
Health HlthSelect FT		\$1,592.88		\$4,373.03	
Health HlthSelect FT	\$178.16	\$1,769.72	\$489.11	\$4,858.52	
Teacher Retirement System	\$233.81	\$4,566.96	\$206.48	\$4,033.07	
Texflex Health Care SM	\$106.00	\$2,014.00	\$0.00	\$0.00	
Taxes					
Additional Medicare Tax 2013	\$0.00	\$0.00	\$0.00	\$0.00	
FICA Medicare Hosp Ins	\$39.51	\$774.69	\$39.51	\$774.69	
FICA OASDI	\$168.94	\$3,312.45	\$168.94	\$3,312.45	
Federal Income Tax Withholding	\$230.12	\$4,601.66	\$0.00	\$0.00	
Deductions after Federal Tax					
Imputed Income for Life Ins	\$0.00	\$0.00	\$0.00	\$0.00	
Parking TTU Non Pretax SM	\$4.67	\$88.73	\$0.00	\$0.00	
SECC Neighbor to Nation	\$17.85	\$339.15	\$0.00	\$0.00	
TTU Lump Sum Vacation Pool	\$0.00	\$0.00	\$34.21	\$704.70	
TTU Retiree Insurance Pool	\$0.00	\$0.00	\$61.57	\$1,268.35	
TTU Workers Comp Insurance	\$0.00	\$0.00	\$6.84	\$140.97	
Total:					
	\$1,006.47	\$19,567.43	\$1,006.66	\$19,465.78	

HR047 - Payroll Expenditures & Encumbrances Report

This report is a great report to use for any questions you have related to payroll expenses and encumbrances. It provides the user with many ways to view data, one of which is a view of fringes and longevity separate from payroll. The report which is shown below in a summary version provides the details of these expenses for one pay period for a specific employee. Note that the expenditure amount is provided by Account Code and then summarized for the FOP. This report is found in Cognos > Public Folders > Human Resources > Department Users > Payroll Reports

Account	ID	Name	Position	Job Suffix	Expenditures	Encumbrance
6A5221 - SW Longevity	AC0002502	Blanchard, Robert W	T99023 - Program - Retiree	00	180.00	0.00
Summary by: 6A5221 - SW Longevity					180.00	0.00
6B4901 - FB OASI MEDH Matching	AC0002502	Blanchard, Robert W	T99023 - Program - Retiree	00	321.34	0.00
Summary by: 6B4901 - FB OASI MEDH Matching					321.34	0.00
6B4902 - FB Workers Compensation Insurance	AC0002502	Blanchard, Robert W	T99023 - Program - Retiree	00	11.50	0.00
Summary by: 6B4902 - FB Workers Compensation Insurance					11.50	0.00
6B4904 - FB Health Matching	AC0002502	Blanchard, Robert W	T99023 - Program - Retiree	00	978.22	0.00
Summary by: 6B4904 - FB Health Matching					978.22	0.00
6B4913 - FB TRS Matching	AC0002502	Blanchard, Robert W	T99023 - Program - Retiree	00	324.94	0.00
Summary by: 6B4913 - FB TRS Matching					324.94	0.00
6B4927 - FB Lump Sum Vacation Pool	AC0002502	Blanchard, Robert W	T99023 - Program - Retiree	00	57.48	0.00
Summary by: 6B4927 - FB Lump Sum Vacation Pool					57.48	0.00
6B4931 - FB Retiree Insurance Pool	AC0002502	Blanchard, Robert W	T99023 - Program - Retiree	00	103.47	0.00
Summary by: 6B4931 - FB Retiree Insurance Pool					103.47	0.00
Summary					1,976.95	0.00

The Parameters used for the report above include:

- Chart of Account T
- Year Type - Financial Fiscal Year
- Search—Fringes with Longevity
- Display—Summary View
- Year—2018 ; Fiscal Posting Period 01

Did you
know?

Longevity is a type of pay made to regular full time non-academic employees upon completion of two years of state service. \$20 is paid per month for every two years of lifetime service credit, with pay increase given every two years up to and including 42 years of service. Longevity is paid with the check that is issued on the 10th day of the month



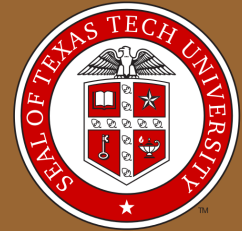
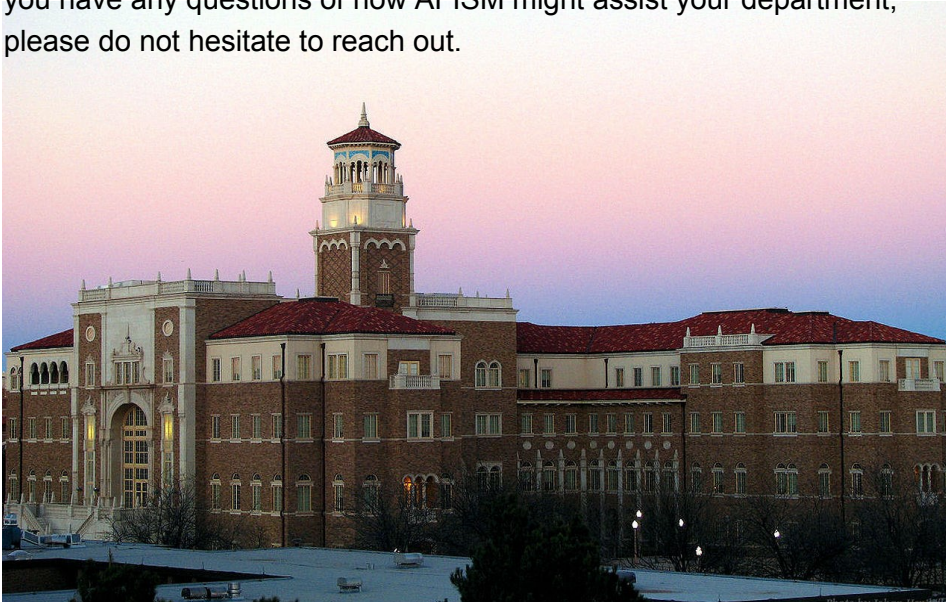
Holiday Schedule

Winter Break ~ December 25~Dec 29th

New Years Day ~ Jan 01

Need our Services?

AFISM is here and eager to support the growing data and technology needs of the University. Our services include training, report writing, data delivery, data presentation, web development, and much more. Should you have any questions of how AFISM might assist your department, please do not hesitate to reach out.



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