College Curriculum Meeting Minutes  
April 29, 2015

Attendees: Dr. Cindy Akers, Dr. Emmett Elam, Dr. Rudy Ritz, Dr. Leslie Thompson, Dr. John Billing, Dr. Thayne Montague, Savannah Leonard

1. Course Approval Update
   a. AGED 4404 – approved by AC on 4/21 - writing intensive designation email needed
   b. Global Food Security Graduate Certificate – informational item only
   c. ACOM (Distance) Graduate Degree – approved by committee
   d. ANSC 3301 – approved by committee
   e. AGLS 3302 – approved by committee
   f. AGLS 3314 – approved by committee
   g. AGLS 3315 – approved by committee
   h. AGLS 4308 – approved by committee
   i. AGLS 4309 – approved by committee

2. Pending Course Approvals
   a. AGED 5351 new course proposal – sent back to department for revisions
   b. AGSC 2310 new course proposal – sent back to department for revisions

Pending courses must be revised and approved by the college curriculum committee by March 30th for grad courses and April 16th for undergrad courses to be sent to the next Academic Council meeting on April 21st.

3. Final grading opens Monday, May 4th at 8 a.m.
   - Degree candidate grades due Thursday, May 14th at noon
   - Grading closes for all other students Monday, May 18th at noon
   - Included is a document with final grading instructions from the Registrar’s Office

4. Commencement – May 16th at 1:30 p.m.
   i. Deadline to receive transfer transcripts for May grads is May 22nd.
      Students who do not turn in their transcript before May 16th will not be given their diploma at graduation.

5. Expected Grad Numbers

<table>
<thead>
<tr>
<th>Department</th>
<th>Expected Grads</th>
<th>Outstanding Issues</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAEC</td>
<td>61</td>
<td>12</td>
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<tr>
<td>AEC</td>
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<td>3</td>
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<tr>
<td>AFS</td>
<td>78</td>
<td>16</td>
</tr>
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<td>LA</td>
<td>15</td>
<td>1</td>
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<tr>
<td>NRM</td>
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<td>2</td>
</tr>
<tr>
<td>PSS</td>
<td>10</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>224</td>
<td>34</td>
</tr>
</tbody>
</table>
6. There is a proposed policy for graduate students to follow the same process as undergraduate students for incomplete grades. After one year of receiving an “I” the grade is changed to an “F” unless an exception has been filed. If and when this policy is approved it will implement fully at once meaning graduate students who currently have “I” grade that has been effective for at least one calendar will be replaced with an “F”.

7. The next college curriculum meeting is tentatively set for May 27th at 9 a.m. in AGED 215. However, due to summer scheduling and RRO this meeting will occur if necessary. New course proposals to be considered at this meeting must be submitted by May 10th.