College Curriculum Meeting Minutes  
October 15, 2015

Attendees: Dr. Emmett Elam, Dr. Leslie Thompson, Dr. Robin Verble-Pearson, Dr. Thayne Montague, Dr. Charles Klein, Dr. Cindy Akers, Savannah Leonard

1. Course Approval Update
   a. NRM 4307 new course proposal – sent to AC on 9/29/15
   b. LARC 6001 new course proposal – sent to AC on 9/29/15
   c. PSS 2310 course change proposal – sent to AC on 9/29/15

2. Pending Course Approvals
   a. AGSC 2310 new course proposal – tabled on 9/24/15

3. Core Course Proposals
   a. NRM 1300 multicultural – approved by committee on 10/15/15

Pending courses must be revised and approved by the committee by November 3rd for grad courses and November 13th for undergrad courses to be sent to the next Academic Council meeting. New course proposals are due to Savannah Leonard or Janie Lopez by November 10th to be added to the next college curriculum committee meeting agenda

4. SACSCOC accelerated programs guidelines were handed out. It was noted that all accelerated programs must have a minimum of 120 SCH for the undergraduate degree and 30 SCH for the graduate degree.

5. An announcement was made that new degree program proposals must include the estimation tool for the budget from THECB.

6. All independent study, research courses and internship courses must have some type of syllabus. This can be as simple as an email to the student outlining the expected requirements. Departments must secure a copy of the syllabus in a file or upload to digital measures. A standard form for the college will be emailed to committee members and discussed at the next curriculum committee meeting for improvements.

7. There was a reminder announcement made that spring and summer 2016 registration begins November 5, 2015.

8. The next college curriculum meeting is set for November 19th in PSS 115. New course proposals to be considered at this meeting must be submitted by November 10th.