College Curriculum Meeting Minutes  
September 24, 2015

Attendees: Dr. Emmett Elam, Dr. Leslie Thompson, Dr. Rudy Ritz, Dr. Robin Verble-Pearson, Dr. Thayne Montague, Dr. Charles Klein, Janie Lopez, Savannah Leonard

1. Course Approval Update  
   a. International Agribusiness minor proposal – approved by AC on 9/15 for Fall 2016 effective date  
   b. International Agribusiness concentration proposal – approved by AC on 9/15 for Fall 2016 effective date  
   c. NRM 4307 – approved by committee  
   d. LARC 6001 – approved by committee  
   e. PSS 2310 – approved by committee pending minor revisions

2. Pending Course Approvals  
   a. AGSC 2310 new course proposal – tabled

   Pending courses must be revised and approved by the committee by October 6th for grad courses and October 9th for undergrad courses to be sent to the next Academic Council meeting. New course proposals are due to Savannah Leonard or Janie Lopez by October 10th to be added to the next college curriculum committee meeting agenda

3. An announcement was made that departments need to set a phase out date for all programs being phased out. If not, THECB will immediately terminate the program.

4. The University has purchased a digital program to aid with the curriculum process. DigArc Curriculog and Acalog is an online program that tracks the process of course and program approvals and updates the online catalog. A video was shown to give a brief overview of the program. The University hopes to implement in Spring 2016.

5. The commencement ceremony early walking policy documents were distributed. All students who request to walk in the commencement ceremony before meeting graduation requirements need dean’s approval.

6. All add requests made for students between the 5th and 12th class day must come through the dean’s office. There must be documentation showing the instructor is allowing the student to add a course.

7. The Provost Office has updated the core curriculum proposal website. An updated template and guidelines about submitting core course proposals can be found at www.depts.ttu.edu/provost/newcore. Core course proposals are due to the dean’s office by November 1, 2015.
8. In order for students to receive multicultural credit for a faculty-led study abroad course, the student must also complete the Global Scholar Certificate program. More information about that program can be found through the Study Abroad Office and at https://ttu-sa.terradotta.com/index.cfm?FuseAction=Abroad.ViewLink&Parent_ID=0&Link_ID=7C4579F5-5056-BA1F-74C87787106CD51D.

9. SACSCOC made a ruling that new accelerated program proposals must have at least 120 UG hours and 30 GR hours. A response is still pending on if current accelerated programs will be grandfathered in.

10. The next college curriculum meeting is set for October 15th in PSS 115. New course proposals to be considered at this meeting must be submitted by October 10th.