

# TTU Office of the Provost and Senior Vice President 2016-17 Planning Calendar

DUE DATE	FALL 2016
August 24 (Wednesday)	Faculty on duty  Teaching Foundations at Texas Tech, hosted by the Teaching Academy and the Teaching, Learning, and Professional Development Center, TLPDC, Room 151, 1:30-4:00 pm
August 25 (Thursday)	New Faculty Orientation, hosted by the Teaching, Learning, and Professional Development Center, United Supermarkets Arena, City Bank Room, 8:00 am to 5:00 pm
August 29 (Monday)	First Day of Classes
August 31 (Wednesday)	Arts & Sciences Day, South Lawn of Holden Hall, 11:00-2:00 pm
*****	*****
September 5 (Monday)	Horn Professor Nominations due to the Dean's Office
September 7 (Wednesday)	New Faculty Reception, McKenzie-Merket Alumni Center, 3:00-6:00 pm
September 12 (Monday)	Chairs Meeting
September 14 (Wednesday)	Chancellor's Council Distinguished Teaching Award nominations <u>due</u> to Dean's Office
September 14 (Wednesday)	Chancellor's Council Distinguished Research Award nominations <u>due</u> to Dean's Office
September 17 (Saturday)	Faculty and Staff Appreciation Tailgate, North of Holden Hall, 4:00-6:00 pm, invitation only
September 23 (Friday)	John M. Burns Conference, hosted by the Teaching, Learning, and Professional Development Center, TLPDC Room 151 – (final agenda TBD)  Faculty Development Leave Applications for 2017-2018 due to Dean's Office
*****	*****
October 3 (Monday)	Faculty Development Leave applications for 2017-18 <u>due</u> to Office of the Provost Outside Employment Forms due to Dean's Office
October 4 (Tuesday)	Horn Professor Nominations <u>due</u> to Office of the Provost

October 10 (Monday)	President's Faculty Book Award submissions <u>due</u> to Office of the Provost (2015 copyright year)
	<b>Chairs Meeting</b>
	Chancellor's Council Distinguished Teaching Award nominations <u>due</u> to Office of the Provost
	Chancellor's Council Distinguished Research Award nominations <u>due</u> to the Office of the Vice President for Research
October 13-14 (Thur/Fri)	Board of Regents Meeting
<b>October 14 (Friday)</b>	<b>Arts &amp; Sciences Scholarship Recipient Awards Dinner, Cagle Steaks &amp; BBQ 5:30 to 7:30 pm</b>
October 17 (Monday)	2016-17 Consulting and Outside Employment forms to Office of the Provost
<b>October 21 (Friday)</b>	<b>Promotion and Tenure Dossiers due to Dean's Office</b>
<b>October 22 (Saturday)</b>	<b>College of Arts &amp; Sciences 2016 Alumni Tailgate, for information please contact Cathey Durham, Alumni Relations Director, <a href="mailto:cathey.durham@ttu.edu">cathey.durham@ttu.edu</a>; Tailgate Sponsors: Cagle Steaks &amp; BBQ, McPherson Cellars, and Anheuser-Busch, invitation only</b>
<b>October 26 (Wednesday)</b>	<b>Faculty nominations (unlimited)_due to Dean's Office:</b> <ul style="list-style-type: none"> <li>*Spencer A. Wells Faculty Award</li> <li>*Hemphill-Wells New Professor Excellence in Teaching Award</li> <li>*Faculty Distinguished Leadership Award</li> </ul> <b>College nominations for the Bernie E. Rushing Jr. Faculty Distinguished Research Awards due to Dean's Office</b>
<b>* * * * *</b>	<b>* * * * *</b>
November (date TBD)	Tenure Academy, hosted by the Teaching, Learning, and Professional Development Center, TLPDC Room 151, 1:15-5:00 pm
November 1 (Tuesday)	Piper Professor nominations <u>due</u> to Office of the Provost
<b>November 14 (Monday)</b>	<b>Chairs Meeting</b>
<b>November 22 (Tuesday)</b>	<b>Faculty nominations (unlimited)_due to Office of the Provost:</b> <ul style="list-style-type: none"> <li>*Spencer A. Wells Faculty Award</li> <li>*Hemphill-Wells New Professor Excellence in Teaching Award</li> <li>*Faculty Distinguished Leadership Award</li> </ul>

College nominations for the Bernie E. Rushing, Jr. Faculty Distinguished Research Awards due to the Office of the Vice President for Research

November 28 (Monday) Promotion and Tenure dossiers due to Office of the Provost

\* \* \* \* \*

\* \* \* \* \*

December 1 (Thursday) Nominations for the following teaching and research awards due to Dean's Office:  
\*President's Academic Achievement Award  
\*President's Excellence in Teaching Award  
\*Alumni Association New Faculty Award

December 7 (Wednesday) Last Day of Classes

December 8 (Thursday) Individual Study Day

December 9-14 Final Exams

December 12 (Monday) Chairs Meeting

December 15 (Thursday) Graduating Seniors' Grades due by NOON!

December 15-16 (Thur/Fri) Board of Regents meeting

December 16 (Friday) Commencement:  
3:00 pm Arts & Sciences  
7:00 pm Graduate School

December 17 (Saturday) Commencement:  
9:00 am Architecture  
Education  
Engineering  
Human Sciences  
Visual & Performing Arts  
  
1:30 pm Agricultural Sciences & Natural Resources  
Business Administration  
Honors (EVHM and HAL Majors ONLY)  
Media and Communication  
University Programs  
  
5:00 pm School of Law Hooding Ceremony

December 19 (Monday) Final Grades due by noon!

December 15-23 Winter Intercession

**DUE DATE** **SPRING 2017**

---

January 2 (Monday)	Faculty Retirement Notifications <b>_due</b> to Office of the Provost
January 2-11	Winter Intercession
January 9 (Monday)	Chairs Meeting
January 17 (Tuesday)	Faculty on Duty
January 19 (Thursday)	First Day of Classes
January 30 (Monday)	President's Excellence in Commercialization Award nominations due to the Dean's Office
* * * * *	* * * * *
February 1 (Monday)	Departmental Excellence in Teaching Award applications <b>_due</b> to the Office of the Provost
	Dean's nominations to Office of the Provost: *President's Academic Achievement Award *President's Excellence in Teaching Award *Alumni Association New Faculty Award
February 13 (Monday)	Chairs Meeting
February 17 (Friday)	Nominations for Arts & Sciences Teaching and Research Awards due to Dean's Office
Feb. 23-24 (Thur/Fri)	Board of Regents meeting Angelo State University, San Angelo, TX
* * * * *	* * * * *
March 1 (Wednesday)	President's Excellence in Commercialization Award nominations due to the Office of the Vice President for Research
March 4 (Friday)	Advancing Teaching and Learning Conference, hosted by the Teaching, Learning, and Professional Development Center-Overton Hotel – (Final Agenda TBD)
March 6 (Monday)	Chairs Meeting
March 11-19	Spring Break
* * * * *	* * * * *
April 10 (Monday)	Chairs Meeting
April 17 (Monday)	No Classes
April 18 (Tuesday)	Faculty Honors Convocation, 3:30 pm, Human Sciences, Rm. 169

April 25 (Tuesday) \*Please hold both dates. Official date will be confirmed on January 1.

\*\*\*\*\*

\*\*\*\*\*

May 4 (Thursday) Arts & Sciences Distinguished Alumni & Faculty Awards Reception, Time and Location TBD

May 8 (Monday) Chairs Meeting

May 9 (Tuesday) Last Day of Classes

May 10 (Wednesday) Individual Study Day

May 11-16 Final Exams

May 17 (Wednesday) Graduating Seniors' Grades due by NOON!

May 18-19 (Thur/Fri) Board of Regents meeting

May 19 (Friday) Commencement:  
3:00 pm Arts & Sciences  
7:00 pm Graduate School

May 20 (Saturday) Commencement:  
9:00 am Architecture  
Education  
Engineering  
Human Sciences  
Visual & Performing Arts  
  
1:30 pm Agricultural Sciences & Natural Resources  
Business Administration  
Honors College (EVHM and HAL Majors ONLY)  
Media and Communication  
University Programs  
  
6:00 pm School of Law Hooding Ceremony

May 22 (Monday) Final grades due by NOON!

May 17-June 1 May Intercession

\*\*\*\*\*

\*\*\*\*\*

June 5 (Monday) Faculty on Duty—Summer I

June 6-July 6 Summer I

June 12 (Monday) Chairs Meeting

\*\*\*\*\*

\*\*\*\*\*

July 10 (Monday)                      Chairs Meeting  
Faculty on Duty—Summer II  
Final Grades due by NOON!

July 11-August 11                      Summer II

\* \* \* \* \*

\* \* \* \* \*

August 10-11 (Thur/Fri)              Board of Regents meeting

August 12 (Saturday)                Commencement:  
9:00 am    Business Administration  
                 Engineering  
                 Graduate School  
                 Human Sciences  
                 University Programs  
                 Visual & Performing Arts  
  
1:30 pm    Agricultural Sciences & Natural Resources  
                 Architecture  
                 Arts & Sciences  
                 Education  
                 Graduate School  
                 Honors College (EVHM and HAL Majors ONLY)  
                 Media and Communication

August 14 (Monday)                      Chairs Meeting  
Final Grades due by Noon!