

TTU Office of the Provost and Senior Vice President 2018-19 College of Arts & Sciences Planning Calendar

DUE DATE

FALL 2018

August 22 (Wednesday)	Faculty on duty Teaching Foundations at Texas Tech, hosted by the Teaching Academy and the Teaching, Learning, and Professional Development Center, TLPDC, Room 151, 1:00pm-5:00 pm
August 23 (Thursday)	New Faculty Orientation, hosted by the Teaching, Learning, and Professional Development Center, Museum of Texas Tech University, 7:45 am-4:30 pm
August 27 (Monday)	First Day of Classes
August 29 (Wednesday)	Arts & Sciences Day, South Lawn of Holden Hall, 11:00-1:00 pm

September 3 (Monday)	Official University Holiday: Labor Day
September 5 (Wednesday)	Horn Professor Nominations due to Dean's office New Faculty Reception, 5:00-7:00 pm, McPherson Cellars, Heavy Hors D'Oeuvres, Wine, Sponsored by Centennial Bank
September 10 (Monday)	Chairs Meeting
September 14 (Friday)	Chancellor's Council Distinguished Teaching Award nominations due to Dean's Office Chancellor's Council Distinguished Research Award nominations due to Dean's Office
September 15 (Saturday)	2018 3rd Annual Faculty and Staff Appreciation Tailgate, Holden Hall brick garden area, RSVP at: https://www.eventbrite.com/e/2018-texas-tech-college-of-arts-sciences-facultystaff-tailgate-tickets-48699862600
September 17 (Monday)	Faculty Development Leave Applications due to Dean's Office
September 28 (Friday)	Arts & Sciences Scholarship Recipient Awards Dinner, McKenzie-Merket Alumni Center, 6:00 pm.

October 1 (Monday)	John M. Burns Conference, hosted by the Teaching, Learning, and Professional Development Center, TLPDC Room 151 – (final agenda TBD)
October 2 (Tuesday)	Horn Professor Nominations due to Office of the Provost
October 4-5	Board of Regents Meetings

October 5 (Friday) Faculty Development Leave applications for 2018-19 due to Office of the Provost

2018-2019 Consulting and Outside Employment forms due to Dean's Office

Nominations for President's Teaching and Research Excellence Professorships due to Dean's Office

October 8 (Monday) Chancellor's Council Distinguished Teaching Award nominations due to Office of the Provost

Chancellor's Council Distinguished Research Award Nominations due to Office of the Vice President for Research

Chairs Meeting

October 10 (Wednesday) President's Faculty Book Award submissions due to Office of the Provost (2017 copyright year)

October 15 (Monday) 2018-2019 Consulting and Outside Employment Forms due to Office of the Provost

October 16 (Tuesday) Changes to prefixes, prerequisites, corequisites, course numbers, credit/contact hours, modality, and deletions for Spring and Summer 2019 courses must be at the **Academic Council** stage of Curriculog.

Proposals of **new courses** for the Core and/or Multicultural Curriculum must be at the Academic Council stage of Curriculog.

Proposals of **existing** courses for the Core and/or Multicultural Curriculum must be at the Core/Multicultural Curriculum Committee stage of Curriculog.

October 19 (Friday) President's Excellence in Teaching Professorship Nominations due to Office of the Provost.

President's Excellence in Research Professorship Nominations due to Office of the Provost.

Promotion and Tenure Dossiers due to Dean's Office

October 26 (Friday) Faculty Nominations (unlimited) due to Dean's Office:
 Spencer A. Wells Faculty Award
 Hemphill-Wells New Professor Excellence in Teaching Award
 Faculty Distinguished Leadership Award

College Nominations for the Barnie E. Rushing Jr. Faculty Distinguished Research Awards due to Dean's Office

Nominations for Arts & Sciences Research and Teaching Awards due to the Dean's Office

November 1 (Thursday)	Piper Professor nominations due to Office of the Provost
November 3 (Saturday)	College of Arts & Sciences 2018 4 th Annual Alumni Tailgate. For information please contact Cathey Durham, Alumni Relations Director, cathey.durham@ttu.edu ; Tailgate Sponsors: Cagle Steaks & BBQ, McPherson Cellars, and Anheuser-Busch, \$15 advance per person, \$20 at the door, Kids 12-&-U Free (3 hours before game time); to purchase tickets: www.artsandsciences.ttu.edu/tailgate 806.834.4754
November 12 (Monday)	Chairs Meeting
November 15 (Thursday)	Annual Celebration of Faculty Excellence in Research, Scholarship and Creative Activity, 3:00 pm, Student Union, Red Raider Lounge
November 16 (Friday)	Tenure Academy, hosted by the Teaching, Learning, and Professional Development Center, TLPDC Room 151, 1:15pm-5:00pm Lawrence Schovanec Teaching Development Scholarship Applications due to Teaching Academy Final College Strategic Plans due to Office of Provost
November 20 (Tuesday)	Faculty nominations (unlimited) due to Office of the Provost: *Spencer A. Wells Faculty Award *Hemphill-Wells New Professor Excellence in Teaching Award *Faculty Distinguished Leadership Award College nominations for the Bernie E. Rushing, Jr. Faculty Distinguished Research Awards due to the Office of the Vice President for Research
November 21-25 (Wed-Sun)	Official University Holiday: Thanksgiving
November 27 (Tuesday)	Tenure and Promotion dossiers due to Office of the Provost

December 5 (Wednesday)	Last Day of Classes
December 6 (Thursday)	Individual Study Day
December 7-12	Final Examinations
December 10 (Monday)	Chairs Meeting
December 13 (Thursday)	Noon, Grades due for Graduating Seniors
December 13-14 (Thur/Fri)	Board of Regents meeting
December 14 (Friday)	Commencement: 3:00pm Arts & Sciences 7:00pm Graduate School
December 15 (Saturday)	Commencement: 9:00am Agricultural Sciences & Natural Resources

Business Administration
University Programs
Visual & Performing Arts
Wind Energy

1:30pm Architecture
Education
Engineering
Honors College
Human Sciences
Media and Communication

5:00pm School of Law Hooding Ceremony

December 17 (Monday) 5:00 pm, Final Grades Due

December 21 (Friday) Faculty Emeritus nominations due to Office of (OP 10.07)

December 24-28 (Mon-Fri) Official University Holiday: Winter Break

DUE DATE

SPRING 2019

January 1 (Tuesday) Official University Holiday: New Year's Day

January 2 (Wednesday) Faculty Retirement Notifications due to Office of the Provost

January 14 (Monday) Faculty on Duty
Chairs Meeting

January 15 (Tuesday) **Nominations for the following teaching and research awards due to Dean's Office:**
President's Academic Achievement Award
President' Excellence in Teaching Award
Alumni Association New Faculty Award

New Faculty Orientation, hosted by the Teaching, Learning, and Professional Development Center, Museum of Texas Tech University, 8:00 am-3:00 pm.

January 16 (Wednesday) Classes Begin

January 21 (Monday) MLK Day, University Holiday

February 1 (Friday) Departmental Excellence in Teaching Award applications due to Teaching Academy

Dean's nominations due to Office of the Provost:
*President's Academic Achievement Award
*President's Excellence in Teaching Award
*Alumni Association New Faculty Award

President's Excellence in Commercialization Award nominations due to the Office of the Vice President for Research

February 11 (Monday)	Chairs Meeting
February 15 (Friday)	Nancy J. Bell Faculty Excellence in Mentoring nominations due to Graduate School
	Integrated Scholars Nominations due to Office of the Provost
Feb 21-22 (Thur-Fri)	Board of Regents Meeting
February 22 (Friday)	Provost's Institutional Effectiveness Excellence Award Nominations due to Office of the Provost
February 25 (Monday)	President's Excellence in Engaged Scholarship Award nominations due to the Office of Academic Engagement

March 4 (Monday)	Chairs Meeting
March 9-17 (Sat-Sun)	Official University Holiday: Spring Break
March 19 (Tuesday)	Changes to prefixes, prerequisites, corequisites, course numbers, credit/contact hours, modality, and deletions for Fall 2019 courses must be at the Academic Council state of Curriculog
TBD	Advancing Teaching and Learning Conference, hosted by the Teaching, Learning, and Professional Development Center- Overton Hotel (Final Agenda TBD)

April 8 (Monday)	Chairs Meeting
April 19 (Friday)	Teaching Academy New Member applications due to Teaching Academy
April 22 (Monday)	No Classes
April 17 (Wednesday)	Faculty Honors Convocation, 3:30pm, SUB, Ballroom
April 24 (Wednesday)	
May 1 (Wednesday)	

**Please hold all dates for Faculty Honors Convocation. Official date will be confirmed in January*

May 2 (Thursday)	Arts & Sciences Distinguished Alumni & Faculty Awards Reception, Texas Tech Club, 5:30-7:30 pm
May 7 (Tuesday)	Last Day of Classes
May 8 (Wednesday)	Individual Study Day
May 9-14	Final Examinations
May 13 (Monday)	Chairs Meeting
May 15 (Wednesday)	Noon, grades due for Graduating Seniors

May 16-17 (Thur/Fri) Board of Regents meeting

**Please check Commencement website for updates

May 17 (Friday) Commencement:
Graduate School
Arts & Sciences
Visual & Performing Arts
Education

May 18 (Saturday) Commencement:
Engineering
Honors College
Human Sciences
University Programs
Wind Energy

Business Administration
Agricultural Sciences & Natural Resources
Media and Communication
Architecture

School of Law Hooding Ceremony

May 20 (Monday) 5:00 pm, Final Grades Due

May 27 (Monday) Official University Holiday: Memorial Day

June 3 (Monday) Faculty on Duty Summer I

June 4 (Tuesday) Classes Begin Summer I

June 10 (Monday) Chairs Meeting

July 3 (Wednesday) Last day of classes—Summer I

July 4 (Thursday) Official University Holiday: Independence Day

July 5-6 (Fri-Sat) Final Examinations

July 8 (Monday) 5:00 pm, Final Grades Due

Faculty on Duty Summer II

Chairs Meeting

July 9 (Tuesday) Classes Begin Summer II

August 7 (Wednesday) Last Day of Classes

August 8-9 (Thur-Fri)

Final Examinations for Summer II

August 9 (Friday)

Summer II Ends

August 10 (Saturday)

Commencement

August 12 (Monday)

Chairs Meeting

5:00 pm, Final Grades Due