FOP vs FOAP Budgeting

Budget availability is verified when non-salary expenditure or encumbrance activity is processed against a FOP. There are 2 methods used in budget checking. The applicable method is determined by type of fund (see chart below)

1. FOP Controlled –Budget availability is determined by adding the total available balance for all expense codes.
2. FOAP – Available balance must be in the specific budget pool associated with the account code being utilized.

The system does not perform budget checking for salary activity. The budget staff verifies that funds are available in the salary pool or in the unallocated salary pool 6Z0 when reviewing ePAFs and labor forms. The only time an exception is allowed is for fund type 24 which is budgeted based on fund balance and available balance by FOP is utilized for verification.

It is important to verify budget availability prior to submitting documents including Budgets Revisions, ePAFs, Labor Redistributions, Job Labor Distribution Change Forms-Future and EOPs. There are several resources available for verification of budget availability.

1. Available Budget Channel in Raiderlink- This allows you to view real time budget as the data is obtained directly from the Banner Finance table that the system utilizes to perform transactional budget checking.
   a. See Available budget channel section for instructions on how to use this channel.

2. Cognos Available Balance by Organization Report- Cognos is updated nightly so current day transactions will not be reflected.
   a. Public Folders>Budget>Budget Financial Reports>RPT_BAVL_005

3. When checking for budget availability for salaries on FOP controlled funds it is important to ensure funding is available in 6Z0. The 2 methods listed above will show the total budget available on FOP controlled funds. To review the balance in the specific pool, reference the Cognos Revenue Expense Budget Pools by FOP Report.
   a. Public Folders>TTU Finance>Budget Reports>FI002

FOP vs FOAP Budgeting

Budget Type by Fund		
Fund Type	**Fund Type Description**	**Budget Control**
11	Educational and General	**FOAP**
12	Educational and General Dedicated	**FOAP**
13	Educational and General HEAF	**FOAP**
14	EG NRUF	**FOAP**
15	Designated Scholarship	**FOAP**
16	Designated Student Charges	**FOAP**
17	Designated Service Center	**FOP**
18	Designated Other	**FOP**
19	Designated Plant	**FOAP**
21	Federal Restricted	**FOAP**
22	State Restricted	**FOAP**
23	Local Restricted	**FOAP**
24	Gifts Restricted	**FOP**
25	Student Scholarship Restricted	**FOAP**
28	Other Restricted	**FOP**
29	Plant Restricted	**FOAP**
31	Auxiliary Enterprise	**FOP**
35	Auxiliary Enterprise Scholarship	**FOAP**
39	Auxiliary Enterprise Plant	**FOAP**
41	Loan	**FOAP**
61	Endowment and Similar	**FOAP**
81	Agency Other	**FOP**
83	Agency Foundation	**FOP**
84	Foundation Gifts Restricted	**FOP**
85	Foundation Student Scholarship Rest	**FOAP**

87	Foundation Endowment and Similar	**FOAP**
91	Plant Unexpended	**FOAP**
95	Plant Retirement of Indebtedness	**FOAP**
97	Plant Investment in Plant	**FOAP**