ARTICLE I – NAME

The name of this organization shall be the Civil and Environmental Engineering Academy (the Academy) of Texas Tech University (the University).

ARTICLE II – PURPOSE AND OBJECTIVES

The objectives of the Academy are as follows:

2.1 To recognize and celebrate the achievements of Civil and Environmental Engineering graduates of the University through membership in the Academy.

2.2 To encourage Civil and Environmental Engineering alumni and other professionals to greater levels of achievement in professional, civic and humanitarian activities.

2.3 To screen, make recommendations and nominate Civil and Environmental Engineering alumni for Civil and Environmental Engineering Department (the Department), College of Engineering and University recognition of their outstanding achievements.

2.4 To support and strengthen educational programs of the Department through various activities of the Academy in cooperation with the Department Chairman and faculty.

2.5 To financially support and grow the Civil Engineering Endowed Scholarship fund in order to attract a greater number of outstanding students to the engineering profession through the Department.

ARTICLE III – MEMBERSHIP

3.1 Nominees for membership to the Academy shall be for those individuals who meet the following criteria:

   a. Graduates of the Civil and Environmental Engineering Department of Texas Tech University who have been out of school a minimum of 10 years and those individuals who have had significant
influence or participation in the Department of Civil and
Environmental Engineering.

b. A record of outstanding achievement in their field of endeavor as
evidenced by promotions, awards, publications or other recognition.
c. Demonstrated a commitment to service and leadership to their
community and their profession.
d. Past members of the Civil and Environmental Engineering Advisory
Council and Distinguished Engineers of the University will
automatically be invited to membership in the Academy.

3.2 Membership to the Academy shall be made through a nomination and
selection process as follows:

a. Nominations may be made by current CEE Academy members,
CEE Advisory Council members, Department faculty or CEE alumni
to the Department.
b. Selection of nominees for membership in the Academy will be
made by the Department faculty.
c. Membership shall be limited to approximately 10 percent of living
alumni.
d. Nominees selected for membership must attend the annual
Academy Banquet in order to become members of the Academy. If
they are not able to attend in the year of selection, the award will be
made the following year.
e. Nominees not selected for membership the year in which they are
nominated will be carried over for consideration for the next two
years.

3.3 There are no required membership dues. Members will be encouraged to
make annual contributions to the general Academy fund and from time to
time other Academy supported funds such as the Academy Scholarship
Endowment Fund.

ARTICLE IV – OFFICERS

4.1 The Academy will establish its own organizational structure within the
guidelines of these bylaws.

4.2 The Academy will elect its own officers at its annual meeting. Officers
shall include a Chairman, a Vice-Chairman (chairman-elect) and a
Secretary/Treasurer. Each officer shall serve one year in the office and
progressively rotate through all the offices. This would normally
necessitate the election of only the Secretary/Treasurer unless one of the
other positions becomes vacant which would require the election of a
person to fill that office also.
4.3 The Chairman shall appoint committees as needed to carry out the functions of the Academy.

ARTICLE V – FUNCTION

The functions of the organization may include the following.

5.1 Provide speakers for classes, ASCE student chapter meetings and other educational programs related to the Department.

5.2 Participate in programs related to the Department to acquaint CEE students with opportunities and careers in various engineering fields.

5.3 Develop financial support for the Department to further the educational, research and service missions of the Department.

ARTICLE VI – MEETINGS

Regular meetings of the Academy will be held once each year in the spring. Meeting times and locations will be designated by the Chairman and communicated to the Academy members.

ARTICLE VII – FINANCES

7.1 Academy members are individually responsible for the cost of personal transportation, lodging and meals incurred in connection with Academy duties.

7.2 Financial contributions to the Academy made by Academy members or others shall be placed in a Texas Tech University institutional account entitled “Civil Engineering Academy.” The Secretary/Treasurer or his/her designee shall report on receipts and disbursements from these accounts at each annual meeting of the Academy.

7.3 Disbursements from the various Academy accounts shall be authorized by the action of the Academy. The Civil and Environmental Engineering Department Chairman shall serve as the authorized representative of the Academy to the University for disbursements from the various accounts established by the Academy. Such disbursements may include expenditures for meals, meeting refreshments, meeting expenses, student and faculty awards, alumni awards, and other expenses commensurate with the objectives and operation of the Academy. In addition and at the direction of the Academy, funds may be transferred to other institutional accounts for the purpose of supporting undergraduate and graduate scholarships and fellowships, faculty awards, student activities, faculty

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(Revised and Approved April 8, 2006)
(Name Revised and Approved April 5, 2008)
activities, Department activities and other activities and programs within the Department as deemed appropriate by the Academy.

ARTICLE VIII – PARLIAMENTARY PROCEDURE

All business meetings of the Academy and of all committees shall be governed by the parliamentary rules and usages contained in the current edition of Robert’s Rules of Order.

ARTICLE IX – AMENDMENTS

Proposed amendments to these bylaws may be initiated by any member of the Academy and submitted in writing to the Academy. The proposed amendments may be adopted by a majority vote of the Academy members in attendance at the regularly scheduled annual meeting.

ARTICLE X – ADOPTION

Adoption of these bylaws shall be by majority of the Academy members in attendance at a regularly scheduled annual meeting.

Revisions proposed by Tom Zachman and Joe Minor, March 2006.