TEXAS TECH UNIVERSITY  
Construction Engineering Program  

INTERNSHIP JOB DESCRIPTION

STUDENT NAME__________________________________________________________________________

EMPLOYING ORGANIZATION________________________________________________________________

CONTACT NAME_____________________________________________TELEPHONE___________________

ADDRESS________________________________________________________________________________

DATE WORK ASSIGNMENT WILL START_______________________________________________________

INTERNSHIP JOB TITLE____________________________________________________________________

BRIEF DESCRIPTION OF ASSIGNMENT AND GOALS EXPECTED OF INTERNSHIP STUDENT:
FIRST WORK PERIOD______________________________________________________________
SECOND WORK PERIOD (IF APPLICABLE)________________________________________________
THIRD WORK PERIOD (IF APPLICABLE)__________________________________________________

LOCATION OF WORK  
WORKING CONDITIONS

HOURS OF WORK  
COMPANY PAID BENEFITS

HOUSING INFORMATION

ADDITIONAL PERTINENT INFORMATION ABOUT THE JOB {REQUIRES SECURITY CLEARANCE?, SPECIAL SKILLS?, SPECIFIC COURSES?}

PLEASE RETURN THIS FORM TO:  
TEXAS TECH UNIVERSITY  
Dr. Venky Shankar, Department Chair  
Civil, Environmental and Construction Engineering Department  
P.O. BOX 41023  
LUBBOCK, TX 79409-1023  

OR email to:  
lisa.m.betancourt@ttu.edu  
OR FAX TO: (806) 742-3488