Chemical Safety Committee  
July 5, 2012  
Agenda  

1. Announcements/Discussion  
   a. Peer Safety Evaluations Reminder  
   b. New Member: Dr. Robert Long  
   c. Inventory  
      d. Website: http://www.myweb.ttu.edu/sgodambe/safety.php  

2. Peer Evaluation Template: Last Review  

3. Safety Information Packets: Committee  
   a. Possible Contents  
      i. Divisional Information  
      ii. Common Use Rooms  
      iii. Sample Protocols  
      iv. Sample SOP  
      v. EH&S Information  
      vi. Waste Stream Analysis  
      vii. Incident Report and how to fill one out  
      viii. Phone Numbers  
      ix. EH&S Safety Survey Checklist  
      x. Training  
      xi. How to Keep a Lab Notebook  
   b. Timetable for completion  

4. Continuing Education and Professional Development: Discussion  

5. Old Business  

6. New Business  

7. Next Meeting