**John Doe**

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September 23, 2022

Jill Recruiter

XYZ Company

123 Main Street

Fort Worth, TX 76102

Jill Recruiter,

I am writing to express my interest in the ABC position at XYZ Company. After speaking with John Recruiter at the Fall 2022 Texas Tech Engineering Job Fair, I feel that my academic experience as a Mechanical Engineering major at Texas Tech and proven work experience at Whirlpool and Discount Tire make me a strong candidate for this role.

I am particularly interested in ABC position because of the team-oriented and hands-on nature of the work as detailed in the job description. In my internship at Whirlpool, I learned the technical details of cooling systems, refrigerants, and fixtures by staying involved in both the design and manufacturing processes. I started by shadowing team leaders and technicians, and that early attention to detail and teamwork enabled me to lead projects later in the summer. I was even able to determine areas for increasing efficiency with the support of my team and hands-on knowledge of each part of the design process. The opportunity to learn from different perspectives and ranges of experience was rewarding for everyone, and I would highly value that aspect of work at XYZ as well.

Regarding technical skills, I am confident that my experience with AutoCAD would translate well to this role. In addition to using AutoCAD at Whirlpool, I am currently using it to model and direct finite element analysis on parts designed for a wheelchair-to-vehicle loading device that will assist caretakers of handicapped individuals. It has always been my goal to use technical knowledge to make a better world, and I was excited to see that this is one of your founding principles as well.

Thank you again for your consideration of my resume and application for this role. I am confident that my skills and abilities would be a good fit, and I would be more than happy to provide more detail and answer any questions you might have. Please feel free to contact me at (806) 742-3451 or at [john.doe@ttu.edu](mailto:john.doe@ttu.edu) at any time.

Sincerely,

John Doe