Go to
www.hireredraiders.ttu.edu
Click on the link for Employers.
Log in to Hire Red Raiders with your 12Twenty account information.

If you are new to Hire Red Raiders, click on the red Sign Up button and follow the instructions to create an account.

IMPORTANT
The person who signs into the account to register for the event will be the primary person to receive emails regarding the fair.
On the far right, under **Attend a Career Fair**, click on the red **Register** button to register for a career fair.
To find the current career fairs, click on + More Filters.
In the dropdown, type **start** in the search box and click on the **Start Date** filter.
Click the Relative Range button and in the dropdown menu select **All Future**.
<table>
<thead>
<tr>
<th>Event Name</th>
<th>Event Date and Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018 Graduate &amp; Professional School Fair</td>
<td>9/12/2018, 12:00 PM - 3:00 PM CDT</td>
</tr>
<tr>
<td>Career Fair</td>
<td>Student Union Building (SUB)</td>
</tr>
<tr>
<td>Fall 2018 CASNR (College of Agricultural Sciences &amp; Natural Resources) Career Fair</td>
<td>9/25/2018, 12:00 PM - 4:00 PM CDT</td>
</tr>
<tr>
<td>Career Fair</td>
<td>Texas Tech University Student Union Building Ballroom</td>
</tr>
<tr>
<td>Fall 2018 All Majors Job Fair</td>
<td>9/26/2018, 12:00 PM - 4:00 PM CDT</td>
</tr>
<tr>
<td>Career Fair</td>
<td>Texas Tech University Student Union Building (SUB) Ballroom</td>
</tr>
<tr>
<td>2019 Summer Camp Job Fair</td>
<td>2/6/2019, 11:00 AM - 2:00 PM CST</td>
</tr>
<tr>
<td>Career Fair</td>
<td>SUB Ballroom</td>
</tr>
</tbody>
</table>

Click on the **title of the career fair** to get to the details.
Read through the **Event Details**.
In the top right corner, click on the red Register button to go to the registration page.
The information from your Hire Red Raiders account will automatically populate in the first four sections of the registration page.

- You may choose whether or not you would like your information be made visible to students.

Choose the appropriate registration type for your company.

The last six sections are optional.

When you are finished filling out all of your information, click the red Register button at the bottom right of the page.
After you click the red Register button, you will be redirected to a confirmation page that states you have submitted your registration.

- All submissions are designated as Pending Approval.
- You will be notified once your submission has been approved.
If you need to make any changes to your submission, click on the gray Action button in the top right corner.
From there you can choose to edit your submission or cancel your registration.
If you have any questions, you can find the Career Center Contact information at the bottom of the page.