

**EMPLOYER EVENT REGISTRATION
TUTORIAL**

HIRE RED RAIDERS



TEXAS TECH UNIVERSITY
University Career Center™

New Tab



www.hireredraiders.ttu.edu



Apps

For quick access, place your bookmarks here on the bookmarks bar. Im

Go to

www.hireredraiders.ttu.edu



TEXAS TECH
UNIVERSITY.

University Career Center

 / University Career Center

Click on the link
for Employers.

Hire Red Raiders

[Students](#) | [Employers](#) | [Alumni](#) | [Faculty/Staff](#) | [Parents](#) |

Welcome Back!

Login with your 12Twenty account to start connecting with qualified candidates from Texas Tech

Email Address

Password

Log in

[Reset your Password](#)

New to 12Twenty and University Career Center?

Sign Up

Log in to Hire Red Raiders with your 12Twenty account information.

If you are new to Hire Red Raiders, click on the red Sign Up button and follow the instructions to create an account.

IMPORTANT

The person who signs into the account to register for the event will be the primary person to receive emails regarding the fair.

HIRE RED RAIDERS



Welcome!

Our recruitment tools make it easy to connect with Texas Tech students.
Select an option below to get started.

University Career Center Recruiting Guidelines & Policies prior to using Hire Red

[careercenter/images/RecruitingGuidelinesPolicies.pdf](#)

able to search student resumes in the site.

Register for OCI

Register for On-Campus Interviews

+ Register

Post a Job

Create a Non-OCI job posting to find the ideal students for your position

+ Post

Search Candidates

Search our students and download resumes of qualified candidates

Q Search

Attend a Career Fair

Career fairs are a great way to meet our students and build your brand on campus

+ Register



On the far right, under **Attend a Career Fair**, click on the red **Register** button to register for a career fair.


Events

Saved Searches & Event Alerts ▾

Search

Event Type : Career Fair ▾

+ More Filters



To find the current career fairs, click on **+ More Filters.**

Event Name	Event Date and Time
Spring '08 Teacher Job Fair 🗨️ Career Fair NA	3/25/2008, 7:00 AM - 11:00 AM CST
2008 Texas Tech University Career Fair 🗨️ Career Fair NA	9/16/2008, 11:00 AM - 3:00 PM CST
Fall '08 Teacher Job Fair 🗨️ Career Fair NA	11/6/2008, 8:30 AM - 1:00 PM CST
2009 Spring Teacher Job Fair 🗨️ Career Fair NA	3/24/2009, 7:00 AM - 11:00 AM CST
Texas Tech Career Connection 🗨️ Career Fair NA	3/31/2009, 3:30 PM - 5:30 PM CST
2009 Texas Tech University Career Fair 🗨️ Career Fair NA	9/16/2009, 11:00 AM - 3:00 PM CST
Texas Tech Career Connection 🗨️	

Events

Saved Searches & Event Alerts ▾

Search

Event Type : Career Fair ▾ **+ More Filters**

Event Name
Spring '08 Teacher Job Fair
Career Fair NA
2008 Texas Tech University
Career Fair NA
Fall '08 Teacher Job Fair
Career Fair NA
2009 Spring Teacher Job Fair
Career Fair NA
Texas Tech Career Connection
Career Fair NA
2009 Texas Tech University
Career Fair NA

Employer - General

Event - Details

Event - Dates

Start Date



In the dropdown, type **start** in the search box and click on the **Start Date** filter.

3/25/2008, 7:00 AM - 11:00 AM CST
9/16/2008, 11:00 AM - 3:00 PM CST
11/6/2008, 8:30 AM - 1:00 PM CST
3/24/2009, 7:00 AM - 11:00 AM CST
3/31/2009, 3:30 PM - 5:30 PM CST
9/16/2009, 11:00 AM - 3:00 PM CST

Events

Saved Searches & Event Alerts ▾

Search

Event Type : Career Fair ▾

Start Date : All ▾

+ More Filters

Start Date

Include ▾ ↺ 🗑

☐ Custom Range ☒ Relative Range

All Future

▾

Click the **Relative Range** button and in the dropdown menu select **All Future**.

Event Name	Event Date and Time
Spring '08 Teacher Job Fair Career Fair NA	3/25/2008, 7:00 AM -
2008 Texas Tech University Career Fair 🗨	9/16/2008, 11:00 AM -
Fall '08 Teacher Job Fair 🗨	11/6/2008, 8:30 AM -
2009 Spring Teacher Job Fair 🗨	3/24/2009, 7:00 AM -
Texas Tech Career Connection 🗨	3/31/2009, 3:30 PM -

Events

Saved Searches & Event Alerts ▾

Search

Event Type : Career Fair ▾

Start Date : All Future ▾

+ More Filters

Event Name	Event Date and Time
2018 Graduate & Professional School Fair 🗨 Career Fair Student Union Building (SUB)	9/12/2018, 12:00 PM - 3:00 PM CDT
Fall 2018 CASNR (College of Agricultural Sciences & Natural Resources) Career Fair 🗨 Career Fair Texas Tech University Student Union Building Ballroom	9/25/2018, 12:00 PM - 4:00 PM CDT
Fall 2018 All Majors Job Fair 🗨  Career Fair Texas Tech University Student Union Building (SUB) Ballroom	9/26/2018, 12:00 PM - 4:00 PM CDT
2019 Summer Camp Job Fair 🗨 Career Fair SUB Ballroom	2/6/2019, 11:00 AM - 2:00 PM CST <i>Registration Begins On: 9/17/2018, 8:00 AM C</i>

Click on the **title of the career fair** to get to the details.



Read through the **Event Details**.

In the top right corner, click on the red Register button to go to the registration page.



Register

Event Info

Event Format	On Campus
Where	Texas Tech University Student Union Building Ballroom
Target Audience	All majors- students, and alumni
Dress Attire	Business Formal
# Registrants	2

Target Audience

Work Auth Requirement	All Work Authorizations Accepted
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- ☐ Nonprofit & Government Agencies \$150
Must be a nonprofit or government agency to qualify
- ☐ Texas Tech University Career Center Advisory Board (CCAB) Member \$0
Must be a active member of the University Career Center Advisory Board (CCAB) to qualify

Company Description

Company Description

Company Website

Company Website

Majors Hiring

-- Select a Value --

Position Types Hiring

-- Select a Value --

Positions Hiring

Positions Hiring

Table/Booth Assignment

Table/Booth Assignment

Cancel

Register

The information from your Hire Red Raiders account will automatically populate in the first four sections of the registration page.

- You may choose whether or not you would like your information be made visible to students.

Choose the appropriate registration type for your company.

The last six sections are optional.

When you are finished filling out all of your information, click the red Register button at the bottom right of the page.

Employer Registration

Pending Approval

[← Back to Event](#)

Action ▾

Your registration status is **Pending Approval**. You will be notified when this request has been approved.

Employer Information

Employer	Fake Company test
Contact Name	Janelle Zamora
Title	FAKE
Email	zamorajanelle@ymail.com
Phone	806-742-2210
Registration Type	Early Bird Special - \$300
Company Description	--
Company Website	--
Majors Hiring	--
Position Types Hiring	--
Positions Hiring	--
Table/Booth Assignment	--

Event Information

Date & Time	9/27/2017, 12:00 PM - 4:00 PM
Location	Texas Tech University Student Union Building Ballroom

After you click the red Register button, you will be redirected to a confirmation page that states you have submitted your registration.

- All submissions are designated as Pending Approval.
- You will be notified once your submission has been approved.

Employer Registration Pending Approval

[← Back to Event](#) Action ▾



Your registration status is **Pending Approval**. You will be notified when this request has been approved.

Employer Information

Employer	Fake Company test
Contact Name	Janelle Zamora
Title	FAKE
Email	zamorajanelle@ymail.com
Phone	806-742-2210
Registration Type	Early Bird Special - \$300
Company Description	--
Company Website	--
Majors Hiring	--
Position Types Hiring	--
Positions Hiring	--
Table/Booth Assignment	--

If you need to make any changes to your submission, click on the gray Action button in the top right corner.

Event Information

Date & Time 9/27/2017 12:00 PM - 4:00 PM

Registration

Pending Approval

Back to Event

Action ▾

Edit

Cancel Registration

status is **Pending Approval**. You will be notified when this request has been

Information

Fake Company test

Janelle Zamora

FAKE

zamorajanelle@ymail.com

806-742-2210

Early Bird Special - \$300

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9/27/2017, 12:00 PM - 4:00 PM

Texas Tech University Students Union Building Ballroom

From there you can choose to edit your submission or cancel your registration.

Target Audience	All majors- students, and alumni
Dress Attire	Business Formal

Who Can Attend

Student Group	Current Students, Alumni
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College/School	No College Designated, Coll of Ag Sci and Natl Res, Sch of Allied Health Sciences, College of Architecture, Coll of Arts and Sciences, Rawls Coll of Business Admin, College of Education, College of Engineering, Grad Sch of Biomedical Sci, Grad School Biomed - El Paso, Graduate School, School of Health Professions, Honors College, College of Human Sciences, School of Law, Coll of Media and Communicatn, School of Medicine, Paul L Foster SOM in El Paso, Gayle Greve Hunt SON El Paso, School of Nursing, Coll of Outreach and Dist Ed, School of Pharmacy, TTU Provost, University College, Texas Tech University, Coll of Visual and Perf Arts
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Degree Level	Bachelor's, Master's, Doctorate, Certificate
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Career Center Contact

Name	Nicole Noble
Email	nicole.noble@ttu.edu
Phone	806-742-2210

If you have any questions, you can find the Career Center Contact information at the bottom of the page.