

Cost and Registration Information

The tuition and fees for each track is \$595. This includes all textbooks, training materials, breaks, and some lunches provided as part of the program.

Registration forms and information can be found at www.depts.ttu.edu/cps. Forms may be filled out and mailed to:

Certified Public Manager Program
Texas Tech University
Box 41015
Lubbock, Texas 79409

Since registration for each CPM track is limited to 30 participants, persons desiring admission are urged to register early.

The refund policy is to provide persons who register and pay an 80% refund prior to the start of each track. To receive a refund, requests must be received in writing prior to the start of each track. No refund will be given after the start of each track. In the event of insufficient registration, Texas Tech University, reserves the right to cancel the track. In this case, a full refund will be made to registrants.



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CPM Program
Box 41015
Lubbock, TX 79409



TEXAS TECH UNIVERSITY™

Certified Public Manager Program

South Plains Class
Fall 2007-Fall 2009



The Texas CPM Program is accredited
by the National Certified Public
Manager Consortium

Certified Public Manager Program

The Texas Certified Public Manager Curriculum

The quality and efficiency of management in government have a major impact on the lives of citizens and the orderly functioning of society. The Texas CPM curriculum focuses on applied management training in ways that are informed by both practice and theory. Because the CPM program certifies management skills and knowledge, the coursework includes rigorous training and project requirements.

The curriculum is made up of seven tracks including: personnel administration, managing for quality (leadership), organizational communication, public finance and budgeting, productivity and program evaluation, information systems for managers, and applied projects practicum.

Each track consists of three classroom days. Students are given thought provoking reading assignments outside the classroom. Typically, classes are held on the 3rd Friday of the month from 9:00 am to 4:00 pm.

Class size is limited to thirty individuals. Participants are strongly encouraged to complete all tracks in sequence. However, if necessary, students may substitute tracks in programs offered elsewhere in the state or take tracks out of sequence.

Any student who, because of a disabling condition, needs special assistance should contact the instructor at the beginning of the class to make appropriate accommodations.



Credits for Continuing Education Units (CEU's) and Academic Credit

Students may receive TTU CEU's for a small fee. The CPM program has been approved for CEU credits by the County Commissioners Education Committee, the Texas Commission on Law Enforcement Standards and Education (TCLOSE), and the Texas State Board of Accountancy, among others. Although academic credit for certified public manager courses is not currently available through Texas Tech University, it is available through Texas State University.

Faculty and Administration

The CPM faculty is drawn from the public sector, universities, and public management consultants. Dr. Thomas Longoria, Director, Center for Public Service, coordinates and facilitates the program. Dr. Longoria has extensive experience in both university teaching and research on issues of community and economic development. For more information, contact:

Tammy Carlisle, Program Coordinator
806-742-3125
e-mail: tamara.carlisle@ttu.edu

Format and Participant Focus

The program format is geared to public sector employees with substantial professional experience. The sessions provide opportunities to interact and build on the work experiences of program participants. The program serves the needs of senior managers and executives who wish to broaden their knowledge of public management. The program may also be appropriate for junior managers.

The program reserves the right to decline those whose career profile or current position is not suitable for the class.

Overview of the National Certified Public Manager Program

Participation in and successful completion of an accredited Certified Public Manager (CPM) program leads to a professional designation. Approximately half of the states have fully accredited CPM programs.

Formed in 1979, the National Certified Public Manager Consortium establishes and preserves standards for the Certified Public Manager designation. The purpose of the Consortium is to promote CPM programs by providing and monitoring accreditation standards, facilitating program development, encouraging innovation and developing linkages with programs and organizations with similar concerns. Information regarding the accrediting organization and history of the program can be obtained at www.cpmconsortium.org.

Schedule

Track 1: 9/14, 10/12, 11/9/07 - Personnel Administration. To provide essential information concerning human resource management and labor relations

Track 2: 1/11, 2/15, 3/14/08 - Managing for Quality. To provide essential information concerning the practice of building quality into public and non-profit organizations

Track 3: 4/18, 5/23, 6/13/08 - Organizational Communication. To provide essential information concerning the practice of communication within the organization

Track 4: 9/19, 10/17, 11/14/08 - Public Finance and Budgeting. To provide essential information concerning the practice of public finance and budgeting

Track 5: 1/16, 2/20, 3/20/09 - Productivity and Program Evaluation. To provide essential information on how to conduct public administration research leading toward the evaluation of public and non-profit sector programs

Track 6: 4/17, 5/17, 6/19/09 - Information Systems for Managers. To provide essential information about management information systems used by public sector and non-profit sector managers

Track 7: 9/18, 10/16, 11/20/09 - Applied Projects Practicum. To provide students with the opportunity and tools necessary to prepare a major applied project related to their organization or area of interest

For more information please visit our website:
www.depts.ttu.edu/cps