Job Description for Camp Counselor

**Job Title:** Camp Counselor

**Classification:** Summer Camp Worker T91427-00

**Pay:** $600-$700/week worked (dependent on hours worked)

**Working Hours:** 7:00AM-10:30PM (14 hours) (varies/residential program)

**Purpose:** Counselors provide supervision for each camper. The Counselor is responsible for facilitating, coordinating, carrying out activities, and escorting campers. Counselors will be working in a diverse and quick-paced environment surrounded by peers, professionals, and students. The counselor reports to Camp Supervisor and Assistant Director of College Connect.

**Essential Job Functions:** Counselors must live in the residence halls and supervise students in grades 5th -12th. The counselor will work with students from diverse backgrounds. Counselors will only work camps that they sign up for in advance. Responsibilities include:

- Maintain an exciting camp atmosphere by promoting the mission/vision of College Connect
- Escort students to and from classrooms across campus
- Discuss college readiness with students to include the value of higher education and share personal experiences regarding educational attainment
- Encourage students to think critically, promote good study habits, and act as academic role model
- Serve as positive mentors to the students and impact their lives in such manner
- Manage conflicts among campers

**Required Qualifications:**

- Currently enrolled at TTU or recent TTU graduate (December 2019 May 2020)
- Cumulative GPA of 2.5
- Must be 18 years of age
- Must be able to pass and become certified in
  - EEO/Clearly Act/ Title IX
  - FERPA
  - Misconduct Training – SB1414 Child Protection
  - A cleared Background Check
- Attend orientation
- Ability to interact with 5th – 12th grade population

**Desired Qualifications:**

- At least one summer experience working as a camp counselor and/or other applicable experience with K-12 students
- Experienced in planning or coordinating activities that promote diversity and team building
- Proven experience working in a fast-paced environment
- Ability to document and track student forms
- Knowledgeable in TTU programs, engagement organizations, and resources
- Excellent verbal communication skills
- CPR & First Aid Training

**Knowledge, Skills, and Abilities:**

- Knowledgeable in the development of youth
- Ability to relate to youth and adults in a positive manner
- Demonstrate knowledge and skills in designated camp areas
- Ability to work long hours