Child or Spouse KIA, MIA and 100% Total & Permanently Disabled Hazlewood Checklist

**Not Hazlewood Legacy**

This checklist is a guide to successfully complete an Initial Hazlewood application.

1. Congratulations! You’ve been admitted to TTU, attended Red Raider Orientation (if required) and registered for classes with no expected changes to your class schedule. You are ready to apply for Hazlewood benefits!
2. Watch Instructional Video [https://www.youtube.com/watch?v=IJdNsjaFj5I](https://www.youtube.com/watch?v=IJdNsjaFj5I)
3. Go [www.mvp.ttu.edu](http://www.mvp.ttu.edu)
4. Click on the MVP Forms Portal button
5. Log in using your eraider username and password
6. Select Hazlewood Initial Application
7. Read the instructions provided within the digital application.
8. Select the term in which you are applying
9. Complete all sections: Incomplete application, incorrect information and skipping steps will delay or deny your benefits.
10. You are prompted to correctly enter previously used Hazlewood hours. Obtain this information by logging into the TVC database [https://hazlewood.tvc.texas.gov/students/](https://hazlewood.tvc.texas.gov/students/). Incorrectly entering hours will result in a delay or denial of your benefit.
11. Digitally sign application.
12. Incomplete application, incorrect information and skipping steps will delay or deny your benefits.

**Upload Documentation**

1. **DD214:** Upload a permissible DD214. By law, the applicant is required to submit a legible complete DD214. Permissible copies of DD214 are Member 4, Service 2, Veterans Administration 3, Dept. of Labor 5, State Dir. Of VA – 6, Service 7, and Service 8. **NOTE:** If using prior service active duty time to document 181 active duty days, the prior service DD214 with discharge is also required. Applications with redacted, altered and/or damaged DD214 will be returned for correction. A member 1 and 4 together on one page is not acceptable. If you do not have a permissible DD214: Create an account [https://www.va.gov/](https://www.va.gov/) and request a DD214. Another option is to order a copy from the National Archives [https://www.archives.gov/veterans/military-service-records](https://www.archives.gov/veterans/military-service-records)

2. **Disability Rating Letter:** Upload the VA rating letter verifying Veteran is rated 100% totally & permanently disabled for the purpose of employability. [https://www.va.gov/](https://www.va.gov/) Veteran can create a username and password. Click on Download the required document by clicking - VA letters "Benefits Summary - Veteran Benefits" link.

3. **DD1300 for KIA or MIA:** Report of Casualty If you do not have a DD1300, you may request documentation at [https://www.va.gov/survivors/faqs.asp](https://www.va.gov/survivors/faqs.asp)

4. **If served after 08/01/2009:** Dependent child or spouse must attach their own (not veteran’s) VA eligibility Award or Denial letter of federal educational benefits. The eligibility letter can verify Post 9/11 Chapter 33 or Chapter 35 Dependents Education Assistance DEA benefits. Certificates of eligibility may be obtained by completing an application on the Veterans Online Application (VONAPP) website at [https://www.va.gov/](https://www.va.gov/). This process takes 6 to 8 weeks. Start this process as soon as possible. This item is needed at the time of application.
Required Action Steps (Document uploads are not required)


**Selective Service:** [https://www.sss.gov](https://www.sss.gov) all male US citizens ages 18-25 to complete Selective Service registration before Hazlewood may be received.

**Separate Action Required:** If you are utilizing Federal Educational Benefits, submit a MVP Certification Form for federal benefits.

The Hazlewood Act is a State of Texas law. You are encouraged to review the Texas Education Codes: [https://www.tvc.texas.gov/education/hazlewood-act/](https://www.tvc.texas.gov/education/hazlewood-act/).

**TVC Database:** [https://hazlewood.tvc.texas.gov/students/](https://hazlewood.tvc.texas.gov/students/) Register: Create a username and password as the veteran using your own information to track your Hazlewood hours.