Hazlewood Dependent or Spouse of a 100% Disabled, KIA or MIA Veteran Checklist

As a Dependent or Spouse of a Veteran who is rated 100% disabled for the purpose of employability, KIA or MIA – no age limit for dependent, complete each step within this section. **Incomplete applications and skipping steps will delay or deny your benefits.**

Complete these steps after Registration is complete. The student has registered for all classes at Texas Tech University with no expected change.

1. **Registration is complete.** The student has registered for all classes at Texas Tech University with no expected change.
2. **Complete Hazlewood Initial Application TVC-ED-1a.** A Hazlewood application is due immediately following registration. Applications will not be accepted after the last day of class for the semester for which you are applying.
3. **Sections to Complete:** Sections A, B, C and D of the Hazlewood application are complete. If a question is not applicable, write N/A.
4. **Digital Signature Required:** The dependent child OR Spouse applying for benefits will read and digitally sign the application in section D.
5. **My Responsibility:** I have reviewed all application instructions, Hazlewood overview and understand what is required by TTU and TVC.
6. **Upload Legible Official Copy of DD214:** DD214 showing place of entry as Texas or Home of record as Texas, 181 active days excluding training, with honorable or under honorable conditions discharge. A member 1 and 4 together on one page is not acceptable.
7. **100% Disabled:** VA rating letter stating veteran is 100% totally and permanently disabled, OR Chapter 35 DEA Certificate of eligibility of child OR Spouse.
8. **DD1300 for KIA or MIA:** VA FORM DD1300
9. **If service after 08/01/2009** – Attach VA eligibility /Award or Denial letter of educational benefits proving the child or spouse is eligible or ineligible for Post 9/11 GI Bill. To verify eligibility for the Veteran’s, or dependent’s federal education benefits. Certificates of eligibility may be obtained by completing an application on the Veterans Online Application (VONAPP) website at [https://www.ebenefits.va.gov/ebenefits/vonapp](https://www.ebenefits.va.gov/ebenefits/vonapp). This process takes 6 to 8 weeks. **Start this process as soon as possible.** This item is required at the time of application.
10. **Proof of Dependency to Veteran:** I have attached child’s birth certificate listing veteran as parent, OR the most recent IRS Tax Transcript of veteran listing dependent child, OR court ordered document listing veteran as guardian of child.
11. **If spouse,** marriage license.
12. **TVC Database:** The dependent OR spouse has attached the Hazlewood Database verification page. Use this link [https://hazlewood.tvc.texas.gov/students/](https://hazlewood.tvc.texas.gov/students/) create a username and password for yourself using your own information (your name and SS#), log in, screen print the information being reported.
13. **Selective Service Registration:** A legal requirement for all male US citizens ages 18-25. Selective Service registration must be completed before Hazlewood may be received. [https://www.sss.gov](https://www.sss.gov)

Updated 8-1-17