**Veteran Hazlewood Checklist**

As a Veteran applying to receive Hazlewood at Texas Tech University, *complete each step within this section. Incomplete applications and skipping steps will delay or deny your benefits.*

**Complete these steps after registration is complete.** The student has registered for all classes at Texas Tech University with no expected changes.

1. **Complete the Hazlewood Initial Application** TVC-ED-1a, by logging onto the MVP Forms Portal at [www.mvp.ttu.edu](http://www.mvp.ttu.edu). *A Hazlewood application is due immediately following registration. Applications will not be accepted after the last day of class for the semester for which you are applying.*

2. **Sections to Complete:** A, B, C and D of the Hazlewood application are complete.

3. **Digital Signature Required:** I have read section D and digitally signed the Hazlewood application.

4. **My Responsibility:** I have reviewed all application instructions, Hazlewood overview and understand what is required by TTU and TVC.

5. **Upload a Legible Official Copy of DD214** showing place of entry as Texas or Home of record as Texas, 181 active days excluding training, with honorable or under honorable conditions discharge. A member 1 and 4 together on one page is not acceptable.

6. **If served after 9/11/2001** – Attach VA eligibility Award or Denial letter of federal educational benefits. To verify eligibility for the Veteran’s, or dependent’s federal education benefits. Certificates of eligibility may be obtained by completing an application on the Veterans Online Application (VONAPP) website at [https://www.ebenefits.va.gov/ebenefits/vonapp](https://www.ebenefits.va.gov/ebenefits/vonapp). *This process takes 6 to 8 weeks. Start this process as soon as possible.* This item is needed at the time of application.

7. **Veteran Currently Physically resides in Texas:** I have attached proof that I currently physically reside in Texas: UTILITY or PHONE BILL with veterans name & address and is less than 30 days old, OR 2 other documents.

8. **TVC Database:** I have attached the Hazlewood Database verification page. Use this link to create a username and password for yourself using your own information, log in, and screen print the information being reported.

9. **Hazlewood Veteran classification must be verified** via this link: [http://www.depts.ttu.edu/afism/AFiSMApplicationsv2/Hazlewood/](http://www.depts.ttu.edu/afism/AFiSMApplicationsv2/Hazlewood/)

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