

Setting Up Available Budget Tab(s) in Raiderlink

- A. Select “Available Budget” in the left menu of A&F Work Tools tab.

- Click on the gear icon.
- Select Preferences

The screenshot shows the Available Budget page in Raiderlink. The left sidebar has a red background and lists 'Home', 'Employee', 'News/Events', 'Available Budget' (which is circled in red), 'Available Budget - 2', and 'Available Budget - 3'. The main content area is titled 'Available Budget' and contains a sub-section titled 'AvailableBudget'. It includes a note about clicking the gear icon and a list of bullet points. A context menu is open on the right, with 'Configuration' at the top, followed by 'Preferences' (which is circled in red), 'Export / Import', and 'Remove'.

- B. Enter desired parameters.

- Each field must have a parameter entered; the Fiscal Year must be changed each September as it does not automatically roll forward.
- Select “Apply and View data”.

The screenshot shows the Available Budget parameters page. The left sidebar has a red background and lists 'Employee', 'News/Events', 'Available Budget' (which is circled in red), 'Available Budget - 2', 'Available Budget - 3', 'A&F Work Tools', and 'Payroll & Tax'. The main content area is titled 'AvailableBudget' and contains a section 'a. Enter desired parameters' with fields for 'Fiscal Year' (set to 23), 'Chart' (set to T), 'Fund' (set to 18C000), 'Orgn' (set to C11000), and 'Program' (set to 600). A red arrow points to the 'Program:' field. At the bottom, there is a note 'b. Select' followed by 'Apply and View Data' and 'Clear' buttons.

C. Name the channel (if desired).

- a. Click inside the box to active name option.
- b. Enter name and select the checkmark to save.

The screenshot shows a user interface for managing budgets. On the left, there is a sidebar with red and grey sections containing links: Employee, News/Events, Available Budget (selected), Available Budget - 2, Available Budget - 3, A&F Work Tools, and Payroll & Tax. The main content area has a white background with a grey header bar. The header bar contains the text "Available Budget" with a dropdown arrow, and two buttons: "Refresh Data" and a gear icon. Below the header, there is a section titled "a. Click inside box to provide name" with a red arrow pointing to a text input field containing "AvailableBudget". To the right of this, another red arrow points to a checkmark button inside a red circle, labeled "b. Select to save". Below these controls, there is a table with financial details:

Fiscal Year:	23
Chart:	T
Fund:	18C000
Orgn:	C11000
Program:	600
Administration Overhead	
Data Mgmt for Financial Resources	
Institutional Support Expense	

Below the table is a summary table:

Account	Title	Adjusted Budget	YTD Activity	Commitments	Available Balance
		\$243,828.93	\$26,279.13	\$28,472.30	\$189,077.50
Total:		\$243,828.93	\$26,279.13	\$28,472.30	\$189,077.50

At the bottom of the content area, there are two bullet points:

- Data may not match Cognos information.
- This channel displays expense budgets. Transfers and Revenue are not included and can be found in Cognos.