Types of Behaviors & Suggested Actions/Referrals:

Are you concerned about the well-being or safety of a student?

Have you observed student behaviors that caused concern or made you feel unsafe?

REPORT

Online

www.ttu.edu/studentsofconcern

Or Call

(806) 742-2984

Students of Concern (SOC)
SOC is a central place for the Texas Tech University community to report student behaviors of concern for early intervention, risk assessment and referrals to help promote student success while paying special attention to the safety and security needs of members of the University community.

If you feel an immediate threat or need emergency response

Call 911

For non-emergency police assistance, call Texas Tech Police Department at (806) 742-3931

For more information on types of behaviors to report, see the back of this folder or visit www.ttu.edu/studentsofconcern

Mild/Low

Classroom Management & Addressing Low-Level Situations

Conversation & Resource Referrals

Documentation, Reporting & Accountability

Other Reporting

Report & Seek Assistance

Causing Discomfort or Annoyance

Mild classroom disruptions (talking loudly, interrupting, asking a lot of questions)

Disrespectful/Rude

Standing w/in personal space boundaries

Talking off topic & not related to class

Poor academic and classroom performance

Answering phone, texting, on computer in class

Absences

Threatening to speak to supervisors or chair

- Identify the best time and address individually with the student.
- Reestablish expectations, communicate clearly, provide resource referrals as appropriate.

Primary Resource(s):

Supervisor
Department Chair

When in doubt… report www.ttu.edu/studentsofconcern or call 742-2984

- Identify the best time and talk with the student individually to assess the situation and offer resources.
- Submit an online report at www.ttu.edu/studentsofconcern

Primary Resource(s):

Student Counseling Center (742-3674)
Office of the Dean of Students (742-2984)

- Communicate expectations early (Syllabus, Code of Conduct)
- Document what occurred
- Report online to the Office of Student Conduct www.depts.ttu.edu/studentconduct

Primary Resource:

Office of Student Conduct (742-1714)

Upon notice of these situations, a report is required to the appropriate unit.

Title IX Administrator (742-2121)

For Missing Students:

Texas Tech Police Department (742-3931)

If immediate danger- Call Police (911)- Address the immediate concern by protecting self and others, clearing or locking down location

If not immediate danger

- Assist student in seeking help
- Document what occurred
- Report to Police and
- Submit online report at www.ttu.edu/studentsofconcern

Primary Resource(s):

Texas Tech Police Department (742-3931)
Dean of Students (742-2984)

Emotionally troubled

Depressed

Anxious

Not coping/adapting

Situational stressors

Traumatic events

Excessive absenteeism

Changes in hygiene, sleeping, inattentive, crying

Injury or Illness for more than one week

Changes in academic performance, attendance, participation

Observed self-injurious behavior (cutting, burning, eating disorders)

Disruption of educational process

Violation of rules

Vague and indirect threats

Substance misuse or abuse

Refusing to leave or cooperate

Destruction of property

Not complying with instructions

Escalating mild/low-level behaviors

Threats to self

Threats to others

Violent/aggressive behavior

Mention of weapons or violence as a way to solve problems

Writings/online posting that convey intention to harm self or others

Unable to care for self

Profoundly disturbed, detached view of reality

Deficient in skills that regulate emotion/behavior

Sexual Assault & Sexual Violence - Title IX Administrator

Discriminatory or Sexual Harassment - Title IX Administrator

Criminal Activity on or adjacent to campus - Texas Tech Police

Missing students - Texas Tech Police Department
MENTAL HEALTH
Student Counseling Center - 806.742.3674
licensed mental health care providers (group & individual)
Student Health Services - 806-743-2848
accredited primary health care clinic. includes mental health care. https://www.depts.ttu.edu/studenthealth/
TTU Crisis HelpLine - 806.742.5555
24 hour phone line where students are connected to licensed counselors for crisis intervention & referral services.

SUICIDAL IDEATION
Student Counseling Center - 806.742.3674
licensed mental health care providers (group & individual)
TTU Crisis HelpLine - 806.742.5555
24 hour phone line where students are connected to licensed counselors for crisis intervention & referral services.

PERSONAL CRISIS/DISTRESS
Student Counseling Center - 806.742.3674
licensed mental health care providers (group & individual)
Office of the Dean of Students - 806-743-2984
coordination and referrals to campus community and community resources. http://www.depts.ttu.edu/dos/
TTU Crisis HelpLine - 806.742.5555
24 hour phone line where students are connected to licensed counselors for crisis intervention & referral services.

FAMILY EMERGENCY
Associate Academic Dean -
(of student’s college)
notification of faculty regarding class absence
(one week or more only) OP 34.04
Office of the Dean of Students - 806-743-2984
coordination and referrals to campus community and community resources. http://www.depts.ttu.edu/dos/

ILLNESS /INJURY
Associate Academic Dean -
(of student’s college)
notification of faculty regarding class absence
(one week or more only) OP 34.04
In obtaining documentation from students, never request a medical record. Only request documentation with date of service
Office of the Dean of Students - 806-743-2984
coordination and referrals to campus community and community resources. http://www.depts.ttu.edu/dos/

STUDENT DEATH
Office of the Dean of Students - 806-743-2984
Official notification processes and resources related to the death of a student. www.depts.ttu.edu/dos/

ABSENCES
Associate Academic Dean -
(of student’s college)
negotiation of faculty regarding class absence
(one week or more only) OP 34.04
It is the Professor’s discretion if they will excuse/allow make up work due to absences based on the expectations outlined in the course syllabus
Office of the Dean of Students - 806-743-2984
available to discuss situations where students miss a week or more consecutive days. http://www.depts.ttu.edu/dos/

DISABILITY/ACCOMMODATIONS
Student Disability Services - 806.742.2405
coordinates accommodations and resources for registered disabled students
Note: Absence from class due to a disability, is not an automatic classroom accommodation.
www.depts.ttu.edu/sds/

PREGNANCY
Title IX - 806. 742-7233
Resources and assistance for students navigating pregnancy, childbirth and related outcomes.

SUBSTANCE ABUSE
Raider Assistance Program - 806.743.2844
Student Health Services
Treatment referral and other drug assessment
RISE, Raider Restart - 806.742.2110
Brief alcohol screening and intervention.
www.rise.ttu.edu
eCheck Up to Go - An online anonymous assessment for students about their drinking and marijuana use, with resources provided.

FINANCIAL
Student Financial Aid - 806.742.3681
www.financialaid.ttu.edu
Red to Black - 806.742.9781
Offers Peer Financial coaching. www.r2b.ttu.edu
Student Basic Needs - 806.742.2984
Provides students access to the most essential resources required to achieve academic goals.
Assists with campus community, and community resources. go.ttu.edu/studentbasicneeds

WHEN IN DOUBT REPORT.....WWW.TTU.EDU/STUDENTSOFCconcern OR CALL 806.742.2984
FOR EMERGENCY RESPONSE IN ANY OF THESE SITUATIONS, CONTACT TEXAS TECH POLICE AT 911.
FOR NON-EMERGENCY RESPONSE CALL TEXAS TECH POLICE DEPARTMENT AT 806.742.3921

THREATS OR ACTS OF VIOLENCE
Texas Tech Police Department - 806.742.3931
emergency response, full law enforcement authority, and criminal investigations
www.depts.ttu.edu/ttpd
Office of the Dean of Students - 806.742.2984
coordination of Behavioral Intervention Team and other resources
www.ttu.edu/studentsofconcern

SEXUAL VIOLENCE AND ASSAULT, SEXUAL HARASSMENT, SEXUAL MISCONDUCT, AND GENDER BASED DISCRIMINATION
Office for Student Rights and Resolution /Title IX Administrator - 806.742.7233
coordinates response, investigations, and processes related to instances of sexual violence, discrimination, and harassment. www.titleix.ttu.edu
Title IX Administrator: Kimberly Simon
kimberly.simon@ttu.edu Direct: 806. 834.1949
TTU Crisis HelpLine - 806.742.5555
24 hour phone line where students are connected to licensed counselors for crisis intervention and referral services.
Voice of Hope - 806.763.7273
community resource for those affected by sexual assault
www.voiceofhope.org

DISCRIMINATORY HARASSMENT
Office for Student Rights and Resolution - 806.742.7233
coordinates responses, investigations, and process related to discriminatory harassment
www.titleix.ttu.edu

CONDUCT/BEHAVIOR
Office of Student Conduct - 806.742.1714
Investigates incidents and adjudicates Code of Student Conduct violations
www.depts.ttu.edu/studentconduct

ACADEMIC INTEGRITY
Office of Student Conduct- 806.742.1714
Investigates incidents and adjudicates Code of Student Conduct violations
(also see A Guide for Faculty folder insert)
www.depts.ttu.edu/studentconduct/academicinteg.php

GENERAL GRIEVANCES
Office of the Dean of Students- 806.742.2984
Oversees the grievance process
www.ttu.edu/studentsofconcern

CONFLICT COACHING
Office of the Dean of Students- 806.742.2984
Provides training in conflict resolution, communication and university processes
www.depts.ttu.edu/dos

STUDENT HOUSING
University Housing - 806.789.6000
Residence Life staff on duty to assist students in the halls. www.housing.ttu.edu

ACADEMIC PERFORMANCE
SOAR - 806.742-3664
Support Operations for Academic Retention services to increase student’s academic effectiveness
www.soar.ttu.edu

PARENT & FAMILY MEMBERS
Parent & Family Relations- 806.742.3630
Resources and assistance for parent & family members of students. www.parent.ttu.edu

STUDENT HANDBOOK
• Student rights and responsibilities
• Policies and processes related to student life
  • Code of Student Conduct
  www.ttu.edu/studenthandbook

OTHER HELPFUL RESOURCES
EMERGENCY ALERTS
The system is used to alert the university community of emergency situations and class cancellations or delays. Update cell phone, home phone or text message information at www.tttu.edu/emergencyalert.

QPR-QUESTION, PERSUADE, REFER
Suicide prevention training for faculty, staff and students
  • Student Counseling Center
  806. 742.3674 counseling.ttu.edu
  • RISE (Risk Intervention & Safety Education)
  806.742.2110 rise.ttu.edu

TTU CRISIS HELPLINE
Texas Tech Crisis Helpline-806.742.5555
Offers 24 hour assistance for students experiencing: Mental Health/Crisis,Suicidal thoughts, Sexual Assault, Interpersonal Violence

WHEN IN DOUBT REPORT.....WWW.TTU.EDU/STUDENTSOFCOGENCY OR CALL 806.742.2984
Types of Behaviors & Suggested Actions/Referrals:

<table>
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<th>Distress</th>
<th>Disruption</th>
<th>Threats/Violence</th>
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<td>Writings online posting that convey intention to harm self or others</td>
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<td>Poor academic and classroom performance</td>
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<td>Refusing to leave or cooperate</td>
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**Classroom Management & Addressing Low-Level Situations**
- Identify the best time and address individually with the student.
- Reestablish expectations, communicate clearly, provide resource referrals as appropriate.
- Submit an online report at [www.ttu.edu/studentsofconcern](http://www.ttu.edu/studentsofconcern)

**Primary Resource(s):**
- Student Counseling Center (742-3674)
- Office of the Dean of Students (742-2984)

**Documentation, Reporting & Accountability**
- Communicate expectations early (Syllabus, Code of Conduct)
- Document what occurred
- Submit an online report at [www.ttu.edu/studentconduct](http://www.ttu.edu/studentconduct)

**Primary Resource(s):**
- Office of Student Conduct (742-1714)

**When in doubt…report [www.ttu.edu/studentsofconcern](http://www.ttu.edu/studentsofconcern) or call 742-2984**

For more information on types of behaviors to report, see the back of this folder or visit [www.ttu.edu/studentsofconcern](http://www.ttu.edu/studentsofconcern)

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**Contact the Title IX Administrator (742-2121)**
- For Missing Students: Texas Tech Police Department (742-3931)

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**Sexual Assault & Sexual Violence**
- Title IX Administrator

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**Other Reporting**
- Upon notice of these situations, a report is required to the appropriate unit.
- For non-emergency police assistance, call Texas Tech Police Department (742-2121)

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**If you feel an immediate threat or need emergency response**
- Call Police (911)
- Address the immediate concern by protecting self and others, clearing or locking down location
- If not immediate danger:
  - Assist student in seeking help
  - Document what occurred
  - Submit online report at [www.ttu.edu/studentsofconcern](http://www.ttu.edu/studentsofconcern)

**Primary Resource(s):**
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**Emotionally troubled**
- Depression
- Anxiety
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- Office of the Dean of Students (742-2984)

**Disruption of educational process**
- Violation of rules
- Substance misuse or abuse
- Refusing to leave or cooperate
- Destruction of property
- Not complying with instructions
- Escalating mild/low-level behaviors

**Report & Seek Assistance**
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**Threat of self**
- Threats to others
- Violent/aggressive behavior
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- Address the immediate concern by protecting self and others, clearing or locking down location

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**Missing students**
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**For more information on types of behaviors to report, see the back of this folder or visit [www.ttu.edu/studentsofconcern](http://www.ttu.edu/studentsofconcern)**

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**Types of Behaviors & Suggested Actions/Referrals**

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**Students of Concern (SOC)**
- A central place for the Texas Tech University community to report student behaviors of concern for early intervention, risk assessment and referrals to help promote student success while paying special attention to the safety and security needs of members of the University community.

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**Disruption of educational process**
- Violation of rules
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- Refusing to leave or cooperate
- Destruction of property
- Not complying with instructions
- Escalating mild/low-level behaviors

**Report & Seek Assistance**
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- Mild classroom disruptions (talking loudly, interrupting, asking a lot of questions)
- Disrespectful Rude
- Standing w/in personal space boundaries
- Talking off topic & not related to class
- Poor academic and classroom performance
- Answering phone, texting, on computer in class
- Absences
- Threatening to speak to supervisors or chair

**Conversation & Resource Referrals**
- Identify the best time and talk with the student individually to assess the situation and offer resources.
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- Student Counseling Center (742-3674)
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- Communicate expectations early (Syllabus, Code of Conduct)
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