

A wooden desk with a tablet, a pen, a cup of coffee, and a stack of papers. The background is a soft-focus image of a desk with a tablet, a pen, a cup of coffee, and a stack of papers. The text is overlaid on the image.

Add Caption to YouTube Videos

Blackboard Tutorials for Instructors

This tutorial is about

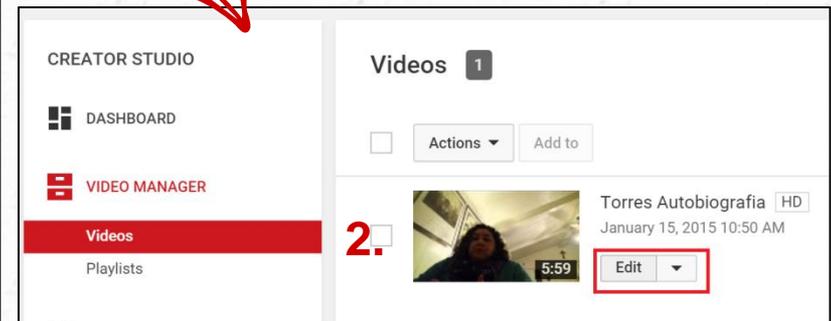
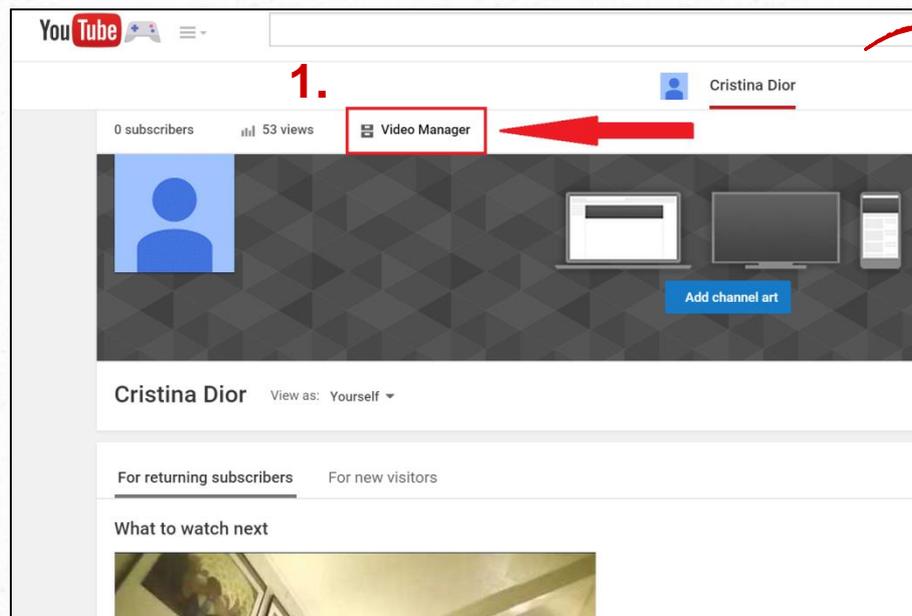
o How to add caption to a YouTube Video



Steps

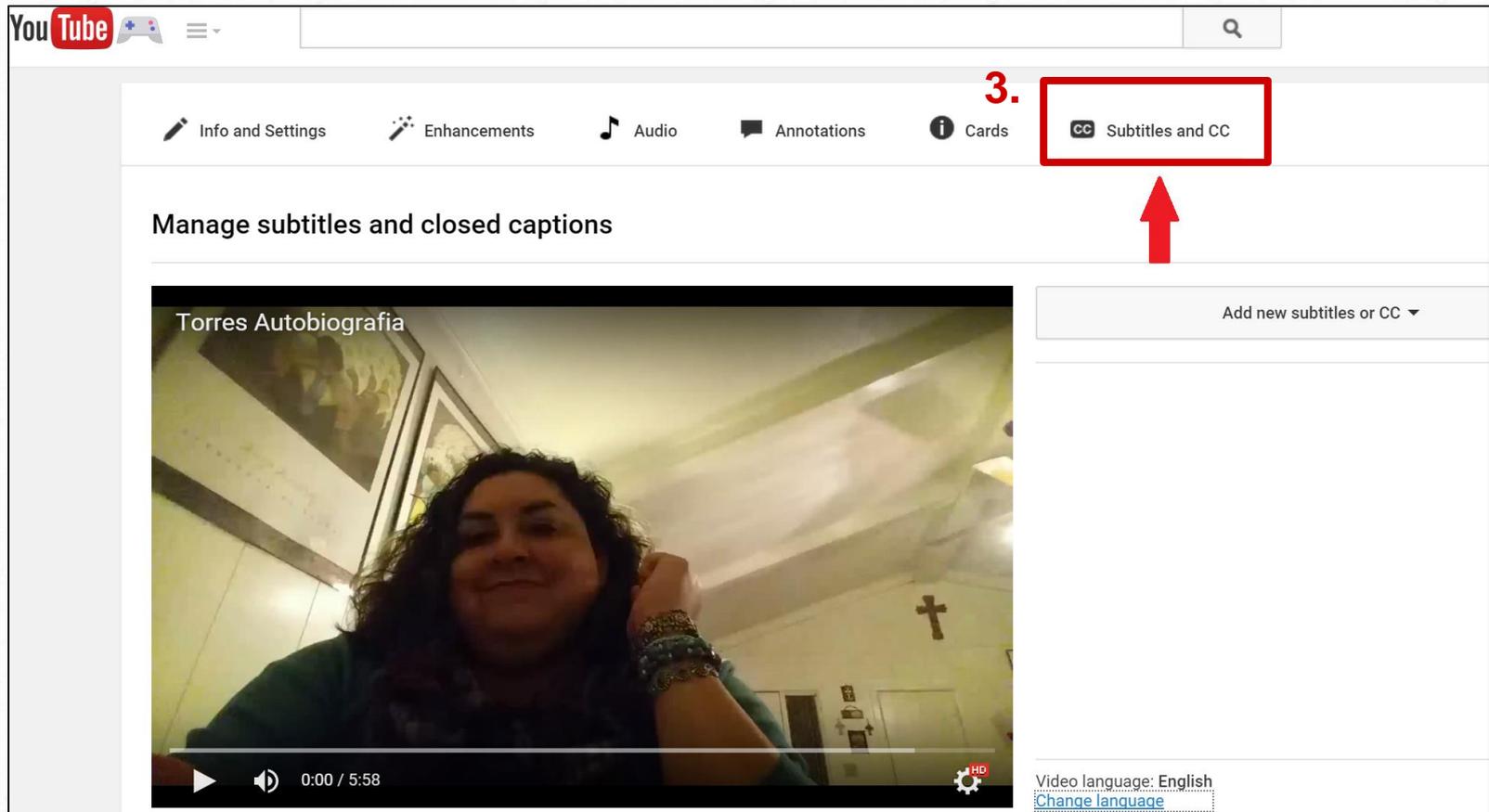
In order to start captioning YouTube videos, follow the 5 steps below:

1. Have the video **uploaded to YouTube**
2. Go to **Video Manager** and then click **Edit**



Steps (cont.)

3. Click the **Subtitles and CC** tab



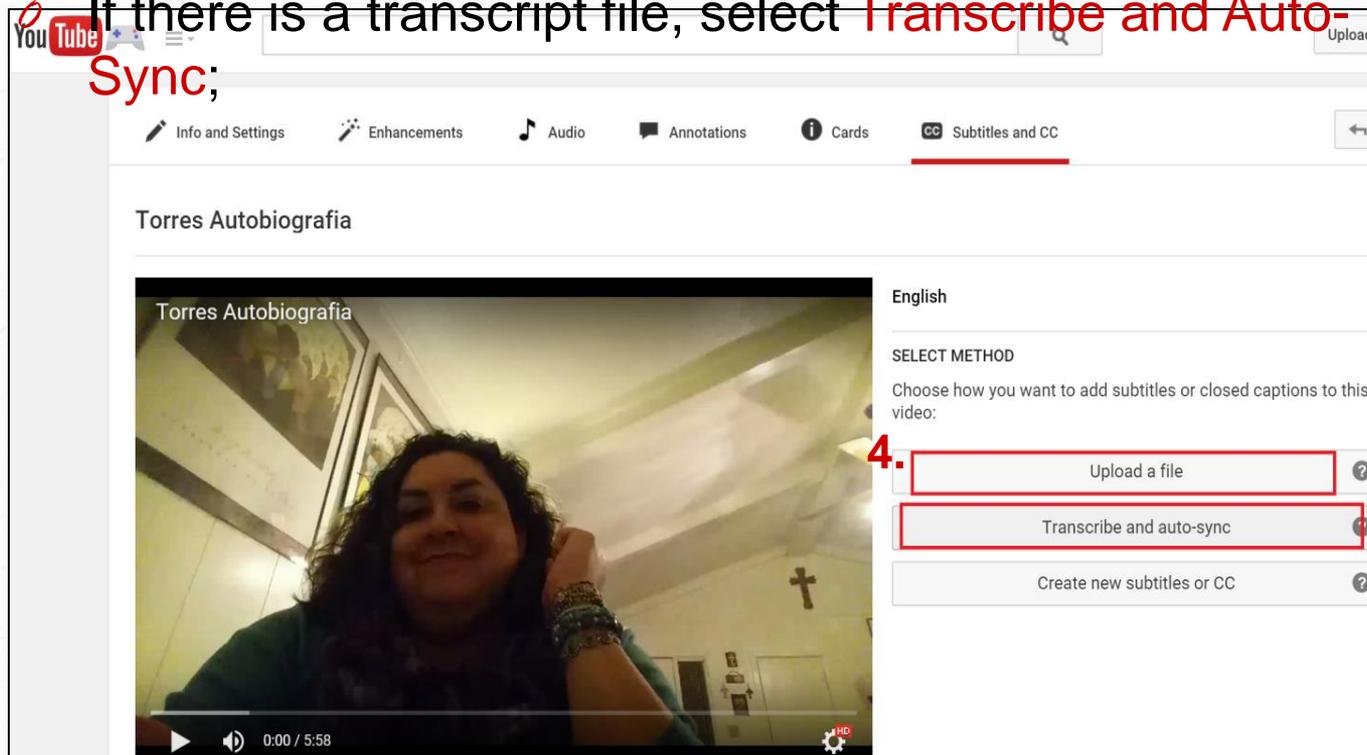
The screenshot shows the YouTube video player interface for a video titled "Torres Autobiografia". The video is currently at 0:00 / 5:58. The player controls include a play button, a volume icon, and a settings gear icon. The settings menu is open, showing several tabs: "Info and Settings", "Enhancements", "Audio", "Annotations", "Cards", and "Subtitles and CC". The "Subtitles and CC" tab is highlighted with a red box, and a red arrow points to it from below. The "Subtitles and CC" tab is labeled with "CC" and "Subtitles and CC". Below the video player, there is a section titled "Manage subtitles and closed captions" with a button that says "Add new subtitles or CC". At the bottom right of the video player, there is a "Video language: English" label and a "Change language" link.

Steps (cont.)

4. Upload Caption or Transcript Files to a YouTube Video

o If there is a caption file, select **Upload a file**;

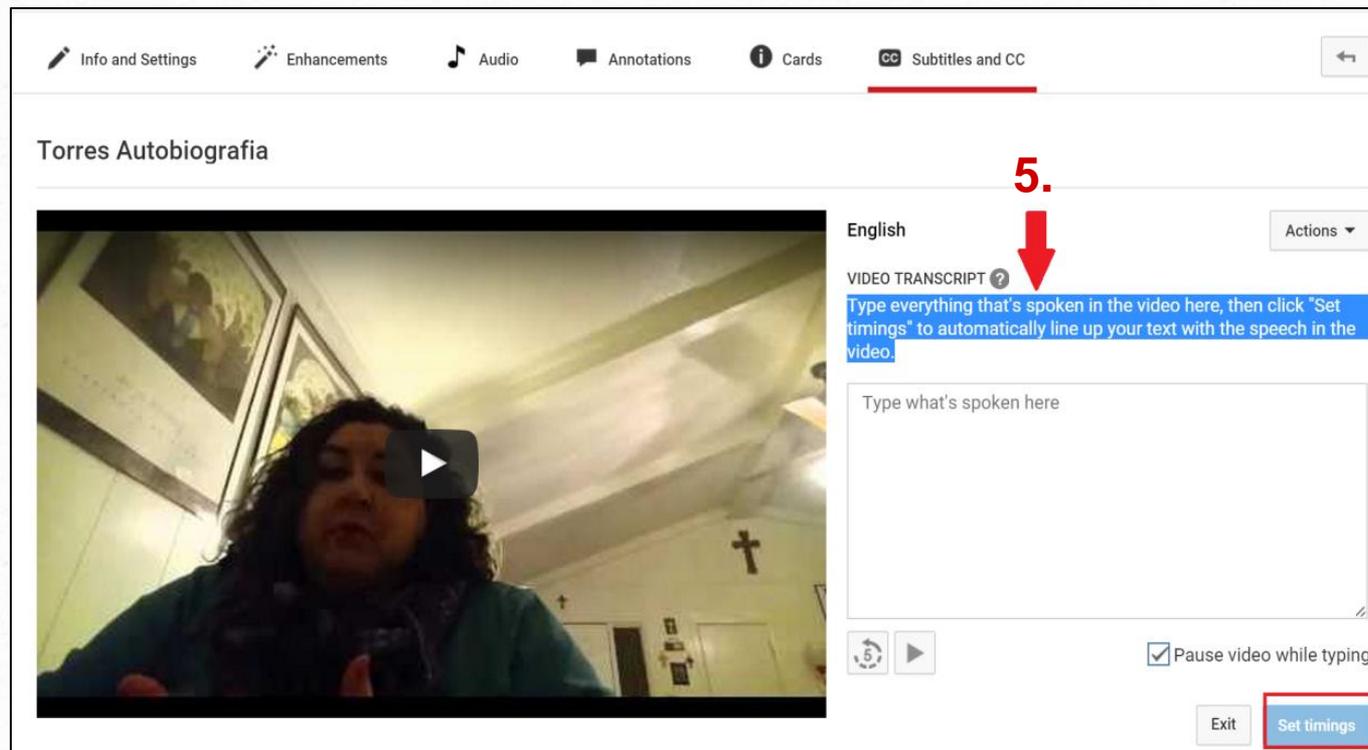
o If there is a transcript file, select **Transcribe and Auto-Sync**;



The screenshot shows the YouTube interface for a video titled "Torres Autobiografia". The "Subtitles and CC" menu is open, displaying three options: "Upload a file", "Transcribe and auto-sync", and "Create new subtitles or CC". The "Upload a file" and "Transcribe and auto-sync" options are highlighted with red boxes, and a red "4." is placed to the left of the "Transcribe and auto-sync" option. The video player shows a woman with long dark hair in a room with a cross on the wall. The video progress bar indicates 0:00 / 5:58.

Steps (cont.)

5. Type everything that's spoken in the video here, then click **Set Timings** to automatically line up your text with the speech in the video.



The screenshot shows the YouTube 'Subtitles and CC' interface for a video titled 'Torres Autobiografia'. The video player on the left shows a woman speaking. The right-hand panel is the subtitle editor, currently set to 'English'. A red arrow with the number '5.' points to the 'VIDEO TRANSCRIPT' section, which contains the text: 'Type everything that's spoken in the video here, then click "Set timings" to automatically line up your text with the speech in the video.' Below this is a large text input area with the placeholder text 'Type what's spoken here'. At the bottom right of the panel, there are 'Exit' and 'Set timings' buttons, with the 'Set timings' button highlighted by a red box. A checkbox labeled 'Pause video while typing' is also visible.



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IN E-LEARNING

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