

EDITING TEXT

on a Module Page

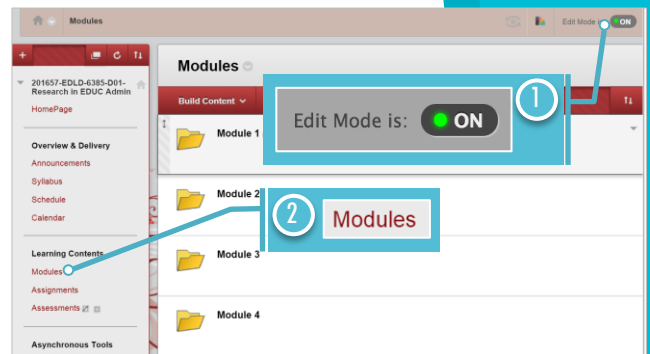
OVERVIEW


You may need to edit text in content pages. Below are the steps to do this.

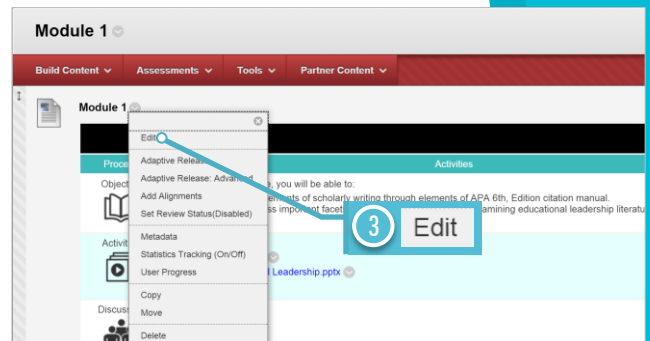
STEPS

Step 1 Set “Edit Mode” to **ON**.

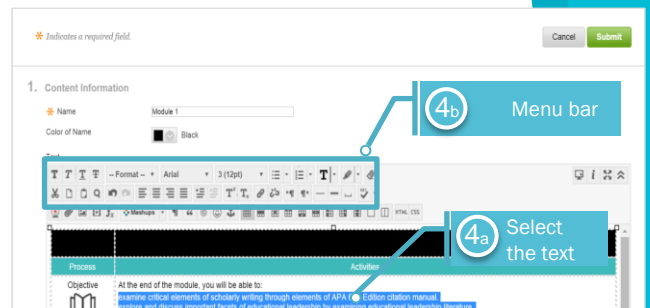
Step 2 Click “Modules” on the left panel. Choose the module (e.g., Module 1) you want to edit.



Step 3 Click the chevron shaped icon  next to the *Module 1* and select “Edit.”



Step 4 In the *Module 1* page, select the text you want to edit with the tools on the menu bar.



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Step 5 Click “Submit.”

Complete Looking The text will appear in bullet points on the Module 1 page as highlighted.

