

VIEWING & GRADING STUDENTS' ATTEMPTS

In Grade Center

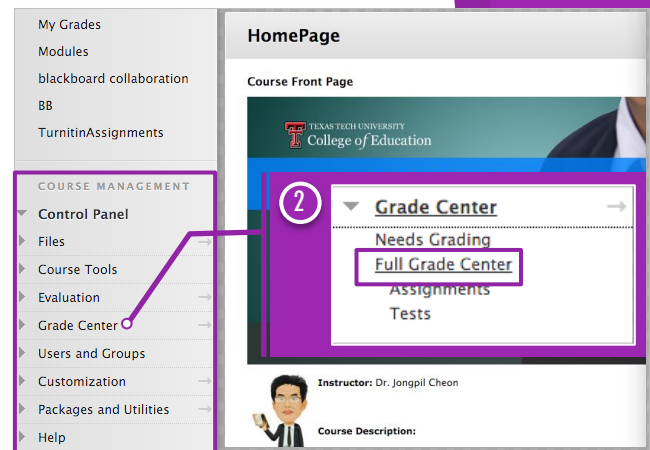
OVERVIEW

Instructors can select “Needs Grading” or “Full Grade Center” under Grade Center in the *Control Panel* to view students’ multiple assignment attempts and grade them. Here are the steps.

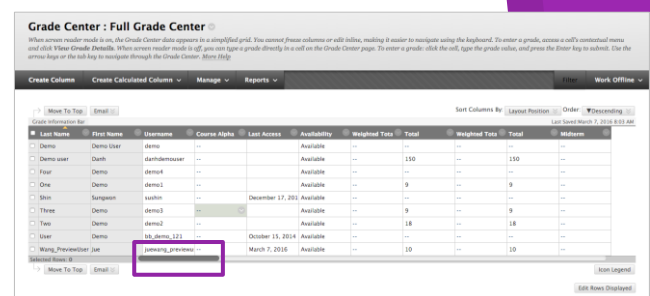
STEPS


Step 1 Click “Grade Center” in the *Control Panel*.

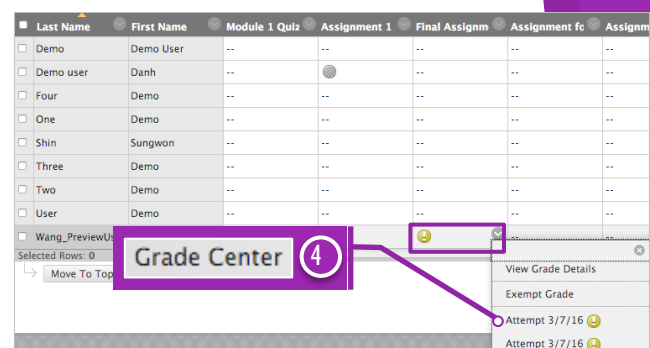
Step 2 Select “Full Grade Center.”



Step 3 On the “Full Grade Center” page, scroll the slide bar horizontally to look for the assignment that needs grading.



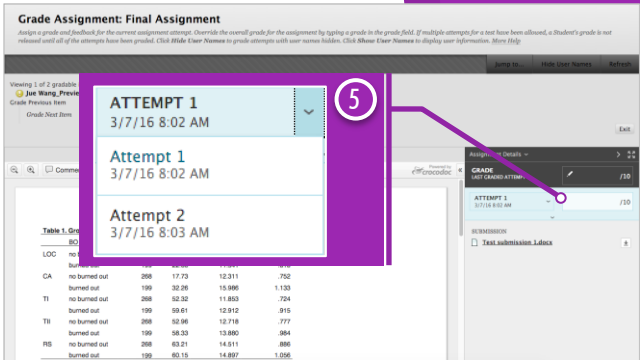
Step 4 The yellow exclamation point icon means that the item needs grading. Click the chevron shaped icon  next to it, you can see all of the student’s attempts. Click the attempt you want to view.



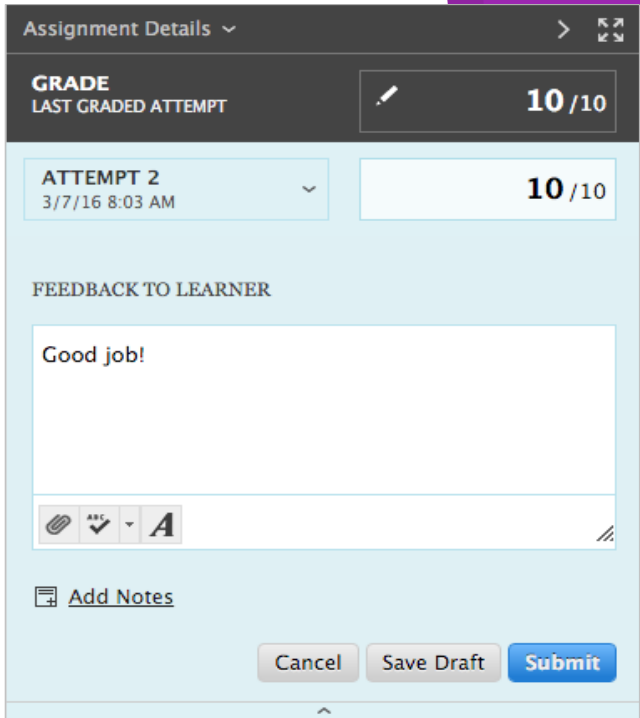
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Step 5 To grade the attempt, you can download the student's work onto your computer and provide comments on the work.



Step 6 Add grade, feedback to the student, attach the file from your computer with your comments, and then click "Submit."



Complete Looking The student's grade will now be shown on Full Grade Center.

Last Name	First Name	Assignment 1	Final Assignment
<input type="checkbox"/> Demo	Demo User	--	--
<input type="checkbox"/> Demo user	Danh		--
<input type="checkbox"/> Four	Demo	--	--
<input type="checkbox"/> One	Demo	--	--
<input type="checkbox"/> Shin	Sungwon	--	--
<input type="checkbox"/> Three	Demo	--	--
<input type="checkbox"/> Two	Demo	--	--
<input type="checkbox"/> User	Demo	--	--
<input type="checkbox"/> Wang_PreviewUser	Jue	--	10.00